



OFFICE OF LEWIS COUNTY CODE ENFORCEMENT

7660 North State Street
Lowville, New York 13367
Telephone: (315) 376-5377
Fax: (315) 377-3137

COMMERCIAL BUILDING PERMIT APPLICATION

Dear Applicant:

Attached is a Lewis County Building Permit Application and Fee Schedule. This application is for use only in communities where the County of Lewis is responsible for enforcement of the Building Codes of New York State. The permit applied for with this form applies only to the Building Codes of New York State and has no bearing on the other local, State, or Federal regulations, such as zoning or floodplain ordinance, etc.

The permit fee must be submitted to the Lewis County Building & Codes Office with the completed application. Please make all checks payable to the Lewis County Clerk and mail to the Lewis County Building & Codes Department, 7660 North State Street, Lowville, New York 13367.

The approved permit and all correspondence will be mailed to the owner at the address indicated on the application.

It is the responsibility of the owner to see that the Lewis County Code Enforcement Officer is notified when the project will be ready for the next inspection.

If you have any questions, please contact the Lewis County Building & Codes Office at (315) 376-5377.

Sincerely,

A handwritten signature in black ink that reads "Ward Dailey".

Ward Dailey
Senior Code Enforcement Officer

Attachment

LEWIS COUNTY BUILDING & CODES DEPARTMENT
LEWIS COUNTY COURT HOUSE
7660 N. STATE ST.
LOWVILLE, NEW YORK 13367
Phone: (315) 376-5377 Fax: (315) 377-3137

Permit Number _____

Commercial Building Permit Application

Date _____ Census Code _____

Tax Map # _____

Construction Start Up Date _____ Application Fee \$ _____

Property Owner's Name _____ Phone _____

Mailing address _____

Contractor Name _____ Phone _____

Mailing address _____

Project Address (911 address) _____ Town _____

To apply for a Building Permit, you MUST provide this Application filled out, a check payable to the Lewis County Clerk for the application fee, One (1) copy of a Plot Plan, Two (2) copies of a Building Plan, or Floor Plan, and an approved Zoning / Land Use Permit where required by your town.

Electrical Information (check all that apply)

Size of electrical entrance: Existing _____ New _____ Amps _____ sub-panel _____
Amps _____ Installing additional outlets _____ Installing additional lights _____
Changing Electrical Entrance _____ Rewiring structure (whole or in part) _____

Heating System (check all that apply) _____ Oil _____ Gas _____ Solid Fuel
_____ Hot Water _____ Hot Air

Description of Work _____

**STATEMENT OF WORKERS' COMPENSATION
(CONTRACTOR)**

As the contractor of record for this permit application, I understand that I am responsible for proof of Workers' Compensation or proof of Exemption from Workers' Compensation. I agree I will provide proof of Workers' Compensation or proof of Exemption to the Lewis County Building and Codes Office. I understand that the proof will be filed for a period of one (1) year.

Signature of Contractor

Date Signed

Contractors Name Printed

THIS PERMIT COVERS ONLY THE WORK DESCRIBED IN THIS APPLICATION.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant or Authorized Agent _____ Date _____

I, the undersigned, Code Enforcement Officer of the County of Lewis, hereby (approve) (deny) the within application for a building permit.

Date _____ Code Enforcement Officer _____

FOR ENFORCEMENT OFFICERS USE ONLY

Value of Work (materials & labor) - \$ _____ Type Of Construction _____

Approved Zoning Permit Required – YES / NO / NA

Fee Schedule

****Multiple Dwellings / Hotels/Motels:**

Up to three (3) units \$150.00 base fee + 10¢ per sq.ft.
Additional units \$75.00 each

**Floor area shall not include cellar and non-habitable space, but shall include accessory garages and decks.

Wind/Cellular/Telecommunications Towers up to \$100,000 in value: \$300.00 for first \$100,000

Wind/Cellular/Telecommunications Towers over \$100,000 in value: \$300.00 for first \$100,000 +
\$ 2.00 for each additional \$1,000

Towers Other than Those listed above up to \$100,000 in value: \$150.00 for first \$100,000

Towers Other than Those listed above over \$100,000 in value: \$150.00 for first \$100,000
\$2.00 for each additional \$1,000

Non-Residential buildings, structures, additions up to \$100,000 in value: \$150.00 base fee + 12¢ per sq. ft.

Non-Residential buildings, structures, additions over \$100,000 in value: \$300.00 base fee + 12¢ per sq. ft.

Non-Residential Alterations:

Up to \$5,000 \$ 50.00

For each \$3,000 over the first \$5,000 \$ 5.00

Non-Residential buildings, structures, additions utilizing truss type construction roof/floor:

All fees as required in this schedule plus truss identification fee \$ 50.00