ORGANIZATIONAL MEETING
January 8, 2019

The meeting was called to order at 5:00 p.m. by Clerk of the Board Teresa Clark.

Roll Call: All Legislators were present. There was a vacancy for District No. 7.

There were 20 citizens present.

The Clerk of the Board asked for a motion to waive the Standing Rules to allow action on late resolutions. Legislator Moser made a motion to waive the rules, seconded by Legislator Lehman and carried.

The following Resolution was then enacted to fill District No. 7 Legislator vacancy. County Clerk Linda D. Hoskins administered the Oath of Office to Legislator Kulzer.

RESOLUTION NO. 1 — 2019

RESOLUTION APPOINTING
LEWIS COUNTY LEGISLATOR
FILL DISTRICT NO. 7 VACANCY

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, District No. 7 Legislator Gregory M. Kulzer retired from his regular employment with the NYS Department of Agriculture and Markets effective December 27, 2018, effecting retirement pension benefits from the NYS Retirement System; and

WHEREAS, Legislator Gregory M. Kulzer could not continue in the NYS Retirement System with another participating employer, i.e., the County of Lewis, without at least a one day break in service from the County; and

WHEREAS, Legislator Gregory M. Kulzer submitted his letter of resignation as District 7 Legislator to the Clerk of the Board for the County of Lewis, effective December 27, 2018, with a further request to the Board of Legislators to re-appoint him as District No. 7 Legislator; and

WHEREAS, Local Law No. 5-1980 provides that where a vacancy occurs in any elective office for reasons other than the expiration of the term of office, the Board of Legislators may fill the vacancy by appointing to said office any person qualified under law to hold the office to which he or she is appointed; and

WHEREAS, Local Law No. 5-1980 further provides that the person so appointed to fill a vacancy shall enter upon and faithfully discharge the duties of the office to which he or she is
appointed until the office is filled by the next succeeding general election to be held on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints Gregory M. Kulzer of 7451 Rice Road, Lowville, New York 13367 as Legislator to fill the vacancy for District No. 7, effective January 8, 2019 and continuing through and including December 31, 2019.

Section 2. That the office of Legislator for District No. 7 shall thereafter be filled pursuant to the official results of the November 5, 2019 general election.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Chartrand__, seconded by Legislator _King__, and adopted by a vote of 8 to 1, with Legislator Burns opposed.

The Clerk stated that nominations were now in order for Chairman of the Board for 2019. Legislator Chartrand nominated Lawrence Dolhof, seconded by Legislator Osborne. There being no further nominations, Legislator Chartrand made a motion for the Clerk to close the polls and cast one ballot for Mr. Dolhof’s appointment, seconded by Legislator Lehman. Legislator Moser was opposed. Mrs. Clark asked Legislators Lehman and Burns to escort Chairman Dolhof to the podium.

Chairman Dolhof offered the Invocation, followed by the Pledge of Allegiance to the Flag.

Chairman Dolhof then announced approval of the December 20, 2018 meeting minutes by general consent.

The following Resolution was presented to amend and adopt the Standing Rules of the Board for 2019:
RESOLUTION NO. 2 - 2019

RESOLUTION TO AMEND AND ADOPT THE STANDING RULES
OF THE BOARD OF LEGISLATORS OF LEWIS COUNTY

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, the Board of Legislators wishes to amend the Standing Rules of the Board of Legislators of Lewis County with respect to the Powers and Duties of Committees to reflect changes to County organization and function; and

WHEREAS, the Board of Legislators has determined that the following reconfiguration of the Standing Committees (Rule XII) will evoke a more effective business process allowing Standing Committees to more readily focus on outcomes, be more responsive and optimize performance.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That this Board of Legislators hereby amends the Standing Rules of the Board of Legislators of Lewis County by changing the following sections:

Change Rule II PROCEDURE: Section 2 (Subd. 13) to Report of Finance and Rules Committee under Rule VII

Change Rule IV CLERK: Section 4 to read The Clerk shall notify the Chairperson of the Board and Finance and Rules Committee of the Board of Legislators at least ninety (90) days prior to expiration of insurance policies.

Change Rule V COMMITTEES: Section 1 to read Each standing or special committee shall consist of five (5) members, unless.........

Change Rule VI LEGISLATION AND REPORTS: Section 3 to read The Finance and Rules Committee shall .........

Change Rule VII AUDIT OF CLAIMS: Section 7 change the last sentence to read and Audit Resolution for action on such claims in such form as the Finance and Rules Committee shall prescribe.

Change Rule VII AUDIT OF CLAIMS: Section 8 to read The Finance and Rules Committee shall ........

Change Rule VIII GENERAL PROVISIONS: Subsection Committees: to eliminate Section 1. b. in its entirety

Change Rule VIII GENERAL PROVISIONS: Subsection Committees: to eliminate the last sentence of Section 1. c.
Change Rule XII in its entirety and replace with the following:

RULE XII
POWERS AND DUTIES OF COMMITTEES

The Standing Committees of the Board, together with a general statement of the powers and duties of each, shall be as follows:

GENERAL SERVICES COMMITTEE

Jurisdictional Oversight:
This committee has oversight of the following departments:

- Buildings and Grounds
- Code Enforcement
- District Attorney
- Economic Development
- Fire & Emergency Management
- Highway
- Planning
- Probation
- Public Defender
- Recreation, Forestry, and Parks
- Recycling & Solid Waste
- Sheriff’s Office
- Weights and Measurers

Additional County Representation:
A member of this committee may also be assigned to the following boards of directors:

- Agriculture & Farmland Protection Board (1)
- Agricultural Society Fair Board (1)
- Comprehensive Economic Development Strategy Committee (1)
- District 6 Fish & Wildlife Management Board (1)
- Lewis County IDA (1)
- Lewis County Planning Board (1)
- Lewis County Cornell Cooperative Extension Board of Directors (1)
- North Country Home Consortium (1)
- NYSDEC Open Space Advisory Committee (1)
- Soil & Water Board of Directors (1)

Committee Description:
This committee shall have general supervisory and jurisdiction over all matters relative to junkyards and junkyard issues within the County and shall consult and advise with the Building Code Officers concerning such matters including interpretation and application of state and federal laws relating to enforcement of junkyard laws within the County.

This committee shall have general supervision over the County Historian and the duties pertaining to said position.
This committee shall have general supervisory and advisory jurisdiction of all matters relating to the Sheriff and the administration of his office; the County jail and the incarceration of county prisoners in general; the maintenance, repair and improvement of the jail building and the grounds surrounding them; contracts and payment of the imprisonment and care of prisoners sentenced from the County to outside institutions; and the commitment of insane persons.

This committee has jurisdiction concerning all matters relating to the Fire Advisory Board; and the Sealer of Weights and Measures.

This committee shall have general supervision over all issues relative to building code matters in the County and shall consult with the County Senior Building Code Officer concerning such matters, and concerning interpretation and application of the NYS Uniform Fire and Building Code Enforcement.

This committee shall have charge of all matters relating to the District Attorney; the Probation Director; Public Defender; including litigation in which the County is interested, as well as retention of outside counsel when so directed; except in Workers' Compensation matters.

This committee shall also have general supervision of all Emergency Management matters in the County and shall consult and advise with the County Director of Emergency Management concerning such matters and concerning interpretation and application of state and federal laws relating to Emergency Management and Emergency Medical Services, and their enforcement within the County.

This committee shall also work in cooperation with the Lewis County Chamber of Commerce and with other interested groups and organizations in publicizing the recreations, industrial and agricultural advantages of the County, in promoting the economic prosperity of the County, and in planning generally for the future welfare and growth of the County. This Committee shall have general supervision over all matters performed by the Planning Department and shall work in cooperation with the Lewis County Planning Board.

This committee shall have general supervision and control of all county reforestation projects; the acquisition of land for such projects; the planting, lumbering, management and care of county forests; the conservation of game, fish, wildlife and timber; and provision of public recreational facilities, where feasible, in connection with forest and conservation projects. Such committee shall perform the duties prescribed by Section 225 of the County Law in connection with any program carried on under ppe. of subd. 1 of said section for publicizing the advantages of the County or region.

This committee shall have general supervisory and advisory jurisdiction of all matters relating to agriculture, including all programs for control of animal diseases, the programs of the office of Cornell Cooperative Extension Service of Lewis County; the affairs of the County Soil and Water Conservation District, relations with the Lewis County Agricultural Society, programs and policies of State and Federal departments and agencies and the general improvement of agricultural conditions within the county.
This committee shall have general supervision of all matters relating to highways, including, but not limited to, the affairs of the Superintendent of Highways and the Highway Department; the construction, maintenance and repair of highways and bridges; the purchase of and payment for all necessary rights-of-way; the county garage and its operation and maintenance; and the purchase, maintenance and repair of machinery and equipment.

This committee shall have general supervisory and advisory jurisdiction regarding all matters relating to solid waste and solid waste issues within the County and shall confer with the Solid Waste Coordinator concerning such matters, to include all contractual agreements with the Development Authority of the North Country relative to disposal of all solid waste materials.

This committee shall have general supervisory and advisory jurisdiction regarding all matters of buildings and grounds, including maintenance, repair and care of the grounds surrounding each building, and of any remodeling, rearrangement, reconstruction or addition to such building. This committee shall designate the location in such buildings of the various county and other offices, and shall be responsible for such general furnishings as counters, tables, desks and chairs. The committee shall also have general supervision over all the county office buildings, including any remodeling, rearrangement, reconstruction, etc. to such buildings, the County farmland and other buildings owned by the County.

This committee shall also have charge of all other matters referred to the Committee.

**HEALTH AND HUMAN SERVICES COMMITTEE**

**Jurisdictional Oversight:**
This committee has oversight of the following departments:

- Community Services
- Lewis County General Hospital
- Office for the Aging
- Public Health
- Social Services
- Veterans Service Agency
- Youth Bureau

**Additional County Representation:**
A member of this committee may also be assigned to the following boards of directors:

- Community Services Board (1)
- Corporate Compliance (3)
- Public Health Professional Advisory Board (1)
- Lewis County General Hospital Board of Managers (1)
- Youth Bureau (3)

**Committee Description:**

This committee shall have charge of all matters relating to veterans of any war of the United States of America, which may properly come before the Board; the provision of
burials and headstones for veterans; the work of the Veterans' Service Agency; and the
construction, application and enforcement of state and federal laws relating to veterans
within the County.

This committee shall work in cooperation with the Board of Managers of the Lewis County
General Hospital in connection with the affairs of the hospital. The Health and Human Services
Committee may sit in on the meetings of the Board of Managers as an advisory group for the
purpose of consultation, information and recommendation, but shall have no vote in the
operation or management of the hospital. It shall act as a liaison between the Board of
Legislators of the County of Lewis and the Board of Managers of the Lewis County General
Hospital and the Health Care Facility and Nursing Home.

This committee shall have general supervision of all matters relating to public health and
particularly of all matters involving the Public Health Nursing Agency, the administration of all
public health programs, the Lewis County Health Association, control of tuberculosis and
other communicable diseases, assistance for physically handicapped children and all matters
relating to public health. One member of this committee shall be a member of the County Health
Services Advisory Board. The committee shall also work with and have general supervision
over the Lewis County Community Services Board, as well as the provision of mental health
and alcoholism and substance abuse services within Lewis County.

This committee shall have charge of all matters relating to social welfare in the county
and the operation and administration of the County Department of Social Services. The members
of such committee shall also be members of the Social Services Advisory Committee
heretofore established in the County. This committee shall also have general
supervision and jurisdiction over all operations and services offered through the
Employment & Training Administration office and its personnel.

This committee shall have general supervisory jurisdiction over all matters under the direction
of the Office for the Aging Director for administration and provision of all programs and
matters involving services to senior citizens.

This committee shall also have charge of all matters relating to Youth Bureau services.

This committee shall also have charge of all other matters referred to the Committee.

FINANCE AND RULES COMMITTEE

Jurisdictional Oversight:
This committee has oversight of the following departments:

Board of Elections
County Clerk
Human Resources
Information Technology

Insurance/Workers Compensation
JCC Education Center
Real Property Tax
Treasurer
Additional County Representation:
A member of this committee may also be assigned to the following boards of directors:

Adirondack Park Local Government Review Board (1)
Court Liaison (1)
Inter-County Legislative Committee of Adirondacks (1)
Jefferson Community College – Lewis County Education Center Advisory Committee (1)

Committee Description:
This committee shall have general supervisory and advisory jurisdiction over all matters pertaining to Civil Service within the County and of all relations between the Board and the County Civil Service Commission and its Administrator. This committee shall also have supervision of all matters relating to compensation of county officers and employees and of matters arising out of the County's membership in the State Retirement System, and shall act as the bargaining committee for the Board with the County Civil Service Employee's Association (CSEA).

This Committee shall also have general supervisory and advisory jurisdiction over all matters pertaining to the Human Resources Department and of all relations between the Board and the Director of Human Resources/Personnel Director.

This committee shall have charge of all matters relating to the administration, preparation and procurement of suitable forms for all matters connected with the transaction of business of the Board; shall each year after the adjournment of the State Legislature, examine these Rules and the prescribed forms for the purpose of determining any changes or amendments required by law or desirable for expediting and improving the conduct of the business of the Board; shall perform the duties prescribed under Rule VI; and shall have general charge, where not in conflict with other committees, and on an advisory basis for all officers and committees, of matters pertaining to state or federal legislation of interest to the County and the introduction, passage, amendment, interpretation and enforcement thereof.

This committee shall also have charge of all Workers' Compensation matters and of the consideration, payment and litigation of all claims against the County relating to Workers' Compensation. The Board shall provide personnel to perform such administrative, clerical and other duties as the committee may direct, and the County Attorney shall assist in the consideration and litigation of any claims at the request of the committee.

This committee shall also have charge over the provision of general liability insurance protection for the County, shall make such recommendations to the Board concerning insurance protection as it deems advisable, and shall at least once in each year examine the entire county program of insurance protection to determine adequacy of coverage and as a basis for recommendation and report to the Board. The committee shall also have jurisdiction over the County health insurance plan.

This committee shall have charge of all administrative and procedural matters relative to taxation, including, but not limited to, the footing and verification of assessment rolls; the
amount, purpose and apportionment of taxes to be levied for the various purposes in each of the towns of the county as determined from county and town budgets, records of unpaid taxes and returned school taxes and other sources; preparation of appropriate resolutions for the apportionment and levy of all taxes; preparation of tax statements for persons and corporations engaged in business of a public service nature; proper execution of tax warrants; and recommendation to the Rules and Legislation Committee of new or changed forms for tax purposes. This committee shall have the power to prescribe reasonable rules regarding the date and manner of submission of assessment rolls, budgets and all other documents required for the use of the committee in performing its duties.

This committee shall also have general supervisory and advisory jurisdiction over all matters related to the Office of the Director of Information Management and all matters pertaining to information management including the acquisition, implementation and support of technology and telecommunications.

This committee shall have general supervisory and advisory jurisdiction over all matters relating to the Board of Elections and all matters pertaining to elections properly referable to the County.

This committee shall have general supervision of all the fiscal affairs of the County, and shall have charge of all matters relating to the methods and operations of the County Treasurer's Office; the appropriation of county funds; the borrowing of money for county purposes; the budget officer and the various steps in preparation of the county budget; the apportionment of license, mortgage and other taxes among the towns and villages of the county; the consideration of all applications for refund of taxes; and shall perform the duties prescribed under Rule VII. This committee is hereby designated as the committee for the purpose of reviewing tentative budgets filed with the Clerk pursuant to Section 357 of the County Law.

The County Manager, Clerk of the Board, and County Attorney will report administrative, rules, and legal matters in the first instance to the Finance and Rules Committee. Any litigation matter in which the County is named, may be an interested party, and/or the consideration of the retention of outside counsel, will be reported by the County Attorney to this Committee, County Manager, and Clerk of the Board.

This committee shall have general supervision of the County Clerk's office and their operation.

This committee shall also have charge of all other matters referred to the Committee.

Committee Rules for Legislators

1. Each committee shall have five voting members; one member shall be the chairman of the committee. The Chairman of the Board of Legislators shall be a non-voting, ex-officio member of each committee.

2. Any committee may bring any jurisdictional issue directly to the Board of Legislators with either a positive or negative recommendation.

3. Any committee may refer any jurisdictional issue to another committee for further input.
4. All legislators are welcome to attend and participate in all committee meetings, however, only members of the committee may vote.

5. The chair of the committee shall preside over the committee meeting; it shall be the chair's responsibility to move business along and call for votes of members.

6. General Services Committee shall meet the 3rd Tuesday of the month at 2:00 P.M.

7. Health and Human Services Committee shall meet the 3rd Tuesday of the month immediately following General Services Committee.

8. Finance and Rules Committee shall meet the 3rd Tuesday of the month immediately following Health and Human Services Committee.

9. Ad Hoc committees comprised of legislators and staff may be formed to study specific issues, and bring back written recommendations to the full Board of Legislators.

10. If a legislator would like a particular item on the agenda for discussion, he/she is to contact the County Manager at least 48 hours in advance of the meeting in order to give staff proper time to prepare for discussion.

Committee Rules for Staff
1. The County Manager, in conjunction with the Chairman of the Board and the Chairman of the Committees, shall set the final agenda for all committee meetings.

2. Any department wishing to put forward a docket to their jurisdictional committee must attend a monthly pre-agenda meeting, scheduled regularly by the County Manager. Dates and times of these meetings will be available soon.

3. Any materials provided to Committees for presentations or docket must be provided to the County Manager at least two weeks in advance of the meeting.
   a. Nothing will go before the Committees without having first been provided to Committee members at least 48 hours in advance of the meeting.

4. All Committee materials and presentations will be of the highest professional quality, ensuring staff is portrayed as effective and professional at all times.

Section 2. The Standing Rules of the Board of Legislators of Lewis County as specifically amended are hereby adopted effective for the period January 1, 2019 through June 30, 2019, and shall remain in full force and effect.
Section 3. That said Standing Rules of the Board of Legislators of Lewis County shall be subject to review and amendment by the Board of Legislators and thereafter adopted effective July 1, 2019.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Lehman.

Legislator Chartrand made a motion to amend Rule XII under General Services Committee, sub-section Soil & Water Board of Directors (1) should be changed to (2) pursuant to County Law, seconded by Legislator Burns and carried.

Legislator King made a motion to table the resolution to allow further discussion, seconded by Legislator LaChausse and carried.
The Clerk read a proclamation commemorating the Village of Harrisville that had dissolved effective December 31, 2018 as Chairman Dolhof presented the executed and sealed document to long tenured Village Mayor Gary L. Williams.

Mr. Williams refuted reports, clarifying that he was not anti-dissolution. He referenced a prior news report that quoted him as urging County government consolidation by merging and reducing the seventeen towns and nine villages into 7-9 Town governments. Citing technology, he remains certain that government responsibilities could be more efficiently rendered. He does not agree with the Village dissolution, instead expressed favor for consolidation. Mr. Williams believes that Town residents should have had an opportunity to vote in the dissolution process, because they assume shared responsibility to provide services for all residents within the former Village.

He credited former Planning Director John McHugh, IDA Executive Director Ned Cole and Snow Belt Housing Executive Director Cheryl Shenkle-O’Neill for their assistance to garner housing grant funds that brought Village of Harrisville housing stock up to standards for low-moderate income residents.

Citing reduced property taxes, while reporting that Village buildings and equipment are turned over to the Town of Diana in good shape, Mr. Williams asserts the Town is positioned to grow and prosper. In conclusion, he specifically credited the efforts of Village Board members Floyd Dashaw posthumously, as well as Bill Kellerhals, Skip Davis and Tommy Best “for making a difference in the northern end of Lewis County”.

It being 5:17 p.m. Chairman Dolhof opened the public hearing for comments on Local Law Intro. No. 8-2018 “A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS”.

There were no comments at this time.

PRESENTATION OF COMMUNICATIONS AND NOTICES:

The Orange County Legislature forwarded a resolution calling upon the State Legislature to classify certain Fentanyl “Analogues” as controlled substances that are responsible for opioid overdose deaths.

The Clerk announced submission of the following 2019 Newspaper Designations:

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being divided into various political parties, the undersigned Legislators of Lewis County elected by the Republican Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Republican Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election
notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE  ADDRESS
John V. Lehman  11036 State Rte 812, Croghan, NY 13327
Ronald J. Burns  P.O. Box 102, Copenhagen, NY 13626
Bryan D. Moser  8736 Erie Canal Road, Croghan, NY 13327
Andrea Moroughan  6697 Pine Grove Rd., Glenfield, NY 13343
Gregory Kulzer  7451 Rice Road, Lowville, NY 13367
Lawrence Dolhof  P.O. Box 308, Lyons Falls, NY 13368
Thomas A. Osborne  6202 Pine Grove Rd., Glenfield, NY 13343
Jerry H. King  P.O. Box 202, West Leyden, NY 13489

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being represented by various political parties, namely, the undersigned Legislators of Lewis County elected by the Democrat Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Democrat Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE  ADDRESS
Richard Chartrand  7563 Cedar Street, Lowville, NY 13367

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being represented by various political parties, namely, the undersigned Legislators of Lewis County elected by the Independent Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Independent Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE  ADDRESS
Randall L. LaChausse  10454 Monnat School Rd., Castorland, NY 13620

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Real Property Tax Director Candy Akin and County Treasurer Patricia O’Brien have approved an application for correction of multiple-parcel errors for Town of Diana parcels inside the prior Village of Harrisville that were not extended the fire protection tax causing the tax rate to calculate incorrectly.
Legislators have received copies of the Treasurer’s December report and the 4th quarter bed tax report, as well as the 12/21/18 Highway Department and 12/27/18 Solid Waste Department audit reports.

Director of Fire and Emergency Services Robert A. MacKenzie, III had informed appointment of his deputy fire coordinators for 2019: Richard Ross, Gary Ashline, Robert Bellinger, Joseph Shue, Jeffrey Nellenback and Ron Gingerich; as well as EMS deputy coordinators Jennifer Marachchion, Mark Tuttle, David Kuhl and Matt Yeldon.

Chairman Dolhof announced the 1/31/2019 retirement celebration for Penny Ingham would be held at Steak-N-Brew restaurant.

COUNTY MANAGER REPORT:

Ryan Piche reported progress on the Lewis-JCC Education Center and forthcoming invitations for the 1/24/19 open house and ribbon-cutting ceremony.

He announced the 1/15/19 business leaders’ breakfast would be held at the International Maple Museum in Croghan; the February 12, 2019 Leadership Academy would be held in the Legislative board room from 8 to 11 a.m.; and the 1/28-1/30/19 NYSAC conference in Albany.

COUNTY TREASURER REPORT:

Treasurer Patricia O’Brien recited the balances of the Special Legislative Contingency Fund - $70,637.08; Contingency Fund-$202,766.23; Capital Data Processing Fund- $73,943.70 and Capital Equipment Fund - $304,160.77, of which $10,551.78 is the Highway portion. There were sales tax receipts of $9,810,319.53 through 10/31/2019, well above the budgeted level.

She also reported an Internal Service Fund balance of $4,180,425.54 effective 11/30/18.

REPORT OF THE WAYS AND MEANS COMMITTEE:
REPORT OF
WAYS AND MEANS COMMITTEE
ON THE EXAMINATION OF CLAIMS

To:  The Honorable County Legislators

The Ways and Means Committee reports that they have examined the claims presented
for payment in the total amount of $1,968,351.91 and recommend that they be audited and
allowed for the amounts claimed.

Jerry King  Committee

Gregory Rizzi  Committee

Richard Chartrand  Committee

Dated: January 8, 2019

Approved on motion by Legislator Lehman, seconded by
Legislator Moroughan, and carried.
RESOLUTION NO. 3 – 2019
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jerry King, Member of the Board of Legislators.

RESOLVED that the claims presented for payment in the total amount of $1,968,351.91 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator _LaChausse_, seconded by Legislator _Kulzer_, and adopted by the following roll call vote:

YEAS: Burns, Chartrand, King, Kulzer, LaChausse, Lehman, Moroughan, Moser, Osborne, and Dolhof

NAYS: None

ABSENT: None
RESOLUTION NO. 4 - 2019
RESOLUTION WITH REFERENCE TO VICE-CHAIRMAN
OF LEWIS COUNTY BOARD OF LEGISLATORS

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Vice-Chairman shall have and execute all powers and duties of such Chairman over any meeting that he is called to preside over.

Section 2. That the Vice-Chairman shall execute and perform such duties during the absence of the Chairman from the County of Lewis and at such times when the Chairman is physically or mentally unable to perform such duties.

Section 3. That the powers and duties so authorized to said Vice-Chairman shall not be executed by the Chairman during the above designated time periods.

Section 4. That this Board of Legislators hereby appoints

LEGISLATOR JERRY KING

to perform the duties of Vice-Chairman of the Lewis County Board of Legislators for calendar year 2019.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator __Chartrand__, seconded by Legislator __Osborne__, and adopted.
RESOLUTION NO. 5 - 2019
RESOLUTION AUTHORIZING AGREEMENT WITH THE LEWIS COUNTY CHAMBER OF COMMERCE FOR ATV PERMIT SERVICES

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the Board of Legislators wishes to enter into an Agreement with the Lewis County Chamber of Commerce to administer and market the Lewis County ATV trail permits under the direction and guidance of the Director of Recreation, Forestry and Parks; and

WHEREAS, the services include printing of ATV permit applications, mailing of permits, purchase of ATV permit stickers, communications with website host for updates to the ATV website page, and other marketing services on behalf of the County pertaining to its ATV Trail permits and continue to work with the website designer who provides website hosting services to provide for easier on-line payment of permit fees and generation of reports.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis and Lewis County Chamber of Commerce, to administer and market Lewis County ATV Permits.

Section 2. That the term of said Agreement shall be for the period from January 1, 2019 through December 31, 2019, and for which services the Chamber of Commerce shall receive an administration fee equal to 10% of the permit fees collected. The Director of Lewis County Recreation, Forestry and Parks will process ATV mailings generated by the Chamber through the Lewis County Recreation, Forestry and Parks Department.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _King_, and adopted.
RESOLUTION NO. 6 – 2019
RESOLUTION APPROVING THE FORM AND THE AMOUNT OF A BLANKET UNDERTAKING COVERING OFFICERS, CLERKS AND EMPLOYEES OF LEWIS COUNTY

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, County Law § 403 provides that the County Clerk, the County Treasurer, and Deputy Treasurer, as well as such county officers as shall be specifically required by law, must execute and file with the County Clerk an undertaking in such amounts as may be approved by the Board of Legislators; and

WHEREAS, Public Officers Law § 11(2) further provides that it is permissible with the consent and approval of the officer or governing body authorized to require the undertaking for the County to procure a blanket undertaking from any duly authorized corporate surety covering officers, clerks and employees.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the blanket undertaking in the amount of One Hundred Fifty Thousand Dollars ($150,000) to be obtained from a corporate surety company duly authorized to do business in the State of New York, for the purpose of covering all officers, clerks and employees of Lewis County and that such officers, clerks and employees will faithfully discharge the duties of his or her office, and all trusts imposed upon him or her by law by virtue of his or her office, including the duty of promptly accounting for and paying over all moneys or property received by him as such officer, in accordance with law, and that if the said officers, clerks or employees fail to perform any of the above-mentioned conditions or is in default thereof, that the said corporate surety will pay to said County and to the People of the State of New York, all damages, costs and expenses resulting from such default, not exceeding the sum specified above.

Section 2. That a certified copy of this Resolution shall be affixed to a copy of the undertaking described herein and filed with the Lewis County Clerk’s Office.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator __Burns__, seconded by Legislator __King__, and adopted.
RESOLUTION NO. 7 - 2019
RESOLUTION WAIVING THE NEED FOR A SURETY BOND ON THE PART OF THE CHAIRMAN OF THE BOARD OF LEGISLATORS

Introduced by Legislator Ronald Burns, Member of the Board of Legislators

WHEREAS, County Law § 450 provides that the Chairman of the Board of Legislators is to execute and file an undertaking with the County Clerk in such form and in such amount as may be required by the Board of Legislators; and

WHEREAS, the Board of Legislators has this date adopted a resolution approving a blanket undertaking covering the officers, clerks and employees of Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby determines that separate undertaking for the Chairman of the Board of Legislators shall not be required and waives any further obligation on the part of the Chairman of the Board to obtain a surety bond for the faithful performance of his office, pursuant to County Law § 450.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator King, and adopted.
RESOLUTION NO. 8 - 2019
RESOLUTION TO APPROPRIATE FUNDS
CAPITAL EQUIPMENT

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation is hereby approved to the Capital Equipment account, utilizing A0990100 992500 (To Capital Equipment) with a balance of: $304,206.71

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<tr>
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<td>$437,000.00</td>
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<tr>
<td>Project HAD</td>
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</table>

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _Kulzer_, seconded by Legislator _Lehman_, and adopted.
RESOLUTION NO. 9 - 2019
RESOLUTION AUTHORIZING LOCUM TENENS RENEWAL AGREEMENT BETWEEN LEWIS COUNTY COMMUNITY SERVICES DEPARTMENT AND ONE PATH CAREER PARTNERS

Introduced by Legislator Thomas Osborne, Member of the Board of Legislators.

WHEREAS, the Lewis County Community Services Department desires to enter into a renewal Agreement with One Path Career Partners with offices located at 859 Penfield Road, Rochester, New York 14625; and

WHEREAS, One Path Career Partners shall provide psychiatric services pursuant to NYS Mental Health Law § 9.60 for Assisted Outpatient Treatment evaluations and court testimony and Criminal Procedure Law § 730 evaluation to determine the mental capacity of a criminal defendant as ordered by the court.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, by and through the Lewis County Community Services Department with One Path Career Partners to provide the services of Steven M. Fogelman, MD for psychiatric services pursuant to Mental Health Law § 9.60 for Assisted Outpatient Treatment evaluations and court testimony and for Criminal Procedure Law § 730 evaluations to determine the mental capacity of a criminal defendant as ordered by the court.

Section 2. That this is for the term beginning January 1, 2019 and ending December 31, 2019 at a cost of $325.00 per hour.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moroughan, and adopted.
RESOLUTION NO. 10 - 2019
RESOLUTION AUTHORIZING LEASE AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND
CORNELL COOPERATIVE EXTENSION OF LEWIS COUNTY

Introduced by Legislator Jerry King, Member of the Board of Legislators.

WHEREAS, Lewis County is in the process of completing the Jefferson Community College-Lewis County Educational Center ("JCC-LC-EC") structure at 7395 East Road, Lowville, NY. The County has reserved 2,000 square feet of office space and approximately 380 square feet of storage space for exclusive use and lease by Cornell Cooperative Extension of Lewis County ("CCE LC"); and

WHEREAS, the County desires to enter into a Lease Agreement with CCE LC for lease of this designated space in the JCC-LC- EC building located at 7395 East Road, Lowville, NY 13367 to house Cornell Cooperative Extension of Lewis County, at a monthly rental of $2,450.00, commencing February 1, 2019 ($29,400.00 per year); said lease agreement to provide for the County to furnish heating, electric, plumbing, parking, cleaning service, and general maintenance and repair as part of the rental fee.

NOW, THEREFORE, BE IT RESOLVED, that

Section 1. The Board of Legislators hereby authorizes a lease agreement by and between the County of Lewis and Cornell Cooperative Extension of Lewis County, to provide CCE LC with 2,000 square feet of exclusive office space and approximately 380 square feet of storage space, and with access to classroom, conference and laboratory space through coordination with the primary lessor of the building, i.e., Jefferson Community College, as described in the Memorandum of Understanding entered into between the parties, in the newly constructed building located at 7395 East Road, Lowville, NY 13367, for a term commencing February 1, 2019 through January 31, 2020, with annual renewals, at a monthly rental of $2,450.00.

Section 2. That the Chairman of the Board of Legislators or the Vice-Chairman be and the same is hereby authorized to execute and deliver such Lease Agreement, upon such terms and conditions approved by the County Attorney.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _Moser_, seconded by Legislator _Burns_, and adopted.
RESOLUTION NO. 11 - 2019
RESOLUTION TO APPROPRIATE FUNDS
FIRE AND EMERGENCY MANAGEMENT

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation is hereby approved for FY17 Hazmat Grant for the purchase of a gas meter with charging and monitoring station, cartridges and adapters:

A0341600 343071 FY17 HazMat CFDA#97.067  $14,000.00
A0341600 291900 FY17 HazMat CFDA#97.067  $14,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Moroughan_, and adopted.
RESOLUTION NO. 12 - 2019
RESOLUTION ADOPTING UPDATED
LEWIS COUNTY MASS CASUALTY INCIDENT PLAN
FOR EMERGENCY MANAGEMENT DEPARTMENT

Introduced by Legislator Jerry King, Member of the Board of Legislators.

WHEREAS, the Emergency Management Plan for Mass Casualty Incidents (MCI) is established to facilitate effective response to any incident where emergency medical services resources, such as personnel and equipment, are or may be, overwhelmed by the number and severity of casualties; and

WHEREAS, a Mass Casualty Incident is any incident in which emergency medical services resources, such as personnel and equipment, are overwhelmed by the number and severity of casualties based on the circumstances at that time. Lewis County defines a Mass Casualty Incident as an incident involving three (3) or more patients, and includes three (3) response protocols (Level I–III) based on number of patients involved: Level I - 3-6 Patients; Level II - 7-12 Patients or Level III - Greater than 12 Patients; and

WHEREAS, the Lewis County Mass Casualty Incident Plan was updated to add minimal changes to the plan since the last version. The changes include an addition of an ambulance to Lewis County Search and Rescue, Inc.; and Lewis County Search and Rescue, Inc. coverage of the Town of Croghan; and the reduction of one ambulance in the Town of Turin.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of the County of Lewis hereby authorizes the adoption of the updated Mass Casualty Incident Plan for the Lewis County Emergency Management Office.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator __Lehman__, seconded by Legislator __Osborne__, and adopted.
RESOLUTION NO. 13 - 2019
RESOLUTION AUTHORIZING FIRE ADVISORY BOARD
AND PROVIDING FOR PAYMENT OF ALLOWABLE EXPENSES

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 225-a of the County Law, the Lewis County Fire Advisory Board shall consist of the following members, who are hereby appointed to such Board for the term of one year commencing January 1, 2019 through December 31, 2019 to wit: Fire Chief of each Volunteer Fire Department in Lewis County, or a designated Assistant Fire Chief, all of whom shall be county officers and shall serve without compensation.

Section 2. That Lewis County Fire and Emergency Management Director Robert MacKenzie, III is hereby authorized to appoint up to six (6) Deputy Coordinators, who shall serve without compensation, and that said Director must submit a list of his appointees to the Clerk of the Board of Legislators as soon as appointments have been made.

Section 3. That the necessary expenses of the Lewis County Fire Advisory Board and the Deputy Coordinators shall be paid upon due audit as provided by law.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 14 - 2019
RESOLUTION TO EXTEND AUTHORIZATION TO CANARX SERVICES, INC. AS LEWIS COUNTY HEALTH INSURANCE PLAN VENDOR

Introduced by Legislator Ronald Burns, Member of the Board of Legislators

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby extends authorization to participants of the Lewis County Health Insurance Plan to utilize CanaRx Services, Inc. as a vendor for prescribed medications.

Section 2. That CanaRx Services, Inc. is hereby approved as a vendor for a period of one year to commence January 1, 2019 through December 31, 2019.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _Kulzer_, and adopted.
RESOLUTION NO. _15_ - 2019
RESOLUTION TO APPROPRIATE FUNDS
CAPITAL COUNTY ROAD STRIPING

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation is hereby approved to the Capital County Road Striping account, utilizing A0990100 992600 (To Capital Hwy Bldg) with a balance of: $3,985.89

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<th>Increase Expense</th>
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<td>H0512000 499900</td>
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<td>Project HAI</td>
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<td>$65,100.00</td>
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _Moroughan_, seconded by Legislator _Burns_, and adopted
RESOLUTION NO. 16 - 2019
RESOLUTION TO APPROPRIATE FUNDS
JCC EXTENSION CENTER

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That $2,750,000.00 shall be appropriated in the Capital JCC Extension Center to facilitate additional costs to the PE/Design Phase and Construction of the JCC Extension Center.

Section 2. The following accounts shall be recognized to facilitate the funding of this project:

Revenue:
H0162000 350310 LOCAL $2,500,000.00
H0162000 333971 DASNY Grant $ 250,000.00
Project HAN

Expense:
H0162000 499900 Contractual $2,750,000.00
Project HAN

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Burns, and adopted.
RESOLUTION NO. 17 - 2019
RESOLUTION TO TRANSFER FUNDS
JCC EXTENSION CENTER

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfer is hereby approved from fund balance To Capital County Projects for completion of the Capital JCC project.

Payment will be made to the Capital JCC Extension Center account (HAN H0162000 350310):

Transfer from:
A0 005990  Fund balance  $2,500,000.00

Transfer to:
A0990100 992100 To Capital County Projects  $2,500,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 18 - 2019
RESOLUTION AUTHORIZING THE
LEWIS COUNTY PUBLIC HEALTH AGENCY
TO ACCEPT ELECTRONIC PAYMENTS FROM PATIENTS THROUGH XPRESS-
PAY SOFTWARE FROM SYSTEMS EAST, INC.

Introduced by Legislator Thomas Osborne, Member of the Board of Legislators.

WHEREAS, the Lewis County Treasurer’s office has a long-standing professional
relationship with Systems East, Inc. (Systems East), who provide software and support services
by way of a software maintenance agreement. Included in Systems East services is a license for
the Xpress-pay electronic payment software product, which the company has authorized any
department to leverage for online and mobile collections, without additional cost for licenses;
and

WHEREAS, Public Health is requesting that their agency be authorized to accept credit /
debit card payments from its patients. Many Public Health patients/individuals are utilizing
Health Savings Accounts for health-related expenses, which is in the form of a debit card for co-
payments and non-insurance covered payments; and

WHEREAS, Systems East will service Public Health with the establishment and
maintenance of this ePayment option under the Xpress-pay software license, with a monthly
service fee of ten dollars ($10.00).

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes Lewis County Public Health
to provide for electronic payments from its patients under and extension of the Xpress-pay
software license offered by Systems East, Inc., at a monthly service fee payable by Public Health
of Ten ($10.00) Dollars.

Section 2. That the Public Health Director is authorized to execute any documents
required to give effect to this Resolution, upon review and approval of the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __Burns__, seconded by Legislator __Osborne__, and adopted.
RESOLUTION NO. 19 - 2019
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
BARK EATER EVENTS, LLC AND
LEWIS COUNTY RECREATION, FORESTRY & PARKS DEPARTMENT

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, Bark Eater Events, LLC is a local Central New York owned and operated company specializing in unique outdoor athletic running events. The Peak to Brew Relay Race will be the staple event in the planned Bark Eater Race Series; and

WHEREAS, the goal of Bark Eater Events is to have a positive impact on the local health of New York State. The events will also be marketed and operated in a way to bring positive economic and tourism exposure to the local areas where the events are hosted; and

WHEREAS, the County of Lewis, by and through the Lewis County Recreation, Forestry and Parks Department wishes to enter into an Agreement with Bark Eater Events, LLC and allow the use of Lewis County reforestation property known as tax parcel number 355.00-02-27.110 located on the corner of the North South Road and the Moose River Road in the Town of Lyonsdale as a relay location/station.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Lewis County Recreation, Forestry and Parks Department and Bark Eater Events, LLC for the Peak to Brew Relay Race to be held on August 8, 2019 and August 9, 2019 and allow the use of Lewis County reforestation property known as tax parcel number 355.00-02-27.110 located on the corner of the North South Road and the Moose River Road in the Town of Lyonsdale as a relay location/station.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator Osborne, and adopted.
RESOLUTION NO. 20 - 2019
RESOLUTION PROVIDING COMMENT TO THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) ON THE PROPOSED UPDATE TO THE EAST BRANCH FISH CREEK EASEMENT RECREATION MANAGEMENT PLAN (RMP)

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the New York State Department of Environmental Conservation (DEC) is accepting comments and input on its proposed updates to the Recreation Management Plan (RMP) for the East Branch Fish Creek Conservation Easement in the Towns of Lewis, Martinsburg, Montague, Osceola and West Turin in Lewis County; and

WHEREAS, under the conservation easement, the DEC is charged with managing public access and recreation on the properties, and encourages comment in order to “build a solid foundation to support specific goals, objections and management actions”; and

WHEREAS, in 2016, by Resolution No. 204-2016, the Lewis County Board of Legislators offered comment to the DEC on the proposed amendments to this RMP, pointing out the DEC’s failure to address and include All Terrain Vehicle (ATV) access for corridor connectors in Lewis County - a critical recreational activity for Lewis County residents, clubs, businesses and visitors to the region. The County also suggested that the DEC include, address and provide ATV access for recreational corridor connectors it desires to establish in the RMP for the East Branch of Fish Creek Lands in the Towns of Lewis, Martinsburg, Montague, Osceola and West Turin, Lewis County; and to work with the ATV clubs and businesses in Lewis County to establish access corridors so that Lewis County ATV users can also enjoy the beauty and unique recreational trails and corridors afforded by this Recreation Management Plan; and

WHEREAS, motorized vehicle (including ATVs) access has been an historic part of recreational and sportsman’s activities in Lewis County, and in particular, on the easement properties of the East Branch Fish Creek lands; and

WHEREAS, the DEC should recognize the importance of the unique and historic sportsman and recreational uses (including ATVs) of these recreational easement rights to Lewis County and its economy. These easement rights should include recreational and sportsman’s ATV uses so that there are community connectors between and among the Lewis County towns (particularly connectors to Osceola) and the Lewis County ATV trail system; and

WHEREAS, the Lewis County Board of Legislators seeks to suggest and request: 1) that the NYS DEC go back and renegotiate the terms of its preserved easement rights under the East Branch Fish Creek Conservation Easement Recreation Management Plan to include public ATV access for recreation and sportsman activities. These easements are contained within working forest properties with extensive infrastructure and a demonstrated capacity to withstand use, including ATVs; 2) that in providing ATV access, establish alternative routes for safety concerns during times of timber harvesting; 3) Given the economic importance of this form of
recreational use to the residents and visitors to Lewis County, its local municipalities and businesses, we implore the DEC to work with our ATV partners to establish these critical access corridors to recreational ATV users who also seek to enjoy the beauty and historic recreational trails these corridors afford. These reasonable suggestions and requests are made by the County, knowing that other easement rights retained by the DEC on other properties have included public ATV access.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby states its support of the above comments and recommendations for transmittal to the NYS DEC.

Section 2. That the Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to deliver copies of this Resolution to Andrea Mercurio, State Lands Forester, and Michael Giocondo, Conservation Easement Forester, NYS DEC, 7327 State Route 812, Lowville, NY 13367, to Basil Seggos, Commissioner of the Department of Environmental Conservation, to Randy Young, Acting DEC Region 6 Director, and to any other appropriate State and Local agencies, representatives and officials as he may deem appropriate.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Burns_, and adopted.
RESOLUTION NO. 21 - 2019
RESOLUTION PROVIDING COMMENT TO DEPARTMENT OF
ENVIRONMENTAL CONSERVATION (DEC) ON TUG HILL EAST
DRAFT UNIT MANAGEMENT PLAN (UMP)

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the Tug Hill East Unit Management Plan (UMP) is a long range vision by
the NYS DEC for the management of the Cottrell States Forest, East Branch of Fish Creek State
Forest, East Osceola State Forest, Lesser Wilderness State Forest, Line Brook State Forest,
Mohawk Springs State Forest, Raywood Unique Area, Swancott Mill State Forest, East Branch
Fish Creek North Conservation Easement and East Branch Fish Creek South Conservation
Easement, attempting to balance long-term ecosystem health with current and future uses and
demands. This 20,322-acre Tug Hill East Unit consists of State Forest lands in the towns of
Osceola, Lewis, Turin, West Leyden, and Martinsburg in southeastern Lewis County. The Unit
has acres of wetlands, miles of classified streams and 27 miles of roads and recreational trails; and

WHEREAS, the Tug Hill East UMP team is looking for public comment and
participation from “interested parties who have local knowledge of the Unit or a unique bond
with the land” (DEC Press Release November 14, 2018); and

WHEREAS, on November 14, 2018, Randy Young, Acting DEC Region 6 Director
commented: “New York’s tug hill region is truly an amazing resource providing important
habitat and incredible recreational opportunities”; and

WHEREAS, the County of Lewis agrees with Acting DEC Region 6 Director Young that
the Tug Hill East Unit is an amazing resource which offers incredible recreational opportunities.
The DEC, however, needs to recognize and include public ATV access on these State Forest
roads, recreational trails and easements which can provide essential community connectors for
these activities vital to the Lewis County economy, while maintaining the ecosystem health of
the forest; and

WHEREAS, the 20,322-acres Tug Hill East Unit, comprised of working forest properties,
has extensive infrastructure and a demonstrated capacity to withstand motorized use and
activities consistent with recreational ATV activities; and

WHEREAS, motorized vehicle (including ATVs) access has been an historic part of
recreational and sportsman’s activities in Lewis County, and in particular, on the easement
properties of the East Branch Fish Creek lands which are a part of the Tug Hill East Unit; and

WHEREAS, the DEC should recognize the importance of the unique and historic
sportsman and recreational uses (including ATVs) of these recreational easement rights to Lewis
County and its economy. These easement rights should include recreational and sportsman’s
ATV uses so that there are community connectors between and among the Lewis County towns
and the Lewis County ATV trail system; and
WHEREAS, Lewis County’s outdoor recreational activities, including its ATV recreational trail system, are unique and primary economic attractions and initiatives for the County. Expansion of the system by means of community connectors through these forest properties will only enhance the “incredible recreational opportunities” DEC recognizes that these lands provide, while supporting Lewis County economic development through recreational and tourism features; and

WHEREAS, the Lewis County Board of Legislators propose that the DEC work with Lewis County’s interested parties (the County, community clubs and organizations, and other local municipalities) who depend upon recreational activities, including ATV recreational activities, in attracting residents and visitors to share in the uniqueness of these outdoor activities, so vital to our local economy. The DEC should work with local entities to layout, design and maintain community connectors to the Lewis County ATV trail system within the Tug Hill East Unit forest lands. In so doing, the DEC will be supporting its stated mission to maximize public access points for public recreation uses by including ATV access.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby states its support of the above comments and recommendations for transmittal to the NYS DEC.

Section 2. That the Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to deliver copies of this Resolution to Andrea Mercurio, State Lands Forester and Michael Giocondo, Conservation Easement Forester, NYS DEC, 7327 State Route 812, Lowville, NY 13367; to Basil Seggos, Acting Commissioner of the Department of Environmental Conservation; to Randy Young, Acting DEC Region 6 Director; and to any other appropriate State and Local agencies, representatives and officials as he may deem appropriate.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _LaChausse_, and adopted.
RESOLUTION NO. 22 - 2019
RESOLUTION TO AUTHORIZE AGREEMENT WITH ROCK BOTTOM WELL DRILLING FOR THE SINGING WATERS PARK REVITALIZATION PROJECT TO CONSTRUCT A WATER SUPPLY WELL AND RELATED EQUIPMENT AND TO RESCIND RESOLUTION NO. 278-2018

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the Lewis County Board of Legislators authorized an agreement with Rock Bottom Well Drilling ("Rock Bottom") for the Singing Waters Park Revitalization Project, to construct a five (5) gallon per minute (GPM) water supply well with related appurtenances ("Phase I"), including a pump system ("Phase II"), in an amount not to exceed $16,850.00 pursuant to Resolution No. 278-2018; and

WHEREAS, the scope of services set forth in Rock Bottom’s bid proposal was to be completed no later than October 1, 2018. Due to weather related circumstances, the scope of services for Phase I was not completed and the County seeks to extend the services to be completed no later than June 30, 2019, in an amount not to exceed $8,850.00; and

WHEREAS, the scope of services for Phase II included installing a pump system in an amount not to exceed $8,000, however it varies on the depth of the well and flow needs and it was determined that this phase will be completed at a later date; and

WHEREAS, the Board of Legislators wishes to authorize a new completion date for Phase I of June 30, 2019, and for Phase II to be completed at a later date; and wishes to rescind Resolution No. 278-2018.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby rescinds Resolution No. 278-2018 and authorizes a contract for Rock Bottom Well Drilling to construct a 5-gallon per minute (GPM) water supply well with related appurtenances for the Singing Waters Park Revitalization Project, located at 7273 Fish Creek Road in the Town of Greig, New York, in the amount not to exceed $8,850.00 (Phase I). A pump system (Phase II) shall be addressed and completed at a later date.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Lehman_, seconded by Legislator _Moroughan_, and adopted.
RESOLUTION NO. 23 - 2019
ADOPTING LEWIS COUNTY E911 GOVERNANCE MANUAL
FOR THE LEWIS COUNTY INTEROPERABLE
COMMUNICATIONS SYSTEM AND 911 DISPATCH

Introduced by Legislator Jerry King, Member of the Board of Legislators.

WHEREAS, on November 4, 1999, pursuant to Local Law No. 5-1999, the Lewis County Department of Emergency Communications (E911) was established. An E911 Director was appointed by the County Legislators and given the authority and responsibility for the operation, maintenance, supervision, repairs and security of the Department and for establishing, implementing, and administering policies and procedures necessary for the efficient, effective, and orderly operation of the Department and its systems; and

WHEREAS, on February 4, 2003 pursuant to Resolution No. 66-2003, the Lewis County Board of Legislators created the E911 Emergency Telecommunication Advisory Board (E911 Oversight Board) to assure the regular and ongoing participation of stakeholders and to include the heads of the affiliated emergency services throughout Lewis County by providing guidance to the E911 Director through policy and operational practices reviews. Among its duties, the E911 Oversight Board serves as the Oversight Committee for the Lewis County’s Interoperable Communications System (“LCICS”); and

WHEREAS, on April 26, 2011, pursuant to Local Law No. 4 – 2011, the Lewis County Board of Legislators appointed the Sheriff of Lewis County as the Lewis County E911 Director; and

WHEREAS, a manual was established by the Department of Emergency Communications (E911) in cooperation with the Lewis County Sheriff’s Office and the Lewis County Board of Legislators, to formalize governance, responsibility, authority, policies and procedures for the Lewis County Interoperable Communications System and to provide continuity in decision making and guidance to those involved; and

WHEREAS, the purpose of the LCICS Governance Manual is to identify responsibility and authority for all aspects of the emergency communication function in Lewis County, and to increase efficiency in coordinating and establishing interoperable communications during incidents, create a consistent knowledge base of interoperable communications channels and networks, and provide a helpful tool for pre-planning and interoperable communications training and exercises.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of the County of Lewis hereby authorizes the adoption of the Lewis County E911 Governance Manual.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator __King__, seconded by Legislator __Osborne__, and adopted.
RESOLUTION NO. 24 - 2019
RESOLUTION TO APPROPRIATE FUNDS
E911

Introduced by Legislator Jerry King, Member of the Board of Legislators.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation/transfers are hereby approved for 2018-2019 Radio Grant:

Increase Revenue
A0302000 331700 18-19 Radio Grant $682,650.00

Decrease Revenue
A0302000 331500 Int Gr $550,000.00

Increase Expense
A0302000 496500 18-19 Radio Gr Prof Serv $200,000.00
A0302000 461500 18-19 Radio Gr Repairs $200,000.00
A0302000 291800 18-19 Radio Gr Equip $271,540.00
A0302000 110100 E911 Pers Serv $11,110.00

Decrease Expense
A032000 460800 Int Gr $550,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator Kulzer, and adopted.
RESOLUTION NO. 25 - 2019
RESOLUTION AUTHORIZING MORTGAGE SUBORDINATION AGREEMENT
(COUNTY OF LEWIS TO RODNEY & SUSAN HILL)

Introduced by Lawrence L. Dolhof, Member of the Lewis County Board of Legislators.

WHEREAS, Rodney and Susan Hill (the “Borrowers”) received a housing Grant in the amount of $10,671.00, secured by a mortgage for the benefit of the County of Lewis and from Snow Belt Housing Company, Inc. recorded in the Lewis County Clerk’s Office on June 4, 2018 as Instrument Number 2018-002721. The mortgage provides for recapture obligations, pursuant to a program administered by Snow Belt Housing Company, Inc. and it is subject to the lien of first and second mortgages made by Community Bank, N.A. recorded in 2006; and

WHEREAS, the Borrower seeks to refinance and consolidate existing loans with Community Bank, N.A. by execution of a new mortgage in the amount of $85,000.00 with a request for a subordination agreement by the County on its existing CDBG mortgage; and

WHEREAS, pursuant to the terms of the Grant, the County’s security interest under its mortgage remains at $10,671.00;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Chairman of the Lewis County Board of Legislators is hereby authorized and directed to issue and sign a Mortgage Subordination Agreement in favor of Community Bank’s new mortgage of $85,000.00, upon such terms as may be acceptable to the County Attorney.

Section 2. That the within Resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Moroughan_, and adopted.
RESOLUTION NO. 26 - 2019
RESOLUTION TO APPROPRIATE
FOR SNOWMOBILE TRAIL PROGRAM
For 2018-2019 Season

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That $85,176.00 is hereby appropriated to Account No. A0714100 499900 Snowmobile Trail Program and offset by State Aid Account A0714100 338202 for 30% of the total of local assistance.

Section 2. That, upon receipt, the funds will be passed on to the Snowmobile Association.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Lehman_, seconded by Legislator _Burns_, and adopted.
RESOLUTION NO. 27 - 2019
RESOLUTION AUTHORIZING AGREEMENT
BETWEEN DEPARTMENT OF SOCIAL SERVICES AND
LABORATORY CORPORATION OF AMERICA HOLDINGS

Introduced by Legislator John Lehman, Member of the Board of Legislators

WHEREAS, Laboratory Corporation of America Holdings ("Agency") provides testing services which supply information about the identity of a human being and the potential that a human being is the parent of another human being; and

WHEREAS, the Lewis County Department of Social Services wishes to enter into an agreement with this Agency to utilize their paternity testing services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Department of Social Services, and Laboratory Corporation of America Holdings for the provision of paternity testing services in the Support Unit, at a cost of $45.00 per sample and not to exceed an annual cost of $10,000. The local share cost, if any, will be incurred depending upon test results. If the test results are positive, the father pays the fee.

Section 2. That the term of this agreement is retroactive to January 1, 2018 through December 31, 2019.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _Lehman_, seconded by Legislator _LaChausse_, and adopted.
RESOLUTION NO. 28 - 2019
RESOLUTION AUTHORIZING MEMORANDUM OF AGREEMENT BETWEEN
DEPARTMENT OF SOCIAL SERVICES
AND TRANSITIONAL LIVING SERVICES OF NORTHERN NEW YORK, INC.

Introduced by Legislator John Lehman, Member of the Board of Legislators.

WHEREAS, the Lewis County Department of Social Services ("DSS") wishes to enter into a Memorandum of Agreement with Transitional Living Services of Northern New York, Inc. ("TLS") to renew the terms for TLS to provide the services of psychiatric and/or psychological evaluations of individuals receiving services from DSS.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the Memorandum of Agreement with Transitional Living Services of Northern New York, Inc. ("TLS") for the purpose of providing the services of psychiatric and/or psychological evaluations of individuals receiving services from DSS.

Section 2. That the term of this agreement shall be from January 1, 2019 through December 31, 2019 at a cost not to exceed $158.00 (for those who are not covered by individual insurance) per psychiatric assessment, medical examination for employability assessment, and for any person referred by DSS for an employability assessment that is not under the care of Behavior Health and Wellness Center ("BHWC"), BHWC will be paid at a rate of $158.00 per assessment; and travel costs to and from case consultations/treatment plan meetings held outside the TLS office at the IRS rate for business miles. The County amount is approximately 36%; Federal approximately 50%; and State approximately 14%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __Lehman__, seconded by Legislator __Osborne__, and adopted.
RESOLUTION NO. 29 - 2019
RESOLUTION AUTHORIZING EXPENDITURE FROM CONTRIBUTED RESERVE ACCOUNT FOR EXCESS WORKERS’ COMPENSATION POLICY LEWIS COUNTY SELF-INSURANCE PLAN

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the Lewis County Self-Insurance Plan has obtained a premium quote of $77,955 from Safety National Casualty Corporation, which may be adjusted subject to completion of the Healthcare Supplemental application for excess workers’ compensation insurance, to cover catastrophic claims for workers’ compensation occurrences that exceed $2,000,000; and

WHEREAS, the 2019 Lewis County Budget has been adopted, inclusive of the Lewis County Self-Insurance Plan workers’ compensation appropriations; and

WHEREAS, in an effort to protect and keep solvent the Lewis County Self-Insurance Plan and its reserve account, the recommendation is to implement the excess workers’ compensation policy and pay the 2019 premium only from the Lewis County Self-Insurance reserve account.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes implementation of an excess workers’ compensation policy for the Lewis County Self-Insurance Plan with Safety National Casualty Corporation, to cover catastrophic claims for workers’ compensation occurrences that exceed $2,000,000 effective January 1, 2019.

Section 2. That authorization is hereby granted for payment of the estimated premium of $77,955 from the Lewis County Self-Insurance reserve account, understanding the amount is subject to change pending completion of the required application for excess workers’ compensation insurance.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _King_, and adopted.
RESOLUTION NO. 30 – 2019
DESIGNATION OF DEPOSITORIES FOR 2019

Introduced by Legislator Jerry King, Member of the Board of Legislators.

WHEREAS, Subdivision 3 of Section 212 of the County Law provides that the Board of Legislators shall designate one or more depositories for deposit of all monies received by the County Treasurer, and specify the maximum amount which may be kept on deposit in each depository.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the following named banks, or banking associations be designated as depositories for County monies and for the maximum amount as set opposite the name of each:

- Community Bank N.A. $25,000,000
- Key Bank of Central NY N.A. $25,000,000
- Chase Bank $25,000,000
- Adirondack Bank $25,000,000
- RBC Wealth Management $30,000,000

Section 2. That the Clerk of the Board be and she hereby is authorized and directed to file a certified copy of this resolution in the office of the Lewis County Clerk.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __Moser__, seconded by Legislator __Lehman__, and adopted.
RESOLUTION NO. 31 - 2019
RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY ETHICS BOARD

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Local Law No. 5-2005 “Lewis County Ethics Law” this Board of Legislators hereby appoints Kevin McArdle of 7037 West Road, Lowville, New York 13367 as a Democrat representative on the Lewis County Ethics Board.

Section 2. That the term of said appointment shall be for the period from January 9, 2019 through December 31, 2021.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Chartrand, and adopted.
RESOLUTION NO. 32 - 2019
RESOLUTION TO APPOINT
LEWIS COUNTY DIRECTOR OF PUBLIC HEALTH/
EARLY INTERVENTION COORDINATOR

Introduced by Legislator Thomas Osborne, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby appoints Ashley Waite of Lowville, New York as the Lewis County Director of Public Health and Early Intervention Official for Lewis County, effective February 3, 2019.

Section 2. That pursuant to Public Health Law said appointment is contingent upon approval by the Commissioner of the New York State Department of Health.

Section 3. That the 2019 annualized salary of the Director of Public Health/ Early Intervention Official is hereby established at $75,000.00.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Osborne, and adopted.
Chairman Dolhof declared the public hearing closed at 5:37 p.m. for comments on the Introductory Local Law. The Local Law was adopted as follows:
RESOLUTION NO. 33 - 2019

RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 1 – 2019, COUNTY OF LEWIS

Introduced by Legislator Lawrence L. Dolhof, Member of the Board of Legislators.

WHEREAS, a resolution was duly adopted by the Board of Legislators on December 20, 2018, directing that a public hearing be held by said Board on January 8, 2019 from 5:00 p.m. to 5:30 p.m. at the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS”; and

WHEREAS, notice of said public hearing was duly advertised in the Watertown Daily Times, the official newspaper designated by the County, on January 2, 2019, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 8 – 2018), County of Lewis, being “A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS”, be and the same hereby is designated as Local Law No. 1–2019, County of Lewis.

Section 2. That Local Law No. 1–2019, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator____Chartrand____, seconded by Legislator____Lehman____, and adopted pursuant to the following roll call vote:

YEAS: Burns, Chartrand, King, Kulzer, LaChausse, Lehman,, Moroughan, Moser, Osborne, Dolhof

NAYS: None

ABSENT: None
OTHER BUSINESS:

Legislator Osborne made a motion to authorize refilling the full-time Supervising Public Health Nurse position formerly held by Ashley Waite, seconded by Legislator Chartrand and carried.

Chairman Dolhof congratulated and introduced newly appointed Director of Public Health/Early Intervention Official Ashley Waite. She is uniquely qualified, he said, having performed in several health-related positions, alluding confidence in her ability to assume the leadership role.

The Chairman then declared a short recess at 5:40 p.m. The meeting resumed at 5:46 p.m.

Legislator Chartrand made a motion to remove Resolution No. 2-2019 “RESOLUTION TO AMEND AND ADOPT THE STANDING RULES OF THE BOARD OF LEGISLATORS FOR 2019” from the table, seconded by Legislator Osborne and carried.

Legislator Chartrand noted the amendments would be in effect for six months, subject to review and changes at the discretion of the Board.

Legislator King was concerned the new process would usurp power from Legislators.

Legislator LaChausse expressed concern with the County Manager in conjunction with the Chairperson of the Board and the three Committee Chairpersons shall set the final agenda for all committee meetings, taking exception with the exclusion of Department Heads. Mr. Piche cited the rules call for pre-agenda meetings with staff to discuss and determine agenda issues.

Legislator Moser understood that Department Heads are to report their activities to Legislators, and not left to the County Manager’s discretion as to what agenda items will be put forth for action. He charges Committee Chairpersons to control the length/depth of discussion on agenda items.

Legislator King appreciated Committee agendas that Mr. Piche had been preparing during the past year, and felt better prepared to discuss listed items. However, he relayed concern that items deemed unimportant by Committee Chairpersons would not be presented for discussion.

Mr. Piche asserted his primary role is to act as a liaison between staff and Legislators. He would recommend items and assure that respective personnel are prepared to explain their requests for informed discussion. Currently, he deems some items are trivial and not the best use of Legislators’ time. The Committee packets will include a one-page informational report from every Department Head, in addition to the agenda.

Legislators Lehman and Moroughan each urged that Department Heads attend Committee meetings, regardless of whether they have a listed agenda item.

Chairman Dolhof reminded his colleagues of the primary stated reasons for amending the committee structure and meeting times was to make it less restrictive for persons having full-time
employment who may be inclined to campaign for Legislator, while at the same time provide an
opportunity for a one-day session that any Legislator may attend and listen to discussion at all
committee meetings. In consideration of time, it was determined that Department Heads would
not present at meetings unless they were requesting Board action.

Legislator Moroughan invoked “We were elected by the people to represent them,” firmly
believing that Department Heads appreciate an opportunity to directly inform Legislators.

Legislator Moser cited the increased number of Legislators assigned to each committee,
which will make it more difficult to garner majority votes for agenda issues. While appreciative
of Legislators’ time, he concurs with concerns voiced by Legislators Moroughan and Lehman for
issues not on the agenda, but they feel may be of importance. For instance, a face-to-face
discussion with Department Heads about issues voiced to them by constituents. There is concern
for excluding Legislators on discussion for an issue they should be aware of. Legislator Moser
accepts the responsibility, while charging Committee Chairpersons to reach out to their members
to alert them of relative issues. He deems it important that all committee members be aware of
jurisdictional issues.

Mr. Piche urged Legislators to alert him of constituent’s concerns so that he may research
and/or contact respective Department Heads in an effort to avoid wasting time of the many persons
in attendance at a committee meeting who would have no interest.

Legislator King concurred that all Committee members be informed about issues, urging
Legislators to contact the respective Department Heads or the County Manager. He supports the
opportunity to devote one day to hear all committee discussions.

Mr. Piche stated that all Department Heads are on notice to attend their jurisdictional
committee meeting for the first three months, regardless of agenda items.

Legislator Moser stressed the importance for Committee Chairpersons to keep discussions
on point with agenda items.

Legislator King voiced support for receiving agendas and information to enhance decision
making.

Mr. Piche stated there will be informative presentations and discussion on topics of greater
importance. Projects or issues requiring more in-depth planning, study and discussion may be
more appropriately addressed by a special Ad Hoc Committee.

Based on current committee meetings, several Legislators voiced concern for the length of
time required for continuous meetings. Specifically, Legislator Lehman posed being a member of
the second and/or third scheduled meeting scheduled to immediately follow the end of the previous
meeting. If the prior meeting concludes early, then a member-Legislator may not be present.
Legislators Kulzer, Moroughan and Moser suggested scheduling the committees on separate
evenings.
Legislator Moser asserted he would have appreciated an opportunity to confer with the Chairman for preference on committee assignments, while understanding and accepting the Chairman’s assignments.

Mr. Piche asserted that each committee meeting should conclude within one to one and half hour. Chairman Dolhof suggested the meetings begin at 2 p.m.

In conclusion, the first Committee meetings were scheduled for January 15, 2019 with the General Services to begin at 2 p.m., Health and Human Services at 4 p.m. and Finance and Rules at 6 p.m.

Legislator Moser made a motion to adopt Resolution No. 2-2019 as above amended, seconded by Legislator King and unanimously carried.

Chairman Dolhof made the following Legislative Committee assignments for 2019:

GENERAL SERVICES: Legislator Jerry King, Chairman; Legislators Andrea Moroughan, Ronald Burns, Thomas Osborne and Randall LaChausse.

HEALTH AND HUMAN SERVICES: Legislator Gregory Kulzer, Chairman; Legislators Richard Chartrand, Randall LaChausse, Andrea Moroughan and John Lehman.

FINANCE AND RULES: Legislator Bryan Moser, Chairman; Legislators Ronald Burns, Richard Chartrand, John Lehman and Thomas Osborne.

There being no other business to come before the Board, the meeting adjourned on motion by Legislator Chartrand at 6:29 p.m., seconded by Legislator Lehman and carried.