



OFFICE OF LEWIS COUNTY BOARD OF LEGISLATORS

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January 3, 2020

TO: Media

FROM: Cassandra Moser, Deputy Clerk of the Board

The Lewis County Board of Legislators will hold their Organizational meeting on **Tuesday, January 2, 2020 at 5:00 p.m.** in the Legislative board room at the Court House in Lowville, NY 13367. Proposed resolutions are herewith attached.

RESOLUTION NO. 1 – 2020

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Member of the Finance and Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$ 784,706.73 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator _____, seconded by Legislator _____, and adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

RESOLUTION NO. 2 – 2020

**RESOLUTION ADOPTING STANDING RULES
OF THE BOARD OF LEGISLATORS OF LEWIS COUNTY**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby adopts the Standing Rules of the Board of Legislators as last amended on October 2, 2019, which be and hereby are adopted as the Standing Rules of the Lewis County Board of Legislators for the year 2020.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 3 – 2020

**RESOLUTION APPROVING THE FORM AND THE AMOUNT OF
A BLANKET UNDERTAKING COVERING OFFICERS,
CLERKS AND EMPLOYEES OF LEWIS COUNTY**

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, County Law § 403 provides that the County Clerk, the County Treasurer, and Deputy Treasurer, as well as such county officers as shall be specifically required by law, must execute and file with the County Clerk an undertaking in such amounts as may be approved by the Board of Legislators; and

WHEREAS, Public Officers Law § 11(2) further provides that it is permissible with the consent and approval of the officer or governing body authorized to require the undertaking for the County to procure a blanket undertaking from any duly authorized corporate surety covering officers, clerks and employees.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the blanket undertaking in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to be obtained from a corporate surety company duly authorized to do business in the State of New York, for the purpose of covering all officers, clerks and employees of Lewis County and that such officers, clerks and employees will faithfully discharge the duties of his or her office, and all trusts imposed upon him or her by law by virtue of his or her office, including the duty of promptly accounting for and paying over all moneys or property received by him as such officer, in accordance with law, and that if the said officers, clerks or employees fail to perform any of the above-mentioned conditions or is in default thereof, that the said corporate surety will pay to said County and to the People of the State of New York, all damages, costs and expenses resulting from such default, not exceeding the sum specified above.

Section 2. That a certified copy of this Resolution shall be affixed to a copy of the undertaking described herein and filed with the Lewis County Clerk's Office.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 4 – 2020

**RESOLUTION WAIVING THE NEED FOR A SURETY BOND
ON THE PART OF THE CHAIRMAN OF THE
BOARD OF LEGISLATORS**

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, County Law § 450 provides that the Chairman of the Board of Legislators is to execute and file an undertaking with the County Clerk in such form and in such amount as may be required by the Board of Legislators; and

WHEREAS, the Board of Legislators has this date adopted a resolution approving a blanket undertaking covering the officers, clerks and employees of Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby determines that separate undertaking for the Chairman of the Board of Legislators shall not be required and waives any further obligation on the part of the Chairman of the Board to obtain a surety bond for the faithful performance of his office, pursuant to County Law § 450.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 5 – 2020

**RESOLUTION WITH REFERENCE TO VICE-CHAIRMAN
OF LEWIS COUNTY BOARD OF LEGISLATORS**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Vice-Chairman shall have and execute all powers and duties of such Chairman over any meeting that he is called to preside over.

Section 2. That the Vice-Chairman shall execute and perform such duties during the absence of the Chairman from the County of Lewis and at such times when the Chairman is physically or mentally unable to perform such duties.

Section 3. That the powers and duties so authorized to said Vice-Chairman shall not be executed by the Chairman during the above designated time periods.

Section 4. That this Board of Legislators hereby appoints

LEGISLATOR JERRY KING

to perform the duties of Vice-Chairman of the Lewis County Board of Legislators for calendar year 2020.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 6 – 2020

**RESOLUTION RE-APPOINTING LEWIS COUNTY ATTORNEY
AND AUTHORIZING EMPLOYMENT AGREEMENT**

Introduced by Legislator Lawrence L. Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Joan McNichol of Lowville, New York 13367, to serve as Lewis County Attorney, pursuant to County Law § 500.

Section 2. That the Lewis County Board of Legislators hereby authorizes an Employment Agreement to be negotiated by and between the County of Lewis and Joan McNichol, setting forth the terms and conditions of her employment as Lewis County Attorney.

Section 3. That the term of said Appointment shall be effective January 1, 2020 through December 31, 2021.

Section 4. That the annualized salary of said position shall be as set forth in the 2020 adopted budget, subject to any further adjustment(s) upon the approval of the Board of Legislators.

Section 5. That the Chairman or the Vice-Chairman of the Board of Legislators is hereby authorized to negotiate the terms of said Agreement and to make, execute, seal and deliver said Agreement.

Section 6. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 7 – 2020

**RESOLUTION RE-APPOINTING LEWIS COUNTY MANAGER
AND AUTHORIZING EMPLOYMENT AGREEMENT**

Introduced by Legislator Lawrence L. Dolhof, Member of the Board of Legislators.

WHEREAS, the County has heretofore established the position of County Manager pursuant to Lewis County Local Law No. 4-1987, whose function it is to serve as the chief administrative officer, as well as the budget officer, on behalf of the Board of Legislators; and

WHEREAS, the Board of Legislators wishes to re-appoint Ryan Piche as County Manager and to enter into an employment agreement to provide for the terms and conditions of said appointed position;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints Ryan Piche of Lowville, New York 13367 to the position of County Manager pursuant to Local Law No. 4-1987, to perform such duties and responsibilities as described therein, and as may be delegated from time to time by the Board of Legislators.

Section 2. That the Lewis County Board of Legislators hereby authorizes an Employment Agreement to be entered into by and between the County of Lewis and the County Manager, setting forth the terms and conditions of his employment as County Manager.

Section 3. The term of said Appointment shall be effective January 1, 2020 through December 31, 2021.

Section 4. That the annualized salary of said position shall be as set forth in the 2020 adopted budget, subject to any further adjustments(s) upon the approval of the Board of Legislators.

Section 5. That the Chairman or the Vice-Chairman of the Board of Legislators is hereby authorized to negotiate the terms of said Agreement and to make, execute, seal and deliver said Agreement.

Section 6. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 8 - 2020

DESIGNATION OF DEPOSITORIES FOR 2020

Introduced by Legislator Thomas Osborne, Member of the Finance and Rules Committee.

WHEREAS, Subdivision 3 of Section 212 of the County Law provides that the Board of Legislators shall designate one or more depositories for deposit of all monies received by the County Treasurer, and specify the maximum amount which may be kept on deposit in each depository.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the following named banks, or banking associations be designated as depositories for County of Lewis monies up to the maximum amount as set opposite each named:

Community Bank N.A.	25,000,000.
Key Bank of Central NY N.A.	25,000,000.
Chase Bank	25,000,000.
Adirondack Bank	25,000,000.
RBC Wealth Management	30,000,000.

Section 2. That the Clerk of the Board be and she hereby is authorized and directed to file a certified copy of this resolution in the office of the Lewis County Clerk.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 9 – 2020

**RESOLUTION AUTHORIZING FIRE ADVISORY BOARD
AND PROVIDING FOR PAYMENT OF ALLOWABLE EXPENSES**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 225-a of the County Law, the Lewis County Fire Advisory Board shall consist of the following members, who are hereby appointed to such Board for the term of one year commencing January 1, 2020 through December 31, 2020 to wit: Fire Chief of each Volunteer Fire Department in Lewis County, or a designated Assistant Fire Chief, all of whom shall be county officers and shall serve without compensation.

Section 2. That Lewis County Fire and Emergency Management Director Robert MacKenzie, III is hereby authorized to appoint up to six (6) Deputy Coordinators, who shall serve without compensation, and that said Director must submit a list of his appointees to the Clerk of the Board of Legislators as soon as appointments have been made.

Section 3. That the necessary expenses of the Lewis County Fire Advisory Board and the Deputy Coordinators shall be paid upon due audit as provided by law.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 10 – 2020

**RESOLUTION TO EXTEND AUTHORIZATION TO
CANARX SERVICES, INC. AS
LEWIS COUNTY HEALTH INSURANCE PLAN VENDOR**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby extends authorization to participants of the Lewis County Health Insurance Plan to utilize CanaRx Services, Inc. as a vendor for prescribed medications.

Section 2. That CanaRx Services, Inc. is hereby approved as a vendor for a period of one year to commence January 1, 2020 through December 31, 2020.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 11 – 2020

**RESOLUTION APPOINTING AUDITOR OF
COUNTY HIGHWAY FUNDS AND
SOLID WASTE ENTERPRISE FUND**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, Section 600 of the County Law of New York State authorizes the Board of Legislators to appoint a County Auditor and limit the duties thereof to the auditing of specific claims.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the following individual is hereby appointed County Auditor with duties limited to the audit of claims against the various accounts of the Lewis County Highway Department and the Lewis County Solid Waste Department:

CASSANDRA MOSER

Section 2. That said appointment shall be in effect for the period from January 1, 2020 through December 31, 2021.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 12 - 2020

**RESOLUTION AUTHORIZING RENEWAL AGREEMENTS WITH
E. F. JOHNSON AND AVIAT NETWORKS FOR
REMOTE MAINTENANCE AND SUPPORT SERVICES OF THE
E911 RADIO EMERGENCY COMMUNICATIONS SYSTEM**

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, the County of Lewis seeks to enter into a renewal Maintenance Agreement with E. F. Johnson Company for remote maintenance services for the 911 system and to provide remote support to Lewis County or its contracted Local Service Provider, United Radio, which includes access to a 24/7 telephone line for answering technical queries and assistance with troubleshooting system hardware and software covered by the support agreement; and

WHEREAS, the County of Lewis seeks to enter into a renewal Agreement with Aviat for the AviatCare remote Maintenance and Support Services for the microwave radio system which includes access to Aviat Networks customer online technical support site, repair services and remote technical support described more fully in the Agreements.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal Agreement with E. F. Johnson Company to provide remote maintenance and support services for the 911 system at a cost not to exceed \$30,409.00; and a renewal Agreement with Aviat Networks to provide remote maintenance and support services for the microwave radio system at a cost not to exceed \$1,620.00.

Section 2. The term of both agreements is from February 1, 2020 through January 31, 2021. There is no County cost, as both service agreements are fully funded by the radio Grant.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreements, upon such form(s) as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 13 - 2020

**RESOLUTION TO APPROPRIATE
SNOWMOBILE TRAIL PROGRAM FUNDS
2019-2020 SEASON**

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following appropriation of the 2019-2020 State Snowmobile Trail funds is hereby approved in the Snowmobile Trails account:

Increase Revenue

A0714100 338202 State Aid	\$287,844.00
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Increase Expense:

A0714100 499900 Expense	\$287,844.00
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Section 2. That the funds will be passed on to the Snowmobile Association upon receipt.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 14 - 2020

**RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
FOR PROGRAM SERVICES**

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to enter into agreements for program services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes Agreements between the County of Lewis, by and through the Lewis County Department of Social Services, and the following providers for program services in the amounts herein set forth:

CONTRACTOR	PURPOSE	AMOUNT	TERM DATES
Medlab, Inc.	Purchase of Services (Drug Screening)	<ul style="list-style-type: none">• Each Screening - \$16.50• GC/MS confirmation & DRT - \$35.00 each	1/1/20 to 12/31/22
SUNY Potsdam	Training for DSS Employees	\$4,320.00	2020 spring and fall training sessions

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 15 - 2020

**LEVYING TAXES AND ASSESSMENTS FOR
ANNUAL TOWN BUDGETS AND
CORRECTIONS TO TAX ROLLS**

Introduced by Legislator Tom Osborne, Member of the Finance and Rules Committee.

WHEREAS, pursuant to Section 116 of the Town Law, there has been presented to this Board of Legislators a duly certified copy of the Annual Budget of each of the several towns of the County of Lewis for the fiscal year beginning January 1, 2020.

BE IT RESOLVED, that there shall be and hereby is assessed and levied upon and collected from the taxable property situated in the following named towns the amounts indicated below as specified in the budgets of the respective towns as follows:

<u>Town</u>	<u>Town-Wide</u>	<u>Outside Village</u>
Croghan	\$842,596.70	\$443,124.00
Denmark	586,203.00	297,420.00
Diana	635,621.00	
Greig	690,970.65	
Harrisburg	125,258.70	
Lewis	570,618.00	
Leyden	311,355.00	136,094.00
Lowville	681,062.00	216,683.00
Lyonsdale	367,692.00	167,524.00
Martinsburg	343,838.00	
Montague	196,000.00	
New Bremen	645,031.00	354,907.00
Osceola	349,009.00	
Pinckney	374,765.00	
Turin	460,444.00	92,688.00
Watson	1,071,783.00	
West Turin	474,763.00	149,551.00

BE IT FURTHER RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the real property liable therefor within the respective fire, fire protection, water, health and electric light districts in the following towns indicated below, the following amounts for the purpose of such districts as specified in the respective annual budgets:

Croghan:	
Fire Protection District	\$145,800.00
Beaver Falls Fire District	44,091.94
Beaver Falls Light District	13,000.00
Relevied Sewer	51,869.64

Denmark:	
Castorland Fire Protection District	66,300.00
W Carthage Fire	22,000.00
Copenhagen Fire	60,709.00
Relieved Sewer	2,228.38
Diana:	
Fire Protection District	129,466.00
Natural Bridge Fire District	3,252.00
Natural Bridge Light District	325.00
Diana Water	20,794.42
Harrisville Light	14,500.00
Greig:	
Fire Protection District – 3G	74,556.00
Brantingham Water Control	1,800.00
Harrisburg:	
Fire Protection District	37,942.71
Lewis:	
Fire Protection District	41,982.00
Leyden:	
Fire Protection District & Ambulance	29,175.00
Lowville:	
Fire Protection	37,265.00
Water/Sewer Relevy	50,354.75
Lyonsdale:	
Lyons Falls & Port Leyden Fire Protection Districts	38,655.00
Lyonsdale Light	1,050.00
Martinsburg:	
Fire Protection District	104,624.00
Glenfield Light District	5,800.00
Martinsburg Light District	4,800.00
Martinsburg Water	6,952.40
Water/Sewer Relevies	14,668.61
Montague:	
Fire Protection	8,986.00

New Bremen:	
New Bremen Fire District	79,462.00
Beaver Falls Fire District	32,308.06
New Bremen Fire Protection Dist	16,275.00
Lighting District	10,798.25
Water Relevy	4,389.30
Osceola:	
Fire Protection District	45,500.00
Library	7,500.00
Pinckney:	
Fire Protection District & Ambulance	15,000.00
Turin:	
Fire Protection	40,485.00
Watson:	
Fire Protection	49,744.00
Watson Light & Water District	8,135.93
West Turin:	
Turin Fire Protection	15,468.00
Constableville Fire Protection	37,931.00

BE IT FURTHER RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the real property tax all corrections to Tax Rolls as authorized by the Board of Legislators by the County Treasurer and Real Property Tax Director.

Croghan	\$ 694.51
Denmark	\$ 159.45
Diana	\$ 84.91
Greig	\$ 576.45
Harrisburg	\$.16
Lewis	\$ 319.41
Leyden	\$ 767.90
Lowville	\$ 335.58
Lyonsdale	\$4,387.89
Martinsburg	\$ 117.18
Montague	\$ 15.08
New Bremen	\$ 929.85
Osceola	(\$.19)
Pinckney	\$ 373.65
Turin	\$ 75.23

Watson	\$ 373.76
West Turin	\$3,784.07

BE IT FURTHER RESOLVED, that such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown in this resolution for distribution by them in the manner provided by law.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.