Dear Applicant:

Attached is a Lewis County Building Permit Application and Fee Schedule. This application is for use only in communities where the County of Lewis is responsible for enforcement of the Building Codes of New York State. The permit applied for with this form applies only to the Building Codes of New York State and has no bearing on the other local, State, or Federal regulations, such as zoning or floodplain ordinance, etc.

The permit fee must be submitted to the Lewis County Building & Codes Office with the completed application. Please make all checks payable to the Lewis County Clerk and mail to the Lewis County Building & Codes Department, 7660 North State Street, Lowville, New York 13367.

The approved permit and all correspondence will be mailed to the owner at the address indicated on the application.

It is the responsibility of the owner to see that the Lewis County Code Enforcement Officer is notified when the project will be ready for the next inspection.

If you have any questions, please contact the Lewis County Building & Codes Office at (315) 376-5377.

Sincerely,

Ward Dailey
Senior Code Enforcement Officer

Attachment
Permit Number_________________________

Porch/Deck Application

Date ____________________________ Census Code __________________________

Tax Map # __________________________ Application Fee $ __________________

Property Owner’s Name __________________________ Phone __________________

Mailing address __________________________ __________________________

Contractor Name __________________________ Phone __________________

Mailing address __________________________ __________________________

Project Address (911 address) __________________________ Town __________________

Description of Project __________________________

Total Square Footage of New Building/Structure __________________________

Total Square Footage of Addition to Existing Building __________________________

Is the project site in a Flood Zone (Yes or No) Value of Work (materials & labor) - $ __________________

To apply for a Building Permit, you MUST provide this Application filled out, a check payable to the Lewis County Clerk for the application fee, One (1) copy of a Plot Plan, Two (2) copies of a Building Plan, or Floor Plan, and an approved Zoning / Land Use Permit where required by your town.

Residential Fee Schedule

If the total square foot of your structure falls within a bracket, that bracket shall be used to determine the total fee. **Note:** Only non-habitable single story structures with a 6’ separation (up to 144 sq. ft.) will require no fee. Any of greater dimension, the entire footage is utilized for calculating fee.

For Brackets A-D $35.00 base - Plus Bracket

Bracket (A) from 145 to 2000 sq. ft. = 15¢ per sq. ft. Bracket (B) from 2001 to 3500 sq. ft. = 15¢ per sq. ft.

Bracket (C) from 3501 to 4500 sq. ft. = 20¢ per sq. ft. Bracket (D) over 4500 sq. ft. = 30¢ per sq. ft.

Bracket (E) **ATTACHED** residential garages, residential additions, storage buildings, decks, and porches up to 144 sq. ft. $25.00
Residential Deck / Porch
Permit Application

Deck dimension ______ x ______ Height above grade ______

Type of Foundation: Circle (1) Pressure Treated 6x6, Sonotubes, Deck Blocks, Concrete Block (cmu)

Number of Footings _____ Spaced _____ on Center Soil Type (circle (1) Sand, Gravel, clay, Loam, bed rock

Depth below Grade_______ Size of footer_______________

________________________________________________________
Ledger dimension-______x_______ Ledger attaches to: ________________________________

Fasteners dimension ______________ Spaced ______ inches on center

Tension device Manufacture ________________ Type of Flashing _____________________

________________________________________________________
Joist Dimension _______x_______ Joist Span ______ Joist Spaced _______ on center

Joist Hangers Yes No Cantilevered. Yes No Span of Cantilever _______

Decking _______________ Height of Guard _______ Intermediate guard spacing ___________

Stair System Yes No Number of Risers ____ Riser Height_______ Tread Depth________

________________________________________________________
Post Dimension ______ x_____ Post Spacing_______ Lateral Bracing_____________

Beam construction LVL __________ Dimensional________________________

Beam Dimension____ x____ Beam Span _________ Type of Post to beam connection _______

________________________________________________________
Roof system Yes No Type of Roof: Shed ____ Gable____ Hip_____ Gambrel____ Other____

Ground Snow Load _____Lbs Roof Pitch ______________

Roof Framing: Rafter Dimension ____X____ Span _________ Spacing ______

Truss ____ or engineered product____ (provide manufacturers documents)

• CONSULT WITH THE CODE ENFORCEMENT OFFICER FOR THE FOLLOWING INFORMATION
✓ For footer dimensions based on the bearing capacity of the soil
✓ beam sizing
✓ joist sizing and span
✓ Rafter sizing and span
✓ SECTION R507
✓ EXTERIOR DECKS
Residential Deck / Porch
Permit Application

Applicant acknowledges and understands that Wood-framed decks shall be in accordance with the Residential Code or by Engineers design for those decks using materials and construction techniques or which exhibit conditions not prescribed within the Residential Code.

Print Name ____________________________
Sign Name ____________________________

Without benefit of an Engineer’s / Architects design, the applicant acknowledges that all Wood materials for deck construction shall be No. 2 grade or better lumber for decks is to be pressure preservative-treated, or be of an approved Naturally Durable and Decay Resistant lumber, and where required termite protected.

Further, All wood used in deck construction that supports permanent structures intended for human occupancy that is:
- In contact with the ground,
- Embedded in concrete
- Or in direct contact with concrete
- Or is exposed to the weather elements

Shall be approved pressure-preservative-treated wood suitable for ground contact use; all pressure preservative-treated wood products in contact with the ground shall be labeled for such usage.

Naturally Durable / Decay Resistant wood is defined as The heartwood of the following species with the exception that an occasional piece with corner sapwood is permitted if 90 percent or more of the width of each side on which it occurs is heartwood.

Only the following species of wood is recognized within the Residential Code as being Naturally Durable and Decay Resistant: Redwood, Cedar, Black Locust, and Black Walnut.

FIGURE R507.2.1 (1)
PLACEMENT OF LAG SCREWS AND BOLTS IN LEDGERS
FIGURE R507.2.3(2)
DECK ATTACHMENT FOR LATERAL LOADS

NOTE:
THIS DETAIL IS APPLICABLE WHERE FLOOR JOISTS ARE PARALLEL TO DECK JOISTS.

SHEATHING
SIDING
FLASHING FOR WATER TIGHTNESS
DECKING
APPROVED JOIST HANGERS
2x LEDGER WITH FASTENERS IN ACCORDANCE WITH TABLE R507.2

HOLD-DOWN DEVICE MIN 750 LB. CAPACITY AT 4 LOCATIONS, EVENLY DISTRIBUTED ALONG DECK AND ONE WITHIN 24" OF EACH END OF THE LEDGER. HOLD-DOWN DEVICES SHALL FULLY ENGAGE DECK JOIST PER HOLD-DOWN MANUFACTURER.

A FULLY THREADED 3/8" DIAMETER LAG SCREW PREDRILLED W/ MIN. 3" PENETRATION TO CENTER OF TOP PLATE, STUDS, OR HEADER.
R507.2.4 Deck lateral load connection.
The lateral load connection required by Section R507.1 shall be permitted to be in accordance with Figure R507.2.3(1) or R507.2.3(2). Where the lateral load connection is provided in accordance with Figure R507.2.3(1), hold-down tension devices shall be installed in not less than two locations per deck, within 24 inches of each end of the deck. Each device shall have an allowable stress design capacity of not less than 1,500 pounds (6672 N). Where the lateral load connections are provided in accordance with Figure R507.2.3(2), the hold-down tension devices shall be installed in not less than four locations per deck, and each device shall have an allowable stress design capacity of not less than 750 pounds (3336 N).

FIGURE R507.5
TYPICAL DECK JOIST SPANS

R507.5.1 Lateral restraint at supports.
Joist ends and bearing locations shall be provided with lateral restraint to prevent rotation. Where lateral restraint is provided by joist hangers or blocking between joists, their depth shall equal not less than 60 percent of the joist depth. Where lateral restraint is provided by rim joists, they shall be secured to the end of each joist with not less than (3) 10d (3-inch × 0.128-inch) nails or (3) No. 10 × 3-inch (76 mm) long wood screws.

FIGURE R507.7.1
DECK BEAM TO DECK POST
STATEMENT OF WORKERS COMPENSATION
(HOMEOWNER)

Under penalty of perjury, I certify that I am the owner of the residence listed on the building permit that I am applying for, and I am not required to show specific proof of workers’ compensation insurance coverage for such residence because (please circle one):

A) I am performing all the work for which this building permit is issued.
B) I am not hiring, paying or compensating in any way, the individual(s) that is (are) performing all the work for which this building permit is issued or helping me perform such work.
C) I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which this building permit is issued.

I understand that I will have to acquire Worker’s Compensation if, I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on this building permit; OR have a general contractor, performing the work listed on the building permit that I am applying for, provide appropriate proof of workers’ compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers’ Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on this building permit.

Signature of Homeowner ___________________________ Date Signed ___________________________

Homeowners Name Printed ___________________________

STATEMENT OF WORKERS COMPENSATION
(CONTRACTOR)

As the contractor of record for this permit application, I understand that I am responsible for proof of Workers Compensation or proof of Exemption from Workers Compensation. I agree I will provide proof of Workers Compensation or proof of Exemption to the Lewis County Fire Prevention and Building Codes office. I understand that the proof will be filed for a period of 1 year.

Signature of Contractor ___________________________ Date Signed ___________________________

Contractors Name Printed ___________________________

STATEMENT OF ENVIRONMENTAL CONCERN
(HOMEOWNER)

This Statement confirms that I have read and been made aware that the New York State Department of Environmental Conservation requires a State Pollution Discharge Elimination System Permit (S.P.D.E.S.) be obtained for disturbance of property greater than one (1) acre; this is to include driveways, location of house and all outbuildings & pools.

For more information, you are strongly urged to contact the D.E.C. Bureau of Water Permits at 518-402-8111 or online at www.dec.state.ny.us/website/dow/mainpage.htm

State imposed fines for a violation of this law can be a substantial $37,500. per day. If in doubt, call New York State Department of Environmental Conservation.

Signature of Homeowner ___________________________ Date Signed ___________________________

Homeowners Name Printed ___________________________
THIS PERMIT COVERS ONLY THE WORK DESCRIBED IN THIS APPLICATION.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant or Authorized Agent __________________________ Date __________________

FOR ENFORCEMENT OFFICERS USE ONLY

Approved Zoning Permit Required – YES / NO / NA   Type Of Construction ______________________

I, the undersigned, Code Enforcement Officer of the County of Lewis, hereby (approve) (deny) the within application for a building permit.

Date ______________________ Code Enforcement Officer ________________________________
Use the space below or attach a separate sheet to show the location of the proposed building(s) in relation to all roads public or private, distance proposed building is from all bodies of water, the location of all wells and septic systems, existing and proposed, the distance between buildings and give the road name as well as the names of all adjacent landowners. Also show the lot width and depth, and show the distance of proposed building(s) to all property lines.

NOTE: GIVE THE DISTANCE OF ALL WELL AND SEPTIC SYSTEMS ON NEIGHBORING PROPERTIES TO YOUR PROPOSED WELL/SEPTIC IF CLOSER THAN 150FT.

PLOT DIAGRAM

NAME OF ADJACENT LAND OWNER

OWNERS NAME LEFT SIDE

REAR LOT WIDTH

OWNERS NAME RIGHT SIDE

LOT DEPTH

FRONT LOT WIDTH

ROAD NAME

THIS AREA REPRESENTS THE ROAD IN FRONT OF YOUR PROJECT, SHOW DRIVEWAY.