

CERTIFICATE OF REGISTRATION
Application for Certificate of Authority to collect room occupancy tax

1. Owner's Name(s): _____
2. Business Name: _____ Phone: _____
3. Mailing Address: _____
Street _____ City _____ State _____ Zip _____
4. Location of Business: _____
Street _____ City _____ State _____ Zip _____
5. Township or Village: _____
6. Email Address: _____
Would you like invoices sent to your email address? _____ Yes _____ No
7. List below Name and Address of individuals, partners, or principal officer:

Name	Home Address	Title

8. Type of Establishment: _____ Hotel _____ Motel _____ Other _____
_____ Short Term Rental of residences, camps, guest houses, & other facilities
9. Type of Ownership: _____ Individual _____ Partnership _____ Corporation
10. Number of Rooms: _____
11. Date started business in Lewis County: _____
12. If acquired from former owner, name under which former owner operated: _____

Local Law No. 9-2004 (Amended via Local Law No. 6-2019) requires that:
Every person required to collect any tax imposed by this law shall file with the County Treasurer a Certificate of Registration, in a form prescribed by it, at least twenty days prior to commencing business or opening a new place of business or such purchasing or taking of possession or payment, whichever comes first.

Penalties:

Any person willfully failing to file a Certificate of Registration or surrender the Certificate of Authority as required of assigning such Certificate of Authority, shall be liable to the penalties provided by Law.

Date

Signature