



OFFICE OF LEWIS COUNTY BOARD OF LEGISLATORS

7660 North State Street
Lowville, New York 13367
Telephone: (315) 376-5355
Fax: (315) 376-5445

Lawrence L. Dolhof Chairman larrydolhof@lewiscounty.ny.gov	Ryan Piche County Manager ryanpiche@lewiscounty.ny.gov	Cassandra Moser Clerk cassandramoser@lewiscounty.ny.gov
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January 29, 2021

TO: Media and General Public

FROM: Cassandra Moser, Clerk of the Board

The Lewis County Board of Legislators will meet on **Tuesday, February 2, 2021 at 5:00 p.m.** virtually due to the pandemic. Attached are proposed resolutions for action. This meeting will be streamed live on the YouTube channel "Lewis County" listed below:

<https://www.youtube.com/channel/UCPhIjsUZRBjY7KSIQ0ywxkg>

Anyone wishing to address the Board during "Privilege of the Floor" should go to the counties website at www.lewiscounty.org and look in the calendar section at the bottom of the home page for the link to join the meeting (the link will be posted the day before the scheduled meeting). Please remember to be respectful.

RESOLUTION NO. 11 – 2021

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$ 1,992,093.07 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator _____, seconded by Legislator _____, and adopted by the following roll call vote:

AYES:

NAYS:

ABSENT:

RESOLUTION NO. 12 - 2021

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND
FOURTH COAST INC-ST. LAWRENCE ENGINEERING DPC
FOR THE PUBLIC SAFETY BUILDING HVAC SYSTEM PROJECT**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Buildings & Grounds Supervisor sought input from the General Services Committee to have Fourth Coast Inc.- St. Lawrence Engineering, DPC from Clayton, NY, to provide professional engineering consultation services for a study and report phase of the PSB HVAC system Project, to include a review the BC&A report on the PSB HVAC system, review and evaluation of the system with options for boiler replacement, AC equipment replacement, and to provide a summary report and cost estimates for alternatives, as more fully set forth in their proposal letter dated July 30, 2020, at an anticipated cost not to exceed \$20,000.00. The proposal does not include fees for design, bidding documents and construction phase engineering/consultant work; and

WHEREAS, the committee authorized moving forward with Fourth Coast to review and inspect the HVAC system with cost estimates for upgrade or replacement alternatives; and

WHEREAS, the Board of Legislators wishes to accept such professional services and enter into an agreement for same;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby approves an Agreement between the County of Lewis and Fourth Coast Inc – St. Lawrence Engineering DPC, with offices at 745 Graves Street, Clayton, NY 13624, to provide a Study and Report Phase of professional scope of services on the PSB HVAC system, including, but not limited to review of design drawings, data, airflow data and capacities, temperature controls, indoor air quality and purification, boiler function and efficiency, to be summarized in a report with cost estimates for alternatives.

Section 2. That the term of the agreement is retroactive to August, 2020 and shall continue through March, 2021, at a cost not to exceed \$20,000.00, based upon hourly rates set forth in the proposal dated July 30, 2020.

Section 3. That the Chairman, Vice-Chairman of the Board of Legislators, or the County Manager is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 13 – 2021

**RESOLUTION APPOINTING MEMBER TO
SUBSTANCE USE DISORDER SUB-COMMITTEE OF
COMMUNITY SERVICES BOARD**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Community Services Board Substance Use Disorder Sub-committee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Scott Mathys of Lowville, NY as a member of the Substance Use Disorder Sub-Committee of the Community Services Board.

Section 2. That the term of said appointment shall be effective January 1, 2021 through December 31, 2024.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 14 - 2021

**RESOLUTION APPROVING PLACEMENT OF A STOP SIGN ON THE
PARKER ROAD AT THE INTERSECTION OF COUNTY ROUTE 27
IN THE TOWN OF MONTAGUE**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to NYS Vehicle and Traffic Law § 1651, the County Superintendent of Highways may, *inter alia*, designate any intersection of a county road with another county road or town highway as a stop intersection and order like signs at the entrances to such intersection; and

WHEREAS, the General Services Committee has reviewed with the Highway Superintendent a proposed change to the orientation of a road sign at the intersection of Parker Road and County Route 27 in the Town of Montague; and

WHEREAS, the Town of Montague, by Resolution, authorized the placement of a stop sign on the Parker Road where it intersects with County Route 27, and the County Superintendent of Highways supports and recommends placement of the stop sign at that location upon approval of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves and directs the placement of a stop sign on the Parker Road where it intersects with County Route 27 in the Town of Montague.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 15 - 2021

**RESOLUTION TO TRANSFER FUNDS
County Highway Department**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget transfer be approved in the Highway Department accounts for various annual lease payments, funds will be transferred from Project HAD Capital Equipment H0990100 499900:

Increase Revenue:

DM513000 350310	\$132,051.16
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Increase Expense:

DM513000 223300	\$132,051.16
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 16 - 2021

**RESOLUTION ESTABLISHING AND ADOPTING
COVID-19 PANDEMIC ACCRUED BENEFIT TIME POLICY**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, as a result of COVID-19 pandemic and executive orders affecting the Lewis County government workforce, a number of employees who have assisted in the pandemic response have been unable to utilize accrued vacation and personal benefit time; and

WHEREAS, the attached policy, which addresses the options employees who have assisted in the pandemic response and subsequently lost accrued vacation and personal benefit time, has been created for consideration by the Lewis County Board of Legislators for approval and adoption; and

WHEREAS, the Board of Legislators wishes to accept and adopt said policy;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves and adopts the COVID-19 Pandemic Accrued Benefit Time Policy as presented to the Board of Legislators by the Director of Human Resources.

Section 2. That the Director of Human Resources is hereby directed to distribute copies of same to employees by email or hard copy.

Section 3. That the Clerk of the Board is directed to add the policy to the Administrative Manual and Personnel Handbook, and any other appropriate manual, upon such form as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.



Lewis County COVID-19 Pandemic Accrued Benefit Time Policy

The intent of this policy is to provide dedicated employees who have assisted in the COVID-19 pandemic response and have maxed out on the accrued vacation and personal benefit time in 2020 with the ability to recover that foregone time. Notwithstanding the foregoing, employees should be mindful of the personal benefits of using vacation time as provided by the County, even during the pandemic demands so that vacation time is not lost.

The current Lewis County Vacation Policy allows employees to accumulate vacation time as follows: Accumulated vacation time will be permitted up to a maximum of 30 days which equals 210 hours for 35 hour a week full-time employees and 240 hours for 40 hour a week full-time employees. The maximum accumulated vacation time for part-time employees shall be 12 days which equals 84 hours for 7 hour per day employees and 96 hours for 8 hour per day employees.

Employees who have assisted in the pandemic response and subsequently lost accrued vacation and personal benefit time will have the opportunity to:

(A) Be eligible to receive the lost accrued vacation and personal benefit time as a result of COVID-19 work from the time Lewis County entered into a State of Emergency, March 16, 2020* in a one-time lump sum payment. Employees will be required to fill out a payout request form (due by 2/12/21) to be approved by their Department Head, the Human Resource Director, and the County Manager.

A separate check will be issued with payroll for this activity. This payment will be considered an additional payment and will be taxed accordingly; **OR**

(B) Be eligible to rollover the lost accrued vacation and personal benefit time from March 16, 2020* into a separate vacation bank. If not used, this accrued time will expire on December 31, 2021. Employees seeking to create a time bank will be required to fill out a request form (due by 2/12/21) to be approved by their Department Head, the Human Resource Director, and the County Manager.

Additionally, employees who assist in the pandemic response and have reached their maximum accrual for vacation time will have the opportunity for a one-time option to sell back one week (5 days) of vacation time to allow for continued accruals. An employee seeking to sell back time will be required to fill out a request form (2/12/21) to be approved by their Department Head, the Human Resource Director, and the County Manager.

A separate check will be issued with payroll for this activity. This payment will be considered an additional payment and will be taxed accordingly.

***Date of eligibility for lost time will be no earlier than 3/16/20 and will not extend beyond 2/12/21, and will be determined by the employee's role and time spent on COVID-19 efforts that prevented the use of vacation time. The final decision will be with the County Manager.**

RESOLUTION NO. 17 - 2021

**RESOLUTION TO APPROPRIATE FUNDS
Information Technology Department**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget appropriation take place to the Capital Data Processing account, with funds being transferred from A0990100 994000:

Increase Revenue:

H0990100 3530310	\$ 50,000
Project HAE	

Increase Expense:

H0990100 499900	\$ 50,000
Project HAE	

Section 2. That the following 2021 budget transfer be approved in the Information Technology Department accounts for purchases related to a network server project with an estimated cost of \$128,000.00, with funding to come from Project HAE Capital Equipment H0990100 499900:

Increase Revenue:

A0168000 350310 Interfund transfers	\$128,000.00
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Increase Expense:

A0168000 221700 IT Computer	\$119,500.00
A0168000 490100 IT Prof Services	\$ 8,500.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 18 - 2021

**RESOLUTION TO SET A PUBLIC HEARING WITH REFERENCE TO
INCLUSION OF AGRICULTURALLY VIABLE LAND INTO THE CERTIFIED
AGRICULTURAL DISTRICT # 6**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators, in accordance with § 303-b of the Agricultural and Markets Law, designated November 15 to December 15 as the annual thirty (30) day review period in which a landowner may submit requests for inclusion of predominately viable agricultural land within a Certified Agricultural District; and

WHEREAS, the Lewis County Planning Department received two (2) applications for inclusion of properties into Agricultural District # 6 located in the Town of New Bremen, Tax Map Parcel No. 165.00-01-23.000 owned by Charles R. Farney, John A. Farney and Timothy J. Baker (approximately 47.3 acres); and Tax Map Parcel No. 148.00-01-11.120 owned by Timothy J. Baker and Amy Baker, (approximately 37.12 acres); and

WHEREAS, the Planning Department duly forwarded the applications to the Lewis County Agricultural and Farmland Protection Board, who conducted a site visit to verify that the parcels proposed are “viable agricultural land,” and meet the eligibility requirements for inclusion into a Certified Agricultural District and to thereafter report to the Lewis County Board of Legislators with a recommendation for or against inclusion; and

WHEREAS, in accordance with § 303-b of the Laws of 2003 amended NYS Agricultural and Markets Law, the Lewis County Board of Legislators seeks to set the public hearing to consider these requests;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby sets a public hearing to be held on March 2, 2021 at 5:00 p.m. for the purpose of receiving public comment to consider the requests and recommendations of the Lewis County Agricultural and Farmland Protection Board, for inclusion of the two (2) properties located in the Town of New Bremen, Tax Map Parcel No. 165.00-01-23.000 owned by Charles R. Farney, John A. Farney and Timothy J. Baker (approximately 47.3 acres) and Tax Map Parcel No. 148.00-01-11.120 owned by Timothy J. Baker and Amy Baker (approximately 37.12 acres), into Agricultural District # 6.

Section 2. That the hearing will be held virtually at the Board’s regular meeting on Tuesday, March 2, 2021 at 5:00 p.m. Anyone wishing to comment should go to the county’s webpage at www.lewiscounty.org and look in the calendar section at the bottom of the page for the link to join the meeting (the link will be posted the day before the scheduled meeting).

Section 3. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House,

Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 19 - 2021

**RESOLUTION TO SET PUBLIC HEARINGS TO
OBTAIN PUBLIC INPUT WITH REFERENCE TO TWO SEPARATE
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis desires to submit two (2) Consolidated Funding Applications for Community Development Block Grants (CDBG) for a microenterprise grant fund program in an amount not to exceed \$200,000.00, and for CDBG Community Planning funding for countywide Housing Needs Assessment and Market Analysis in order to develop effective strategies that address current and future housing needs for all income levels; and

WHEREAS, citizen participation requirements of the programs mandate the County to conduct public hearings prior to submission of applications for the purpose of obtaining citizens' views and responding to proposals and questions; and

WHEREAS, the Board of Legislators wishes to set the simultaneous public hearings on these applications to obtain the views of citizens on proposed funding prior to submission of the applications;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby sets a virtual public hearing (as a result of temporary restrictions on large gatherings due to COVID-19) to solicit the views of County of Lewis citizens regarding: 1) Consolidated Funding Applications for Community Development Block Grant applications for a small business loan/grant in an amount not to exceed \$200,000.00; and 2) CDBG Community Planning funding for a countywide Housing Needs Assessment and Market Analysis in an amount not to exceed \$50,000.00 (with the required 5% cash local match paid from 2021 Community Development Funds).

Section 2. That the hearings will be held virtually and simultaneously at the Board's regular meeting on Tuesday, March 2, 2021 at 5:00 p.m. Anyone wishing to comment should go to the county's webpage at www.lewiscounty.org and look in the calendar section at the bottom of the page for the link to join the meeting (the link will be posted the day before the scheduled meeting).

Section 3. That public notice of the hearings shall be advertised in accordance with law at least seven (7) days prior to the hearing date.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 20 - 2021

**RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY FAIR HOUSING TASK FORCE**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, by Resolution No. 508-2016, the Lewis County Board of Legislators designated the Lewis County Planning Director as the Lewis County Fair Housing Officer and HUD Section 3 Coordinator, and authorized the Planning Director to engage in activities required to maintain compliance with HUD regulations and implementation of fair housing education and enforcement resources; and

WHEREAS, pursuant to the 2016 report, fair housing education and enforcement resources were identified, *inter alia*, as areas to be improved upon in Lewis County, with the recommendation that not only the County Planning Director be named the local fair housing officer, but to also establish a fair housing task force comprised of representative members with affiliated interests in housing, (*such as* representative from the office for the aging, mortgage lenders, real estate sales, non-profit housing, religious organizations, apartment rental agencies, housing construction industry, trade laborers); and

WHEREAS, the task force will assist to promote fair housing choice for all persons in the County and reaffirm a commitment to equal opportunity for residents to live in safe, decent housing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby appoints Jaylyn Yuhas-Heames, Executive Director of Snow Belt Housing Company, Inc. to replace Cheryl L. Shenkle-O'Neill on the Lewis County Fair Housing Task Force.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 21 - 2021

RESOLUTION APPROPRIATING FUNDS FOR 2020/2021 STOP DWI PROGRAM AND AUTHORIZING STIPEND FOR ADMINISTRATIVE ASSISTANT SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Vehicle & Traffic Law § 1197 authorizes the development of a program to coordinate the efforts of interested parties and agencies in the formulation and execution of alcohol traffic safety programs including enforcement, adjudication, rehabilitation and education; and

WHEREAS, in 2019, the Lewis County Board of Legislators designated Matthew Morrow (now Director of Probation) as the DWI Coordinator for Lewis County, and approved a stipend of \$5,000.00 in monthly installments to be paid to him for said additional services; and

WHEREAS, the County STOP-DWI program is completely funded by revenues received from DWI fines and grant funding from the NYS STOP-DWI Foundation, Inc. The county program is submitted to the State for approval, with monies under the program only to be spent on DWI related expenses and administration of the program; and

WHEREAS, in October, 2020, the Probation Director was advised that the county program would be entitled to \$17,000.00 in grant funds for use under Crackdown Enforcement activities for the period from October, 2020 through September, 2021, which the Director seeks to appropriate at this time; and

WHEREAS, the 2021 Probation Department budget included a stipend of \$1,200.00 in compensation to be paid to the Administrative Assistant, for the additional administrative services provided under the NYS STOP-DWI program, to be paid in monthly installments commencing and retroactive to January, 2021; and

WHEREAS, the Lewis County Board of Legislators seeks to appropriate the NYS crackdown grant funds and authorize the administrative stipend;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves a 2021 stipend of \$1,200.00 to be paid in monthly installments retroactive to January, 2021, to the Administrative Assistant in the Probation Department, to perform such administrative tasks as outlined in the STOP-DWI program developed by the Probation Director and approved by New York State, consistent with VTL § 1197.

Section 2. That the following appropriation take place in the STOP DWI accounts for NYS STOP-DWI October, 2020 – September, 2021 “Crackdown” grant funds:

Increase Revenue:

A0331500 333110 Traffic Safety Grant	\$17,000.00
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Increase Expense:

A0331500 492400 DWI Safety Grant

\$17,000.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 22 - 2021

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN DEPARTMENT OF PROBATION AND
RUBENZAHL, KNUDSEN & ASSOCIATES PSYCHOLOGICAL SERVICES, P.C.**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Probation Department (“LCPD”) wishes to enter into an Agreement with Rubenzahl, Knudsen & Associates Psychological Services, P.C., to provide sex offender evaluations and counseling services for individuals and psychological evaluations and treatment for juvenile delinquents/adolescent offenders when required; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Lewis County Probation Department, and Rubenzahl, Knudsen & Associates Psychological Services, P.C., to provide sex offender evaluations and counseling services for individuals and psychological evaluations and treatment for juvenile delinquents/adolescent offenders when required.

Section 2. That the term of this agreement shall be January 1, 2021 through December 31, 2021 at the following fees:

SEX OFFENDER ASSESSMENT AND THERAPY	PSYCHOLOGICAL SERVICES FOR JUVENILE DELINQUENTS
\$75.00 per session for group therapy	\$90.00 per hour for therapy
\$110.00 per hour for individual therapy	\$125.00 per hour for psychological evaluations
\$550.00 per completed sex offender assessment (Youth & Adult)	\$75.00 per hour for clients receiving group treatment
	\$150.00 per hour for expert court testimony
	\$90.00 per session, to include RKPS presence at monthly clinical treatment team meeting if applicable

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.

RESOLUTION NO. 23 – 2021

**RESOLUTION AMENDING COMPENSATION PLAN OF COUNTY OF LEWIS
WITH REFERENCE TO PUBLIC HEALTH AGENCY**

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, as a result of Covid-19 pandemic and the increase in positive cases in Lewis County requiring contact tracing, quarantining and monitoring under the Lewis County Public Health Agency, the Public Health Director requests immediate workload assistance by the hiring of temporary per diem staff;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Public Health Agency to create and authorize the following temporary positions, commencing February 3, 2021 for a period of six months and subject to re-evaluation of need for continuation up to a maximum of eighteen (18) months, with no benefits, at the following compensation rates:

<u>TITLE</u>	<u>STATUS</u>	<u>COMPENSATION RATE</u>
Public Health Program Assistants (5)	Temporary Per Diem	\$18.00/hour

Section 2. That this resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 24 - 2021

**RESOLUTION AUTHORIZING PUBLIC PARKING LOT LEASE
WITH DIANA LAND MANAGEMENT, LLC**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Diana Land Management, LLC is the owner of certain real property, located near the intersection of Goose Pond Road and Snowmobile Trail S84B in the Town of Diana, a portion of which is used as a public parking area for recreational users; and

WHEREAS, the County desires to enter into an agreement with the owner to lease the designated area on its property as a public parking area for recreational users, so that the recreational public can have a safe parking area off of the road; and

WHEREAS, the owner has graciously offered the property for lease by the County for this public purpose without monetary consideration;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby approves a lease between Diana Land Management, LLC and the County for the purpose of using the following premises as recreational public parking, to commence upon execution of the agreement and continue until mutual agreement otherwise:

On a portion of the land owned by Diana Land Management, LLC located at the intersection of Goose Pond Road and Snowmobile Trail S84B, identified as Tax Map No.: 021.00-01-06.200, and being approximately .25 acres.

Section 2. The Chairman or the Vice-Chairman be and the same is hereby authorized to execute and deliver such agreement upon such terms as may be approved by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 25 - 2021

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY SHERIFF'S DEPARTMENT
AND TRANSITIONAL LIVING SERVICES
OF NORTHERN NEW YORK**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to Correction Law § 500-c, the Lewis County Sheriff ("Sheriff") is responsible for the custody of inmates in the Lewis County Public Safety Building; and

WHEREAS, in such capacity, the Sheriff is charged with providing mental health counseling or other related mental health services for the inmates in the Sheriff's custody; and

WHEREAS, Transitional Living Services of Northern New York ("TLS") has offered to continue those services for the inmates at Lewis County Public Safety Building; and

WHEREAS, the Sheriff requests the Board of Legislators authorize a renewal contract with Transitional Living Services of Northern New York for said service;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the contract by and between the County of Lewis and Transitional Living Services of Northern New York, to provide mental health counseling or other related mental health services for the inmates in the Sheriff's custody for the term beginning January 1, 2021 and ending December 31, 2021 at a cost of \$150.00 per hour with two (2) regularly scheduled sessions on Tuesday's 8:00 a.m. to 9:00 a.m., and Thursday's from 8:00 a.m. to 10:00 a.m.; together with other terms and provisions set forth in the agreement.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 26 - 2021

**RESOLUTION TO APPROPRIATE FUNDS
Solid Waste Department**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget amendments take place in the Solid Waste Department accounts for various changes to improve accounting information within Munis:

Increase Expenses:

ES816000 490500 SW Recycling Exp	\$ 70,000.00
ES816000 490700 SW Refuse Exp	\$940,000.00

Decrease Expenses:

ES816000 490100 SW Professional Serv	\$940,000.00
ES816000 490900 SW Misc Exp	\$ 56,288.00
ES816000 430300 SWUtilities	\$ 1,000.00
ES816000 430400 SW Fuel Oil	\$ 2,000.00
ES816000 440700 SW Oper Supplies	\$ 5,480.00
ES816000 460300 SW Bldg Repairs	\$ 1,000.00
ES816000 460500 SW Equip Repairs	\$ 1,000.00
ES816000 470100 SW Vehicle Repairs	\$ 3,232.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 27 – 2021

**RESOLUTION APPOINTING MEMBER TO
TRAFFIC SAFETY BOARD**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Timothy Hunt, Lewis County Highway Superintendent, Lowville, New York 13367, to fill the un-expired term of Warren Shaw as a member of the Lewis County Traffic Safety Board:

Section 2. That the term of said appointment shall be effective from February 3, 2021 through December 31, 2021.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 28 – 2021

**RESOLUTION TO TRANSFER FUNDS
ENTERPRISE VEHICLE LEASES**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget transfers are hereby approved in Department Accounts for annual Enterprise vehicle lease payments, utilizing Project HAD Capital Equipment H0990100 499900 (for General Fund and Highway Fund only):

GENERAL FUND

Increase Revenue:

A0100000 350310 Inter-fund transfers	\$13,950.00
A0601000 336100 DSS State Admin	\$13,950.00
A0601000 346100 DSS Fed Admin	\$27,900.00
A0100000 350310 Inter-fund transfers	\$9,300.00
A0100000 350310 Inter-fund transfers	\$4,500.00
A0100000 350310 Inter-fund transfers	\$17,500.00
A0100000 350310 Inter-fund transfers	\$14,700.00
A0100000 350310 Inter-fund transfers	\$10,500.00
A0100000 350310 Inter-fund transfers	\$7,800.00
A0100000 350310 Inter-fund transfers	\$58,000.00
A0100000 350310 Inter-fund transfers	<u>\$5,900.00</u>
	\$184,000.00

Increase Expense:

A0601000 223400 DSS Vehicle Lease	\$55,800.00
A0314000 223400 Probation Vehicle Lease	\$9,300.00
A0101000 223400 Legislative Vehicle Lease	\$4,500.00
A0677200 223400 Office For Aging Vehicle Lease	\$17,500.00
A0401300 223400 Public Health Vehicle Lease	\$14,700.00
A0362000 223400 Building Codes Vehicle Lease	\$10,500.00
A0162000 223400 Bldgs & Grnds Vehicle Lease	\$7,800.00
A0311000 223400 Sheriff Vehicle Lease	\$58,000.00
A0661000 223400 Weights and Measures Veh Lease	<u>\$5,900.00</u>
	\$184,000.00

HIGHWAY FUND

Increase Revenue:

DM513000 350310	\$118,500.00
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Increase Expense

DM513000 223400	\$118,500.00
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SOLID WASTE ENTERPRISE

Increase Revenue
ES816000 350310

\$ 6,300.00

Increase Expense
ES816000 223400

\$ 6,300.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____,
and adopted.

RESOLUTION NO. 29 - 2021

RESOLUTION TO WAIVE ALL MARCH, 2021 HEALTH INSURANCE PREMIUM CONTRIBUTIONS FOR ALL PARTICIPANTS IN THE LEWIS COUNTY HEALTH PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis established and maintains the Lewis County Health Plan; a self-funded health insurance program for its employees and eligible retirees; and

WHEREAS, pursuant to Resolution No. 512-2018, the Lewis County Board of Legislators approved and adopted the Plan Administrator's (Treasurer) and County Manager's recommendation for an annual analysis and review of the LC Health Plan by the county administration in consultation with its Third Party Administrators, based upon an analysis of medical and pharmacy claims along with budget data on national and regional trends; and

WHEREAS, the health insurance committee met with its Third Party Administrators, with the Treasurer reporting that the internal service fund has a balance of approximately \$8,200,000.00, with a recommended minimum of \$4,000,000; that the 2021 budget did not increase the health care premiums; and that a waiver of premium payments by all participants for two (2) pay periods in March, 2021 was recommended and warranted; and

WHEREAS, the health insurance committee requests that the Lewis County Board of Legislators authorize a waiver of premium contributions to the health insurance plan for the pay periods in March, 2021 for all participants, including active employees (Hospital and County), eligible retirees, and the County/Hospital as employers; all of whom are all participants in the plan;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves and authorizes a waiver of premium contributions to the Lewis County Health Plan by all participants in the plan for the month of March, 2021 (two bi-weekly pay periods).

Section 2. That the Treasurer's office is directed to make such adjustments as indicated by this waiver.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _____, seconded by Legislator _____, and adopted.