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## **Permitting / Licensing Process for a Junkyard**

1. Complete Junkyard License Application to include a site plan
2. Complete State Environmental Quality Review (SEQR)
3. Remittance of application fee of **\$600** payable to Lewis County Clerk
4. Public Hearing with notice of the hearing placed in a local newspaper as designated by the County of Lewis (minimum of 5 days notice prior to that hearing date)
5. Within 45 days of public hearing Junkyard Review Board renders decision to approve/disapprove the Junkyard Application.
6. Decision of that Junkyard Review Board is filed with the County Clerk
7. Applicant notified of decision within 10 days of Junkyard Review Boards determination
8. If Junkyard Review Board approves the Junkyard Application and SEQR, a Junkyard License is issued by the Enforcement Officer – License is valid for a period of four (4) years
9. Opaque screening of Junkyard is required within four (4) years of initial license.
10. License renewal is not allowed is screening is not present. Junkyard applicant may obtain waivers in lieu of screening from surrounding property owners. However, the opaque 8 foot high screen is mandated along the side(s) of Junkyard that are visible from Public Roads.



## County of Lewis Junkyard License Application

Application No. \_\_\_\_\_ 20 \_\_\_\_\_ Date: \_\_\_\_\_ 20 \_\_\_\_\_  
 License No. \_\_\_\_\_ 20 \_\_\_\_\_ Received By: \_\_\_\_\_  
 Town / Village \_\_\_\_\_ Fee(s) \$100 Application plus \$500 License valid for 4 years  
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The undersigned hereby makes application to the County Clerk of Lewis County for a Junkyard License, Renewal License or a Temporary License on the site described herein, and agree that such Junkyard shall be developed, maintained and operated in accordance with all applicable laws of the State of New York and meet all requirements of the County of Lewis Junkyard law. Additionally the undersigned hereby gives consent that the County Junkyard Inspector(s) have permission to conduct an annual inspection of the premises described herein in order to certify compliance with the mandates of Lewis County of Local Law No. 3 of 2021, and as further amended.

License Application is for:

Junkyard License ( )                      Renewal License ( )                      Temporary License ( )

**Notice to the Applicant:** A Temporary License may be granted by the Junkyard Review Board for up to one year. However a full year may not be given for clean-up

**Notice to the Applicant:** issuance of a Junkyard License by the County of Lewis does not exempt a license holder from Compliance with any Federal, State, County, or Local Laws, Codes and/or ordinances that are applicable to the development, maintenance and operation of a junkyard

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_ 20 \_\_\_\_\_

Signature of Property Owner (if different) \_\_\_\_\_

Signature of Tenant, Lienholder or Resident (if different) \_\_\_\_\_

**Applicant information**

Applicants Name:	Property Owner:
Address:	Address:
Telephone:	Telephone:
E-Mail:	E-Mail:

**Location of existing or proposed Junkyard:**

Parcel No. _____	
Town / Village: _____	911 Address: _____
Junkyard storage area Acreage: _____	Total Acreage of Parcel: _____
Is a junkyard permitted by local zoning laws within this zone: ( Yes ) ( No )	
Was this junkyard for which this application for a license is being submitted in <u>existence prior to October 6 1987</u> (Yes) (No)	
What Year was this junkyard started: _____	

Signature of owner: \_\_\_\_\_

Signature of operator: (if different) \_\_\_\_\_

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**Site Plan Review**

What is the current land use of the site?	Residential	Agricultural	Forest	Other
Distance to adjoining property lines:	North	south	east	West
Distance to Right of Way line of the Public Road:				
Distance to nearest body of water ( Rivers ,Lakes ,Ponds, Streams ,Wetlands ,Wells )				
Description of Existing or Proposed Screening:				
Type of Screening: Forest / Evergreen ( ) Earthen Berm ( ) 8 foot high opaque wooden fence ( ) Other-describe below ( )				
Is the Existing or Proposed Junkyard Storage Area visible from a Public Road?				( Yes ) ( No )
Is the Existing or Proposed Junkyard Storage Area visible from Adjoining Properties?				( yes ) ( No )
Is the existing or proposed Junkyard Storage Area visible from a navigable body of water?				( Yes ) ( No )
Has this Junkyard ever been Issued a Written Variance / Waiver from the strict requirements of the County of Lewis Junkyard Law by the Junkyard Review Board?				( Yes ) ( No )
❖ if the answer is yes, provide a copy of the Board's decision with this application				

## Site Plan

**No Junk Storage Area shall be located within:**

- Fifty (50) feet of any Adjoining Property Area,
- Five Hundred (500) feet of any Public park, Church, Educational facility, Nursing Home, Public Building, or any other place of Public gathering,
- One hundred (100) feet of any Stream, Lake, Pond, Wetland or any other body of water
- One hundred (100) feet from the Right of Way of any Public Street, Road or Highway

**Site plan shall be drawn to scale or indicate all dimensions and show:**

- All existing structures including fences,
- All property lines including names of adjoining property owners
- All streams, lakes, ponds, wetlands, and other bodies of water
- All Wells and Sanitary systems
- All Roads and Easements
- All existing or proposed Junk Storage Areas
- All existing or proposed access ways, Parking and loading areas



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**Actions taken by Junkyard Review Board**

	Approved	Approved With Conditions	Denied	Compliance Date	Renewal Date
Temporary license					
New junk yard license					
Renewal license					

If approved with Conditions, such Conditions are as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If Denied, Reason for Denial is as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Signature Chairman Junkyard Review Board	Date	Date of Decision Paper

If a New junkyard license or a Renewal license has been approved With Conditions, the Junkyard Inspector certifies that he has inspected the junkyard and is of the opinion that all Conditions set by the Board have been met.

Signature of Junkyard Inspector \_\_\_\_\_ Date \_\_\_\_\_ 20\_\_\_\_

License # issued \_\_\_\_\_ 20\_\_\_\_

License Expires \_\_\_\_\_ 20\_\_\_\_