



**OFFICE OF LEWIS COUNTY CODE ENFORCEMENT**

7660 North State Street  
Lowville, New York 13367  
Telephone: (315) 376-5377  
Fax: (315) 377-3137

**SEPTIC SYSTEM PERMIT APPLICATION**

Dear Applicant:

Attached is a Lewis County Septic System Permit Application. This application is for use in communities where the County of Lewis is responsible for enforcement of the Building Codes of New York State. The permit applied for with this form, applies only to the Building Codes of New York State and has no bearing on other local, state or federal regulations, such as zoning or floodplain ordinance, etc.

All new or expanded septic systems shall be designed, and the design signed by an Architect or Engineer licensed in New York State for said purpose.

**The permit fee must be submitted to the Lewis County Building and Codes Office with the completed application and two copies of the design. Please make all checks payable to the Lewis County Clerk and mail to the Lewis County Building and Codes Department, 7660 North State Street, Lowville, New York, 13367.**

The approved permit and one copy of the design will be mailed to the applicant at the address indicated on the application.

It is the responsibility of the applicant to see that the Lewis County Code Enforcement Officer is notified when the project will be ready for each inspection.

**If you have any questions, please contact the Lewis County Building and Codes Office at (315)376-5377.**

Sincerely,

Handwritten signature of Ward John Dailey in black ink.

Ward John Dailey  
Senior Code Enforcement Officer

Attachment

LEWIS COUNTY BUILDING & CODES DEPARTMENT  
LEWIS COUNTY COURT HOUSE  
7660 N. STATE ST.  
LOWVILLE, NEW YORK 13367  
Phone: (315) 376-5377 Fax: (315) 377-3137

Permit Number \_\_\_\_\_

### Septic System Permit Application

Date \_\_\_\_\_ Census Code \_\_\_\_\_ G \_\_\_\_\_

Tax Map # \_\_\_\_\_

Construction Start Up Date \_\_\_\_\_ Application Fee \$ 35.00

Property Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing address \_\_\_\_\_

Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing address \_\_\_\_\_

Project Address (911 address) \_\_\_\_\_ Town \_\_\_\_\_

Value of Work (materials & labor) - \$ \_\_\_\_\_

Is the project site in a Flood Zone (Yes / No) \_\_\_\_\_

Number of Bedrooms in the Building/Structure \_\_\_\_\_ Number of Bedrooms Added to an Existing Building/Structure \_\_\_\_\_

° Driveways may be subject to regulation, applicant is responsible to contact entity that controls road Right of Way prior to installation.

To apply for a Septic Permit, you MUST provide this Application filled out, a check of \$35.00 payable to the Lewis County Clerk for the application fee, One (1) copy of a Plot Plan and Two (2) copies of the Engineered Design.

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**THIS PERMIT COVERS ONLY THE WORK DESCRIBED IN THIS APPLICATION.**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant or Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

I, the undersigned, Code Enforcement Officer of the County of Lewis, hereby (approve) (deny) the within application for a building permit.

Date \_\_\_\_\_ Code Enforcement Officer \_\_\_\_\_

**STATEMENT OF WORKERS COMPENSATION  
(HOMEOWNER)**

**Under penalty of perjury**, I certify that I am the owner of the residence listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because **(please circle one)**:

- A) I am performing all the work for which this building permit is issued.
- B) I am not hiring, paying or compensating in any way, the individual(s) that is (are) performing all the work for which this building permit is issued or helping me perform such work.
- C) I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which this building permit is issued.

I understand that I will have to acquire Worker's Compensation if, I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on this building permit; **OR** have a general contractor, performing the work listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on this building permit.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Homeowners Name Printed

**STATEMENT OF WORKERS COMPENSATION  
(CONTRACTOR)**

As the contractor of record for this permit application, I understand that I am responsible for proof of Workers Compensation or proof of Exemption from Workers Compensation. I agree I will provide proof of Workers Compensation or proof of Exemption to the Lewis County Fire Prevention and Building Codes office. I understand that the proof will be filed for a period of 1 year.

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Contractors Name Printed

**STATEMENT OF ENVIRONMENTAL CONCERN  
(HOMEOWNER)**

This Statement confirms that I have read and been made aware that the **New York State Department of Environmental Conservation** requires a State Pollution Discharge Elimination System Permit (S.P.D.E.S.) be obtained for disturbance of property greater than one (1) acre; this is to include driveways, location of house and all outbuildings & pools.

For more information, you are strongly urged to contact the D.E.C. Bureau of Water Permits at 518-402-8111 or online at [www.dec.state.ny.us/website/dow/mainpage.htm](http://www.dec.state.ny.us/website/dow/mainpage.htm)

State imposed fines for a violation of this law can be a substantial \$37,500. per day.  
If in doubt, call New York State Department of Environmental Conservation.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Homeowners Name Printed