TO: Media  

FROM: Cassandra Moser, Clerk of the Board  

DATE: June 29, 2022  

The Lewis County Board of Legislators will meet on **Tuesday, July 5, 2022 at 5:00 p.m.** in the Legislative board room at the Courthouse in Lowville, NY. Attached are proposed resolutions for action. Any other business may be conducted. **The Finance & Rules Committee will hold a special meeting at 4:00 p.m. in the Legislative board room for a presentation by EFPR Auditors**

The meetings will be streamed live on the YouTube channel “Lewis County” listed as:  
https://www.youtube.com/channel/UCPhijsUZRBjY7KSlQ0ywxxg

There will be a public hearing for comments on:

- Intro. Local Law No. 2-2022 – “THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”

*****************************************************************************
RESOLUTION NO. 140 – 2022

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of $1,941,987.54 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator __, seconded by Legislator __, and adopted

AYES:

NAYS:

ABSENT:
RESOLUTION NO. 141 - 2022

RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 - 2022, COUNTY OF LEWIS

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on June 7, 2022, directing that a public hearing be held by said Board on July 5, 2022, from 5:00 p.m. to 5:30 p.m. at the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”; and

WHEREAS, notice of said public hearing was duly advertised in the Watertown Daily Times, the official newspaper designated by the County, on June 29, 2022, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, the public hearing was duly held at such location and time, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 2 – 2022), County of Lewis, being “THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”, be and the same hereby is designated as Local Law No. 3-2022, County of Lewis.

Section 2. That Local Law No. 3–2022, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.
Moved by Legislator __, seconded by Legislator __, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:
RESOLUTION NO. 142 - 2022

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CLIMATE CONTROL MECHANICAL OF NY, LLC FOR ANNUAL INSPECTIONS AND MAINTENANCE SERVICES AT THE GLENFIELD SCHOOL COMPLEX

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department ("Buildings and Grounds") received a proposal from Climate Control Mechanical of NY, LLC, with offices located at 3751 Woodpecker Lane, Mannsville, NY 13661, for annual inspection and maintenance services for the air conditioning units, boiler and univents at the Glenfield School Complex; and

WHEREAS, Buildings and Grounds desires to enter into a contract with them for a two year period beginning July 1, 2022 through June 30, 2024; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the proposal and authorize an agreement to provide these inspection and maintenance services;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the proposal and authorizes an agreement with Climate Control Mechanical of NY, LLC for annual inspection and maintenance services for the air conditioning units, boiler and univents at the Glenfield School Complex.

Section 2. That the Agreement shall commence July 1, 2022 and continue through June 30, 2024 at the following payment schedule. The annual cost is not to exceed $10,560.00, with quarterly payments of $2,640.00 until June 30, 2023; commencing July 1, 2023 the annual cost will increase to $10,876.80 (3% increase), with quarterly payments of $2,719.20 through the end of the term, June 30, 2024.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 143 - 2022

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CORE CLIMATE SYSTEMS FOR SERVICE WORK ASSOCIATED WITH THE DDC SYSTEM AT THE GLENFIELD SCHOOL COMPLEX

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department ("Buildings and Grounds") received a proposal from Core Climate Systems ("Core Climate"), with offices located at 664 East Main Street, Malone, NY 12953, for temperature control service work associated with the DDC system at the Glenfield School Complex; and

WHEREAS, Buildings and Grounds desires to enter into a contract with Core Climate for a two year period beginning July 1, 2022 through June 30, 2024; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the proposal and authorize an agreement to provide these services;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Core Climate Systems for temperature control labor service work associated with the DDC system at the Glenfield School Complex.

Section 2. That the Agreement shall commence July 1, 2022 and continue through June 30, 2024 at an annual cost not to exceed $4,560.00, for a total of $9,120.00 for both years, with payments made quarterly.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 144 - 2022

RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT WITH J. ARTHUR SEALCOATING & CONTRACTING FOR SNOW PLOWING AND SANDING OF THE LEWIS COUNTY-JEFFERSON COMMUNITY COLLEGE EDUCATION CENTER PARKING LOT FOR THE 2022-2023 SNOW SEASON

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department recently sent out a Request for Proposals for snow removal at the JCC Education Center Site on East Road, Lowville New York for the 2022-2023 snow season, according to the terms and specifications as set forth in the RFP; and

WHEREAS, the Director of Buildings and Grounds, Clerk of the Board, and Purchasing Director were present on June 15, 2022 at 2:00 pm to open two (2) bids received in response to the RFP; and

WHEREAS, after review and consideration of the proposals, in accordance with the specifications and scope of work set forth in the RFP, the Director of Buildings and Grounds recommends awarding the bid to J. Arthur Sealcoating and Contracting, 7550 East State Street, Lowville, NY, 13367 the lowest bidder, at $9,200.00 for snow removal and $100/hr for hauling per truck and $125/hr for pushing back banks or snow loading; and

WHEREAS, the Board of Legislators seeks to award the bid to J. Arthur Sealcoating and Contracting and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with J. Arthur Sealcoating and Contracting, 7550 East State Street, Lowville, NY, 13367 for snow removal and related services at the Lewis County-JCC Education Center on East Road, Lowville, NY for the 2022-2023 snow season, in accordance with the specifications and requirements set forth in the RFP.

Section 2. That the Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP together with inclusion of any and all additional terms and conditions recommended by the County Attorney, at a cost of $9,200.00 plus $100/hr for hauling and $125/hr for snow loading services as may be required, with two (2) installment payments on October 1, 2022 and January 1, 2023.
Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 145 - 2022

RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT WITH J. ARTHUR SEALCOATING & CONTRACTING FOR SNOW PLOWING SERVICES AT THE NINE (9) 911 TOWER SITES FOR THE 2022-2023 SNOW SEASON

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department recently sent out a Request for Proposals for snow removal services at the nine (9) County tower sites, identified in the RFP as comprised in Region 1 and Region 2, for the 2022-2023 snow season, according to the terms and specifications as set forth in the RFP; and

WHEREAS, the Director of Buildings and Grounds, Clerk of the Board, and Purchasing Director were present on June 15, 2022 at 2:30 pm to open six (6) bids received in response to the RFP; and

WHEREAS, after review and consideration of the proposals, in accordance with the specifications and scope of work set forth in the RFP, the Director of Buildings and Grounds recommends awarding the bid to J. Arthur Sealcoating and Contracting, 7550 East State Street, Lowville, NY, 13367 the lowest bidder, at $29,150.00 for snow removal at all sites, comprised as Regions 1 & 2, in accordance with specifications set forth in the RFP; and

WHEREAS, the Board of Legislators seeks to award the bid to J. Arthur Sealcoating and Contracting and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with J. Arthur Sealcoating and Contracting, 7550 East State Street, Lowville, NY, 13367 for snow removal and related services at all nine (9) 911 Tower Sites identified and comprised as Regions 1 & 2 for the 2022-2023 snow season, in accordance with the specifications and requirements set forth in the RFP.

Section 2. That the Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP together with inclusion of any and all additional terms and conditions recommended by the County Attorney, at a cost of $29,150, payable in three (3) equal installments on October 1, 2022, January 1, 2023 and May 1, 2023.
Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 146 - 2022

RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY COMMUNITY SERVICES AND
CHILDREN’S HOME OF JEFFERSON COUNTY FOR LICENSED PSYCHOLOGISTS
AND/OR PSYCHIATRISTS SERVICES IN CPL 730 AND MHL §9.60 (AOT) CASES

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Community Services Board is a local governmental unit established by the Lewis County Board of Legislators pursuant to the authority granted in Mental Hygiene Law § 41.05; and

WHEREAS, the Community Services Board is responsible to provide qualified psychiatric examiners to examine a defendant pursuant to an order of examination to determine a defendant’s capacity to understand the proceedings against him/her or to assist in his/her own defense in accordance with CPL §730. In addition, the Community Services Director must provide psychological/psychiatric evaluations, recommendations, and testimony in MHL § 9.60 cases, i.e., Assisted Outpatient Treatment (AOT); and

WHEREAS, in meeting these obligations in a timely manner, the Community Services Director has found difficulty in securing services of qualified examiners from the few current providers. She seeks to secure an arrangement with Children’s Home of Jefferson County (CHJC) as another option to secure these specialized and time-sensitive experts in these cases; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators authorizes an agreement with Children’s Home of Jefferson County to provide certified, licensed psychologist(s) to conduct CPL 730 examinations and/or licensed psychiatrist(s) for court-ordered psychiatric evaluations, recommendations and testimony in CPL 730 and MHL § 9.60 cases, as requested by the Lewis County Community Director, at a cost of $350 for psychological evaluations, $125 for missed appointments, and $150/hour for expert court testimony, with all sums not to exceed $750 per case, unless the Lewis County Community Services Director agrees otherwise.

Section 2. That the term of said Agreement shall be the period of July 6, 2022 through December 31, 2023, with annual renewals upon mutual written agreement.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislator, together with the Director of Community Services are hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.
Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 147 - 2022

RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT WITH TUSCARORA CONSTRUCTION CO., INC. AND COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT'S BOX CULVERT REPLACEMENT PROJECT - CR 40 OVER TANNERY CREEK -

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators authorized the Highway Department to secure the professional services of C&S Companies ("C&S") to provide professional engineering services including design and bidding documents with respect to the box culvert replacement project located at CR 40 over Tannery Creek, in Greig, NY; and

WHEREAS, the Lewis County Highway Department, with the assistance of C&S, sent out an RFP for precast concrete box setting materials and related services for this project; and

WHEREAS, four (4) bid proposals were received and opened on June 7, 2022, with the C&S consultant, Highway Fiscal Manager, County Attorney, Purchasing Director and others in attendance; and

WHEREAS, upon review and analysis of the bid proposals by the Highway Superintendent, Engineer consultant and Highway Fiscal Manager, a recommendation to award the bid to the lowest responsible bidder, Tuscarora Construction Co., Inc, of Pulaski, NY at a bid price of $408,710.00; and

WHEREAS, the budgeted amount for this project was $300,000 but can be adjusted under the Department’s CHIPS funding; and

WHEREAS, the Lewis County Board of Legislators wishes to award the bid and contract based upon this recommendation;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby awards the bid for furnishing the labor and materials necessary for the precast concrete box setting pursuant to the RFP related to the box culvert replacement project located on CR 40 over Tannery Creek Bridge, Greig, NY, to the responsive lowest bidder, Tuscarora Construction Co., Inc., 4530 US Route 11, PO Box 520, Pulaski, NY 13142, at a cost of $408,710.00, as more fully set forth in the proposal dated June 3, 2022.

Section 2. That the Lewis County Board of Legislators authorizes a contract with Tuscarora for the identified services and materials in accordance with the
specifications, scope of work, conditions, start and completion dates set forth in the RFP.

Section 3. That the Chairman or Vice-Chairman is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as a may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 148 - 2022

RESOLUTION AUTHORIZING GRANT OF EASEMENT TO NIAGARA MOHAWK POWER CORPORATION AT THE COUNTY’S HIGHWAY GARAGE PROPERTY ON ROUTE 812 AND EAST ROAD AS A RESULT OF THE COUNTY’S FACILITIES IMPROVEMENT PROJECT

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the County of Lewis is owner of property along Route 812 on East Road, Lowville, NY, being a part of tax parcel No. 195.00-01-14.1, and known as the County’s Highway Garage campus; and

WHEREAS, as part of the County’s facilities improvement projects, significant improvements and renovations are in the process at the Highway Garage property. Niagara Mohawk Power Corporation (NMPC) seeks to trench and connect existing anchor, poles and a service point with related cables, wires, supports, etc., in an approximate 10 foot width area located within the County’s land as shown of the sketch entitled WR#23-22-30571502 on the East Road, as a permanent easement area for the purpose of providing improved services to the County and others and others; and

WHEREAS, the proposed easement will not interfere with the County’s uses of its property located thereon, and in fact, the grant of the easement to NMPC is necessary in order for the County to complete its improvement project; and

WHEREAS, the Board of Legislators seeks to comply with this easement request.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the granting of a perpetual easement from the County of Lewis to Niagara Mohawk Power Corporation on the County’s property located on East Road, Lowville, NY, and being part of Tax Map Parcel No. 195.00-01-14.1, commonly known as the County Highway Garage Campus, East Road, Lowville, NY, for the purpose of NMPC to construct, reconstruct, relocate, extend, repair, maintain and operate its utility lines, transformers trenching, pads, and other communication facilities upon, over, under and across approximately ten (10) feet in width throughout the extent of the easement area as described on NMPC Easement Area sketch entitled “WR #23-22-30571502”, in order for the County’s improvement project at this location to be completed and operable.

Section 2. That the Chairman, or Vice-Chairman, of the Board of Legislators
is and he hereby is authorized to make, execute, seal and deliver such easement under terms and conditions approved by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator ____, seconded by Legislator ____, and adopted.
RESOLUTION NO. 149 - 2022

RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO LEWIS COUNTY GENERAL HOSPITAL

Introduced by Legislator Richard Chartrand, Hospital Board of Managers’ representative.

BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Lewis County General Hospital, to create the following positions:

<table>
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<th>TITLE</th>
<th>STATUS</th>
<th>SALARY</th>
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</thead>
<tbody>
<tr>
<td>Clerk (2)</td>
<td>Full-time</td>
<td>$13.86 - $18.05/hr.</td>
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<tr>
<td>Nursing Assistant (3)</td>
<td>Part-time</td>
<td>$13.98 - $18.36/hr.</td>
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Section 2. That the within resolution shall be effective immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 150 - 2022

RESOLUTION AUTHORIZING APPLICATION TO NYS HOMELAND SECURITY AND EMERGENCY SERVICES FY2020 CYBER SECURITY TARGETED GRANT PROGRAM FOR COSTS ASSOCIATED WITH IMPLEMENTATION OF EQUIPMENT, TRAINING AND SOFTWARE TO IMPROVE SECURITY OF THE COUNTY’S INFORMATION TECHNOLOGY SYSTEMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Information Technology Department (IT), desires to apply for a FY2020 Cyber Security Targeted Grant under NYS Homeland Security and Emergency Services (NYS DHSES) to assist with costs for improvements to the County’s cyber security systems; and

WHEREAS, the proposed grant funding will assist IT in upgrading equipment, software systems, and training as critical components for the safe and secure county operations and systems critical to all department activities; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application, and if awarded funding to appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the grant application submitted by the Lewis County Information Technology to NYS DHSES under its FY2020 Cyber Security Targeted Grant Program for funding to facilitate and upgrade the County’s cyber systems and functions in a safe and secure platform.

Section 2. That the Director of IT is hereby authorized to sign and submit the application and any documents required under the application.

Section 3. That in the event the County is awarded grant funds under this Program, the Board of Legislators hereby authorizes acceptance of the award and authorizes the Chairman or Vice-Chairman to execute any grant agreement and other documents required to accept the award, upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funds into correct accounts.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 151 - 2022

RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CHRISTIAN BUSINESS ENDEAVORS, INC., D/B/A COUGHLIN PRINTING FOR WEBSITE RE-DESIGN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Director of Information Technology and his team sent out a Request for Proposals for website re-design and support maintenance services; and

WHEREAS, bid proposals were returnable on May 18, 2022, with nine (9) bids received and opened at 2 p.m. by Clerk of the Board, Purchasing Director, and a representative from the I.T. Department in attendance; and

WHEREAS, due to a conflict of interest for the IT Director (son of the owner of Coughlin Printing, but with no financial interest in the business), the IT Director had to recuse himself from the process in accordance with Lewis County Local Law No.5 -2005; and

WHEREAS, the nine (9) bids were reviewed and analyzed by all other members of the IT Department, except for the Director, and by the Purchasing Director. Due to the technical nature of the matter, three members of the IT Department presented their analysis of the submissions, with the team recommending an award of the bid to Christian Business Endeavors, Inc., d/b/a Coughlin Printing (“Coughlin Printing”), with offices in Lowville and Watertown, NY, as the most responsible bidder in the best interest of the County, at a cost of $128,750.00 for 5 years with 5 multi-sites included; and

WHEREAS, the IT Department sought website re-design with hosting and support services on a platform that would allow for the Department to have the ability to move its site and content freely and not be subject to proprietary interests of the hosting company. In addition, the RFP sought information on multi-site costs, as the County seeks to move toward the ability to have other Lewis County municipalities be serviced by this website. When analyzing these matters and the submissions received, Coughlin provided the best five-year price, including multi-site pricing, an open source preferred CMS known as WordPress, no proprietary CMS, no hidden costs and additional packages, and the best transferability of design and content by the County; and

WHEREAS, the Lewis County Board of Legislators, having independently considered and reviewed the conflict of interest posed by the relationship of the IT
Director and Coughlin Printing, seeks to award the bid to Christian Business Endeavors, Inc., d/b/a Coughlin Printing;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid for website re-design, hosting and support services, to Christian Business Endeavors, Inc., d/b/a Coughlin Printing, of Lowville and Watertown, NY, as the responsive bidder in the best interests of the County, and the lowest bidder when considering the preferred open source technical data, transferability of the design and content, and inclusion of 5 multi-sites for a five year period, in the amount of $128,750.00 for website re-design, hosting, 5 multi-sites, WordPress CMS, and other features as set forth in the proposal.

Section 2. That the Lewis County Board of Legislators hereby authorizes a contract with Coughlin Printing, for the identified services in accordance with the specifications, conditions, start and completion dates set forth in the RFP. The Board further directs that all communications, invoicing, and issues arising under this contract be handled by the Lewis County Purchasing Director in light of the appearance of the conflict of interest between the IT Director and the awarded bidder.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 152 - 2022

RESOLUTION AMENDING COMPENSATION PLAN WITH REFERENCE TO INFORMATION TECHNOLOGY DEPARTMENT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Information Technology Department to:

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<th>ABOLISH</th>
<th>STATUS</th>
<th>GRADE/SALARY</th>
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<tbody>
<tr>
<td>(1) Computer Systems Assistant</td>
<td>Full-Time</td>
<td>Grade 29 ($25.52-$30.05/hr.)</td>
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<table>
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<tr>
<th>CREATE</th>
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<th>GRADE/SALARY</th>
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</thead>
<tbody>
<tr>
<td>(1) LAN Administrator</td>
<td>Full-Time</td>
<td>Grade 31 ($27.02-$31.82/hr.)</td>
</tr>
</tbody>
</table>

Section 2. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 153 - 2022

RESOLUTION AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY OFFICE FOR THE AGING AND CONSUMER DIRECTED CHOICES

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the County of Lewis, by and through the Office for the Aging wishes to enter into an Agreement with Consumer Directed Choices, a home health care agency with offices located at 7 Washington Square, Albany, NY 12205 for Consumer Directed In-Home Services under Expanded In-Home Services for the Elderly Program ("EISEP") and Community Services for the Elderly Program ("CSE"); and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes the Agreement between the County of Lewis, by and through the Lewis County Office For the Aging and Consumer Directed Choices for the purpose of Consumer Directed In-Home Services under EISEP and CSE.

Section 2. That this is for the term commencing on August 1, 2022 through July 31, 2023 at the cost of $27.00 per hour which does not exceed the current Medicaid rate. The County share amount is 25% and the State/Federal share amount is 75%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 154 - 2022

RESOLUTION AUTHORIZING AN AGREEMENT WITH JEFFERSON CONCRETE CORP FOR THE PURCHASE OF PRE-CAST CONCRETE PADS FOR BUS STOP SHELTERS FOR LEWIS COUNTY PUBLIC TRANSPORTATION

WHEREAS, the Lewis County Planning and Community Development Department ("Planning") was awarded Modernization and Enhancement Program (MEP) supplemental funding from the NYS Department of Transportation, which included the purchase and installation of bus stop shelters in locations along the Lewis County transportation route system; and

WHEREAS, Planning desires to enter into an agreement with Jefferson Concrete Corp, located at 22850 County Route 51, Watertown, NY 13601 to purchase pre-cast concrete pads for the Lewis County Public Transportation bus stop shelters; and

WHEREAS, the Lewis County Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with Jefferson Concrete Corp for the purchase of pre-cast concrete pads for the Lewis County Public Transportation bus stop shelters.

Section 2. That the amount for the pre-cast concrete pads is not to exceed $10,000 and will be paid with a combination of Community Development Funds and ATC funds.

Section 3. That the Chairman of the Board of Legislators or the Vice-Chairman be and the same is hereby authorized to execute, seal and deliver such Agreements, and any amendments thereto, upon such terms as may be approved by the Lewis County Attorney.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 155 - 2022

RESOLUTION AUTHORIZING AN AGREEMENT WITH LABELLA ASSOCIATES, D.P.C. FOR PROFESSIONAL CONSULTING SERVICES TO ASSIST WITH THE DOWNTOWN REVITALIZATION INITIATIVE APPLICATION

WHEREAS, the Lewis County Planning and Community Development Department desires to enter into an agreement with LaBella Associates, D.P.C. (LaBella") for consulting services to assist with the Downtown Revitalization Initiative application process; and

WHEREAS, LaBella will work with the County and the Village of Lowville with a project kickoff/initiation, attend community events, draft application by soliciting input of the Steering Committee and incorporate the suggested edits received, conduct a meeting to discuss these edits and then complete the final application; and

WHEREAS, the Lewis County Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with LaBella Associates, D.P.C. for consulting services to assist with the Round VI Downtown Revitalization Initiative application process.

Section 2. That the amount is not to exceed $8,500, with the Village of Lowville contributing $5,000 of the cost.

Section 3. That the Chairman of the Board of Legislators or the Vice-Chairman be and the same is hereby authorized to execute, seal and deliver such Agreements, and any amendments thereto, upon such terms as may be approved by the Lewis County Attorney.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 156 - 2022

RESOLUTION TO APPROPRIATE FUNDS
Planning Department

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section I. That the following appropriation is hereby approved to close out an account holding old grant funds that are no longer restricted (CL 00200) and to appropriate the funds to the Planning Department to be used for various community projects:

Increase Revenue:
A0802000 327088 Planning Admin Other $10,215.00

Increase Expenditures:
A0802000 495500 Planning Projects $10,215.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 157 - 2022

RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2022 NEW YORK MAIN STREET TARGET AREA BUILDING RENOVATION PROJECT FUNDING THROUGH THE NYS CONSOLIDATED FUNDING APPLICATION

WHEREAS, the Lewis County Planning and Community Development Department, desires to apply for up to $500,000 in NYMS funding to continue funding the Lewis County Façade and Streetscape Improvement Program; and

WHEREAS, if awarded, the County could award matching grants of up to $50,000 per building, not to exceed 75% of the total project costs, in a designated area and renovation projects that provide direct assistance to residential units may be awarded an additional $25,000 per assisted residential unit, up to a per-building maximum of $100,000, not to exceed 75%; and

WHEREAS, the County may also request up to $15,000 in grant funds for streetscape enhancement activities, such as planting trees, installing street furniture or public art or other activities to enhance the NYMS target area; and

WHEREAS, the application allows for up to 7.5% of the award amount for Planning and Community Development Department salaries and other costs associated with the administration of the grant; and

WHEREAS, the Lewis County Board of Legislators sees to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to submit the online Consolidated Funding Application through the New York Main Street Program for up to $500,000.

Section 2. That the Chairman or Vice Chairman of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, and appropriate the funding to the Lewis County Planning and Community Development Department.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 158 - 2022

RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2022-2023 SMART GROWTH COMMUNITY PLANNING AND ZONING GRANT PROGRAM FUNDS TO ADVANCE THE PREPARATION AND ADOPTION OF UPDATED ZONING REGULATIONS ON BEHALF OF THE TOWN OF WATSON

WHEREAS, the Lewis County Planning and Community Development Department, on behalf of the Town of Watson, desires to apply for up to $100,000 in financial assistance to update the Town’s current zoning laws through the 2022 Consolidated Funding Application (CFA) under the New York State Office of Planning, Development & Community Infrastructure; and

WHEREAS, if awarded, the grant requires a commitment of a 10% match from the County and Town, not to exceed $10,000, in which a portion of will be provided by the Planning and Community Development Department through its Community Development line item; and

WHEREAS, the application allows for up to 15% of the award amount to be attributed towards grant administration; and

WHEREAS, the County of Lewis, being the lead applicant, will include eligible grant administration costs in the application as reimbursable expenses to the Planning and Community Development Department; and

WHEREAS, the Lewis County Board of Legislators sees to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to submit the online Consolidated Funding Application through the Smart Growth Community Planning and Zoning Grant Funds Program, on behalf of the Town of Watson.

Section 2. That the Chairman or Vice Chairman of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, and appropriate the funding to the Lewis County Planning and Community Development Department.

Section 3. That, if awarded, the Lewis County Planning and Community Development Department will post an RFP for a consultant to complete the zoning update, work with the Town of Watson to complete the zoning updates, contribute to a portion of the required 10% local match with the Town responsible for the balance of the match, and submit grant administrative reimbursement requests to the NYS
Office of Planning, Development & Community Infrastructure throughout the process.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 159 - 2022

RESOLUTION TO TRANSFER FUNDS
PROBATION

Introduced by Legislator Ian Gilbert, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfer is hereby approved from regular contingency to the Probation Department accounts for Raise the Age expenses related to youth detention costs.

Transfer From:
A0199000 499900 Contingency $40,000.00

Transfer To:
A0314300 499900 Probation Detention $40,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 160 - 2022

RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY PUBLIC HEALTH AGENCY
AND OCV, LLC AS HOST OF THEPUBLICHEALTHAPP.COM

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Public Health Agency previously entered into an Agreement Keyes Information Technology, LLC to host the Agency’s mobile app and effectiveness in reaching the community. Public Health seeks to contract with OCV, LLC (“OCV”) to host a recognized public health app known as “thepublichealthapp.com”, to customize the mobile app relied upon by Public Health in reaching out to the community; and

WHEREAS, OCV and thepublichealthapp.com team will customize design tailored to the Lewis County Public Health Department and community that will increase the level of effective communication; and

WHEREAS, Public Health seeks to purchase the development, marketing kit, and three years of support and maintenance services at a total cost of $26,378. Payment of the costs for the first three years are covered under COVID funding, with other grants to be relied upon for subsequent years; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, acting by and through the Lewis County Public Health Agency and OCV, LLC, 809 2nd Avenue, Opelika, AL, 36801 to provide host services for a custom mobile app development and support services for the web app for Public Health known as “thepublichealthapp.com”.

Section 2. That this service shall provide development, premier marketing kit and three years support and maintenance services at a cost of $26,378.00, with subsequent annual support and maintenance services upon mutual agreement.

Section 3. That the Director of Public Health is hereby authorized to make, execute, seal and deliver such Agreement upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 161 - 2022

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
LEWIS COUNTY PUBLIC HEALTH AGENCY AND INDEPENDENT REGISTERED
NURSES AND/OR LPNs FOR PRE-K SPECIAL EDUCATION SERVICES

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health ("Public Health") is tasked with providing certain Preschool Services for children with disabilities defined in the Program; and

WHEREAS, if a child requires a one on one continuous nurse in order to attend Pre-K, and skilled nursing services are listed on the child’s IEP, Public Health is required to provide the nurses for that service; and

WHEREAS, a child scheduled to attend Pre-K in the Fall will require this specialized nursing service through Public Health, for the hours at UPK; and

WHEREAS, Public Health can contract with independent nurses to provide this one-on-one service for the child for three (3) hours per day while attending the UPK program, by entering into individual contracts with licensed nurse providers; and

WHEREAS, the cost of providing this nursing service is based upon the current Medicaid hourly rate, with a maximum of $72/hour; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreements;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Public Health Agency to enter into agreements with four independent qualified, licensed registered nurses and/or licensed practical nurses to provide the required one-on-one continuous nursing assistance and services to enable the child to attend UPK at one of the Schools in Lewis County, for up to three (3) hours per day, five (5) days per week, or as set forth in the child’s IEP.

Section 2. That the agreements shall cover the period commencing July 1, 2022 and will automatically renew each year unless the contract is terminated by either party upon ninety (90) day written notice prior to the end of the current term, at a cost in accordance with the current Medicaid rates for such services, and not to exceed the maximum rate of $72.00 per hour.
Section 3. That the Lewis County Board of Legislators hereby authorizes the Director of Lewis County Public Health to execute and deliver such Agreements, and any amendments thereto, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 162 - 2022

RESOLUTION AUTHORIZING LEASE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND NEW CINGULAR WIRELESS PCS, LLC (AS INDIRECT WHOLLY OWNED SUBSIDIARY OF AT&T MOBILITY CORPORATION) TO LEASE SPACE ON THE MONTAGUE 911 TOWER AND SITE

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the County has a ninety-nine year lease from the landowner for its 911 Tower and Equipment Shelter at 6588 Sears Pond Road, Montague, NY, ("Montague Tower"). In 2020, the County authorized limited access to the 911 tower and site to determine the feasibility of AT&T leasing space on the tower in order to expand its cellular services in the area; and

WHEREAS, AT&T Mobility Corporation, through its subsidiary, New Cingular Wireless PCS, LLC, conducted preliminary feasibility testing, including structural analysis required by the County and determined that the tower and site would be viable for expansion of its cellular services, and now seeks to enter into a long-term lease agreement with the County (with approval of the landowner) installation of its antenna and related equipment for the receipt and transmission of wireless communications signals for AT&T and First Net; and

WHEREAS, the County, through the 911 Coordinator, County Attorney and the 911 engineering consultants reviewed all data, testing results, structural analysis, and probable long-term uses by the County in confirming that leasing specific, identified areas on the tower to AT&T, with specific provisions to guard against and protect the County's equipment and transmission of its 911 system, without interference or damage, was feasible; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize a lease agreement with AT&T through New Cingular Wireless, for the use of identified space on the Montague Tower site, leased by the County at the newly created 911 number for the Tower, 6588 Sears Pond Road, Town of Montague, NY, at a monthly rate of $2,200.00 upon commencement of the first five year initial term; with automatic five-year extension terms (up to eight), with an increase in the monthly rent by 8% over the applicable rent in effect during the previous five (5) year term. Pursuant to the County’s lease agreement with the landowner, the monthly rent received by the County will be shared with the landowner on a 50/50 basis;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the County to enter into a lease agreement with AT&T, through its subsidiary, New Cingular Wireless PCS, LLC, and its named subcontractors for space rental on the
tower and ground on the 911 tower located at 6588 Sears Pond Road, Montague, NY (Montague Tower) with proper structural supports added to the Tower for AT&T’s transmission of wireless communications signals without, interference to the County’s 911 system and equipment.

Section 2. That the lease agreement shall provide for an initial option term (12 months) for AT&T to lease a portion of the ground space and tower location as set forth in the agreement, at its sole cost and expense, including structural reinforcements approved by the County and satisfactory testing required by the County to confirm non-interference with the County’s 911 systems, with payment of $2,200.00 to the County for the initial option term. Upon AT&T’s written notice to the County (during the initial option term) that AT&T seeks to commence the initial 5 year lease term, AT&T shall pay the County $2,200.00 per month upon commencement of the rent commencement term defined in the agreement during the first five year initial term; with automatic five-year extension terms (up to eight), with an increase in the monthly rent by 8% over the applicable Rent in effect during the previous five (5) year term; together with all other terms and conditions to protect the County’s Emergency 911 system and services provided by this Tower.

Section 3. That the Chairman or Vice-Chairman is hereby authorized to execute, seal and deliver said Lease Agreement, Consent, Non-Disturbance and Attornment Agreement, and Memorandum of Lease, and any other documents and forms required to give effect to same, upon such form and content as approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. _163_ - 2022

RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND NORTHEAST PARENT & CHILD SOCIETY

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Commissioner of Social Services of the County of Lewis is charged with the responsibility for the administration of all child welfare services in the County of Lewis pursuant to section 395 et seq. of Social Services Law; and

WHEREAS, the Lewis County Department of Social Services wishes to enter into an agreement with Northeast Parent and Child Society ("Agency"), located at 60 Academy Road, Albany, New York 12206, to utilize their services to provide foster care; and

WHEREAS, this Agency is authorized by the New York State Office of Children and Family Services to provide these services;

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Department of Social Services, and Northeast Parent and Child Society for the provision of foster care services.

Section 2. That the term of this agreement shall be from July 1, 2022 through December 31, 2023 at a per diem cost not to exceed the Maximum Aid Rate established by the State. There is no local share cost until costs exceed the foster care block grant and then the local share is approximately 25% for residential foster care and is based on the eligibility of the client. The State share is approximately 25% and Federal share is approximately 50%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 164 - 2022

RESOLUTION AUTHORIZING RENEWAL AGREEMENT
BETWEEN DEPARTMENT OF SOCIAL SERVICES AND
NORTH COUNTRY PRENATAL/PERINATAL COUNCIL, INC.

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services ("DSS") is charged by law to provide rehabilitative and supportive services, as appropriate, to families whose children have been named in an indicated child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements could be shortened through the provision of such services, in accordance with criteria established by Department Regulations; and

WHEREAS, DSS has determined that the purchase of rehabilitative and supportive services can be an effective and efficient means to fulfill its statutory responsibilities; and

WHEREAS, North County Prenatal/Perinatal Council, Inc. is a recognized agency with the experience and capacity to provide parent education programs to families; and

WHEREAS, the Board of Legislators wishes to approve such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Department of Social Services, and North Country Prenatal/Perinatal Council, Inc. to provide rehabilitative and supportive services to families in accordance with criteria established by Department Regulations.

Section 2. That the term of this Agreement shall be from September 1, 2022 through August 31, 2024 at the following costs: Individual Sessions - $90/hour; Intakes/Exit Sessions - $90/hour; No-show Fees for Individual Sessions/Intakes - $50/hour; Court Testimony - $90/hour; and Travel - $90/hour (no minimum time).

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver the Agreement, and any extensions thereto, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 165 - 2022

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND PRATT NORTHAM FOUNDATION TO SERVE AS ADMINISTRATOR OF THE PRATT NORTHAM - CAREERS HERE PROGRAM

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Pratt Northam Foundation ("PN") whose mission is to serve the Black River Valley communities from Boonville to South Carthage, established a grant devoted to providing funds for student intern employment positions known as the "Careers Here" Program. PN recently requested that the Lewis County Department of Social Services administer the program; and

WHEREAS, the Lewis County Commissioner of Social Services is willing to assist this program and accept the designation as Administrator of PN's Careers Here Program, and agrees to do so for an administrative fee of $10,000.00. PN provides funding for students for a total of 350 hours per student at the wage rate of up to $15.50 per hour, together with applicable FICA expenses for the 2022/2023 term. PN will provide the Careers Here grant in a single check in or about June, 2022. Both parties will evaluate the number of positions for college students and BOCES students year by year leaving flexibility to adjust for the needs of sites that are applying and the number of students that are hired; and

WHEREAS, DSS will administer the plan and have the employers (both government and private) who participate in the program execute agreements for each student intern position; and

WHEREAS, the Board of Legislators seeks to authorize DSS to serve as administrator of this program for PN and the agreements required to give effect to same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Department of Social Services to serve as fund recipient and administrator of the Pratt Northam "Careers Here" Program for student intern employment positions, and receive the sum of $10,000.00 for said administrative services.

Section 2. That the Lewis County Board of Legislators hereby authorizes an agreement between the Lewis County Department of Social Services and the Pratt Northam Foundation for DSS to serve as Administrator of the Careers Here Program.
and the Foundation’s funding for same for an administrative fee of $10,000, inclusive of all time and resources of DSS in administering this program.

Section 3. That the term of this Agreement shall be effective and retroactive to January 1, 2022 through March 31, 2023, unless terminated by either party upon sixty (60) days prior written notice to the other.

Section 4. That the Lewis County Commissioner of Social Services is hereby authorized to execute the Agreement with PN to administer the Program, as well as the individual contracts between the Lewis County DSS as administrator and participating employer for each intern, subject to the approval and review by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 166 - 2022

RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
LEWIS COUNTY OFFICE FOR THE AGING
REGARDING HOME ENERGY ASSISTANCE PROGRAM ("HEAP")

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services ("DSS") requires a service agreement with a qualified provider to comply with the Social Services Law of the State of New York and the rules and regulations of Title 18 NYCRR; that the County of Lewis shall provide for a comprehensive program of assistance and care to supply the basic needs of those eligible individuals living within the county who qualify for need assistance and care; and

WHEREAS, DSS desires to enter into an agreement with Lewis County Office for the Aging to provide HEAP outreach and certification services to low-income residents of Lewis County, especially households with elderly and handicapped individuals, with provisions required by Office of Temporary and Disability Assistance in order to be eligible for federal funds; and

WHEREAS, the Board of Legislators wishes to approve such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the Lewis County Department of Social Services, and Lewis County Office for the Aging for the purpose of providing the Home Energy Assistance Program (HEAP) outreach and certification services to low-income residents of Lewis County, especially households with elderly and handicapped individuals.

Section 2. That the term of this Agreement shall be from October 1, 2022 through September 30, 2023 at a cost not to exceed $10,000.00, with no local share cost due to the HEAP program being 100% federally funded.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, together with the Department of Social Services Commissioner and Director of Office For the Aging pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 167 - 2022  
RESOLUTION TO APPROPRIATE FUNDS  
CAREERS HERE PROGRAM

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Pratt-Northam Foundation is providing funds for the Careers Here and Workship Program for high school, BOCES, or in-college (undergraduate or graduate) students during the summer of 2022, at an hourly rate of up to $15.50 for Careers Here and $13.20 for Workship; and

WHEREAS, the Lewis County Department of Social Services administers this program on behalf of Pratt-Northam;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the following budget appropriation is hereby approved:

Increase Revenue:
A0638100 327061 Careers Here Revenue $51,000.00

Increase Expenditures:
A0638100 499900 Careers Here Expenditures $41,000.00
A0638100 490900 Careers Here Admin $5,000.00
A0638100 110100 Careers Here Stipend $5,000.00

Increase Revenue:
A06010000 327052 DSS Pratt Northam Revenue $4,973.00

Increase Expenditures:
A0601000 110100 DSS Workship Personal Services $4,620.00
A0601000 803000 DSS Workship FICA $353.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 168 - 2022

RESOLUTION AMENDING COMPENSATION PLAN OF COUNTY OF LEWIS
WITH REFERENCE TO DEPARTMENT OF SOCIAL SERVICES

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Board of Legislators seeks to assist DSS in meeting the large demand for HEAP benefits by approving the addition of a temporary Social Services Program Examiner position;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Social Services to create the following position:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>STATUS</th>
<th>GRADE/SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Social Services Program Examiner</td>
<td>Temporary</td>
<td>Grade 20 ($20.02-$23.53/hr.)</td>
</tr>
</tbody>
</table>

Section 2. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 169 - 2022

RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CONTINENTAL CONSTRUCTION, LLC, FOR THE SCALE HOUSE PROJECT

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Solid Waste Department, with the assistance of Barton & Loguidice engineers, recently sent out a Request for Proposals for furnishing of all labor and material necessary for the construction of a wood framed Scale House building, including HVAC, electrical and plumbing as described in the RFP and other bid documents at the Lewis County Lowville Transfer Station; and

WHEREAS, six (6) bid proposals were received and opened on May 26, 2022 at 2:00 p.m. with the Director of Solid Waste, Clerk of the Board, County Attorney, Purchasing Director, Legislator Hathway, and others in attendance; and

WHEREAS, all bid proposals were reviewed and analyzed by the Director of Solid Waste and project engineer, with the Director recommending that the bid be awarded to Continental Construction, LLC, 2125 State Hwy 812, Gouverneur, NY 13642 as the responsive qualified, lowest bidder in the amount of $485,784.00;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid for furnishing of all labor and material necessary for the construction of a wood framed Scale House building, including HVAC, electrical and plumbing pursuant to the RFP, to the qualified lowest bidder, Continental Construction, LLC, (Continental) 2125 State Hwy 812, Gouverneur, NY 13642, in the amount of $485,784.00.

Section 2. That the Lewis County Board of Legislators hereby authorizes a contract with Continental for the identified services and materials in accordance with the specifications, scope of work, conditions, start and completion dates forth in the RFP.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 170 - 2022

RESOLUTION TO AUTHORIZE AN INTER-MUNICIPAL AGREEMENT WITH
JEFFERSON COUNTY TO SHARE VETERAN SERVICES EMPLOYEE
FOR COUNTY OF LEWIS

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services
Committee.

WHEREAS, Lewis County is tasked with providing veterans services for
residents of the county. Upon the recent resignation of the Director of Veterans
Services, the county seeks to secure such services by an Inter-Municipal Agreement
with Jefferson County’s Veterans Services Agency for the benefit of Lewis County
veterans, pursuant to Article 5-G of the General Municipal Law; and

WHEREAS, the Jefferson County Veterans Services Agency has the staffing
and communication equipment to provide for knowledgeable officers from its staff
to be in the Lewis County Veteran’s affairs office two (2) days per week, and available
by email and telephone on the other weekly days; and

WHEREAS, the counties view this initial shared service as a pilot program to
run through December 2022, with the Board of Legislators to review the functioning
of these shared services to decide if the shared service arrangement will continue in
the best interest of veterans being served; and

WHEREAS, the counties have not yet decided on an amount, if any, to be
payable by Lewis County to Jefferson County for these shared services; and

WHEREAS, the Lewis County Board of Legislators seeks to enter into this
intermunicipal agreement with Jefferson County to share the functions and services
of Veterans Service professionals from the Jefferson County Veterans Service Office
with Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and
authorizes and Intermunicipal Agreement by and between Lewis County and
Jefferson County to share the functions and services of the Jefferson County’s
Veterans Services staff for the benefit of Lewis County Veterans.

Section 2. That the IMA shall provide for Jefferson County’s Veteran’s Office
staff to hold open office hours in the Lewis County Office two (2) days per week, with
the ability to email and/or communicate with staff by telephone on the other three
(3) days of the week to make appointments and/or discuss matters with staff, for an
initial period through December, 2022, with the parties right to continue such shared services upon mutual agreement; and

Section 3. That the Lewis County Board of Legislators authorizes the County Manager and/or County Attorney to finalize any compensation to be paid by Lewis County for these shared services, together with other terms and conditions appropriate in the IMA.

Section 4. That the Chairman, or Vice-chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement upon such form as may be approved by the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.
RESOLUTION NO. 171 - 2022

RE-APPOINTING MEMBERS TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints the following individuals to a two-year term on the Lewis County Youth Bureau Advisory Board:

Ward Dailey
Community Member
2416 River Road
Port Leyden, NY 13433

Michele Ledoux
Community Member
Cornell Cooperative Extension of Lewis County
5274 Outer Stowe Street
Lowville, NY 13367

Section 2. That the term of said appointments shall be effective July 1, 2022 through June 30, 2024.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.