

ORGANIZATIONAL MEETING
January 8, 2019

The meeting was called to order at 5:00 p.m. by Clerk of the Board Teresa Clark.

Roll Call: All Legislators were present. There was a vacancy for District No. 7.

There were 20 citizens present.

The Clerk of the Board asked for a motion to waive the Standing Rules to allow action on late resolutions. Legislator Moser made a motion to waive the rules, seconded by Legislator Lehman and carried.

The following Resolution was then enacted to fill District No. 7 Legislator vacancy. County Clerk Linda D. Hoskins administered the Oath of Office to Legislator Kulzer.

RESOLUTION NO. 1 – 2019

**RESOLUTION APPOINTING
LEWIS COUNTY LEGISLATOR
FILL DISTRICT NO. 7 VACANCY**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, District No. 7 Legislator Gregory M. Kulzer retired from his regular employment with the NYS Department of Agriculture and Markets effective December 27, 2018, effecting retirement pension benefits from the NYS Retirement System; and

WHEREAS, Legislator Gregory M. Kulzer could not continue in the NYS Retirement System with another participating employer, i.e., the County of Lewis, without at least a one day break in service from the County; and

WHEREAS, Legislator Gregory M. Kulzer submitted his letter of resignation as District 7 Legislator to the Clerk of the Board for the County of Lewis, effective December 27, 2018, with a further request to the Board of Legislators to re-appoint him as District No. 7 Legislator; and

WHEREAS, Local Law No. 5-1980 provides that where a vacancy occurs in any elective office for reasons other than the expiration of the term of office, the Board of Legislators may fill the vacancy by appointing to said office any person qualified under law to hold the office to which he or she is appointed; and

WHEREAS, Local Law No. 5-1980 further provides that the person so appointed to fill a vacancy shall enter upon and faithfully discharge the duties of the office to which he or she is

appointed until the office is filled by the next succeeding general election to be held on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints Gregory M. Kulzer of 7451 Rice Road, Lowville, New York 13367 as Legislator to fill the vacancy for District No. 7, effective January 8, 2019 and continuing through and including December 31, 2019.

Section 2. That the office of Legislator for District No. 7 shall thereafter be filled pursuant to the official results of the November 5, 2019 general election.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Chartrand, seconded by Legislator King, and adopted by a vote of 8 to 1, with Legislator Burns opposed.

The Clerk stated that nominations were now in order for Chairman of the Board for 2019. Legislator Chartrand nominated Lawrence Dolhof, seconded by Legislator Osborne. There being no further nominations, Legislator Chartrand made a motion for the Clerk to close the polls and cast one ballot for Mr. Dolhof's appointment, seconded by Legislator Lehman. Legislator Moser was opposed. Mrs. Clark asked Legislators Lehman and Burns to escort Chairman Dolhof to the podium.

Chairman Dolhof offered the Invocation, followed by the Pledge of Allegiance to the Flag.

Chairman Dolhof then announced approval of the December 20, 2018 meeting minutes by general consent.

The following Resolution was presented to amend and adopt the Standing Rules of the Board for 2019:

RESOLUTION NO. 2 - 2019

**RESOLUTION TO AMEND AND ADOPT THE STANDING RULES
OF THE BOARD OF LEGISLATORS OF LEWIS COUNTY**

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, the Board of Legislators wishes to amend the Standing Rules of the Board of Legislators of Lewis County with respect to the Powers and Duties of Committees to reflect changes to County organization and function; and

WHEREAS, the Board of Legislators has determined that the following reconfiguration of the Standing Committees (Rule XII) will evoke a more effective business process allowing Standing Committees to more readily focus on outcomes, be more responsive and optimize performance.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That this Board of Legislators hereby amends the Standing Rules of the Board of Legislators of Lewis County by changing the following sections:

Change Rule II PROCEDURE: Section 2 (Subd. 13) to Report of Finance and Rules Committee under Rule VII

Change Rule IV CLERK: Section 4 to read The Clerk shall notify the Chairperson of the Board and Finance and Rules Committee of the Board of Legislators at least ninety (90) days prior to expiration of insurance policies.

Change Rule V COMMITTEES: Section 1 to read Each standing or special committee shall consist of five (5) members, unless.....

Change Rule VI LEGISLATION AND REPORTS: Section 3 to read The Finance and Rules Committee shall

Change Rule VII AUDIT OF CLAIMS: Section 7 change the last sentence to read and Audit Resolution for action on such claims in such form as the Finance and Rules Committee shall prescribe.

Change Rule VII AUDIT OF CLAIMS: Section 8 to read The Finance and Rules Committee shall

Change Rule VIII GENERAL PROVISIONS: Subsection Committees: to eliminate Section 1. b. in its entirety

Change Rule VIII GENERAL PROVISIONS: Subsection Committees: to eliminate the last sentence of Section 1. c.

Change Rule XII in its entirety and replace with the following:

**RULE XII
POWERS AND DUTIES OF COMMITTEES**

The Standing Committees of the Board, together with a general statement of the powers and duties of each, shall be as follows:

GENERAL SERVICES COMMITTEE

Jurisdictional Oversight:

This committee has oversight of the following departments:

Buildings and Grounds	
Code Enforcement	Probation
District Attorney	Public Defender
Economic Development	Recreation, Forestry, and Parks
Fire & Emergency Management	Recycling & Solid Waste
Highway	Sheriff's Office
Planning	Weights and Measurers

Additional County Representation:

A member of this committee may also be assigned to the following boards of directors:

Agriculture & Farmland Protection Board (1)
Agricultural Society Fair Board (1)
Comprehensive Economic Development Strategy Committee (1)
District 6 Fish & Wildlife Management Board (1)
Lewis County IDA (1)
Lewis County Planning Board (1)
Lewis County Cornell Cooperative Extension Board of Directors (1)
North Country Home Consortium (1)
NYSDEC Open Space Advisory Committee (1)
Soil & Water Board of Directors (1)

Committee Description:

This committee shall have general supervisory and jurisdiction over all matters relative to junkyards and junkyard issues within the County and shall consult and advise with the Building Code Officers concerning such matters including interpretation and application of state and federal laws relating to enforcement of junkyard laws within the County.

This committee shall have general supervision over the County Historian and the duties pertaining to said position.

This committee shall have general supervisory and advisory jurisdiction of all matters relating to the Sheriff and the administration of his office; the County jail and the incarceration of county prisoners in general; the maintenance, repair and improvement of the jail building and the grounds surrounding them; contracts and payment of the imprisonment and care of prisoners sentenced from the County to outside institutions; and the commitment of insane persons.

This committee has jurisdiction concerning all matters relating to the Fire Advisory Board; and the Sealer of Weights and Measures.

This committee shall have general supervision over all issues relative to building code matters in the County and shall consult with the County Senior Building Code Officer concerning such matters, and concerning interpretation and application of the NYS Uniform Fire and Building Code Enforcement.

This committee shall have charge of all matters relating to the District Attorney; the Probation Director; Public Defender; including litigation in which the County is interested, as well as retention of outside counsel when so directed; except in Workers' Compensation matters.

This committee shall also have general supervision of all Emergency Management matters in the County and shall consult and advise with the County Director of Emergency Management concerning such matters and concerning interpretation and application of state and federal laws relating to Emergency Management and Emergency Medical Services, and their enforcement within the County.

This committee shall also work in cooperation with the Lewis County Chamber of Commerce and with other interested groups and organizations in publicizing the recreations, industrial and agricultural advantages of the County, in promoting the economic prosperity of the County, and in planning generally for the future welfare and growth of the County. This Committee shall have general supervision over all matters performed by the Planning Department and shall work in cooperation with the Lewis County Planning Board.

This committee shall have general supervision and control of all county reforestation projects; the acquisition of land for such projects; the planting, lumbering, management and care of county forests; the conservation of game, fish, wildlife and timber; and provision of public recreational facilities, where feasible, in connection with forest and conservation projects. Such committee shall perform the duties prescribed by Section 225 of the County Law in connection with any program carried on under ppe. of subd. 1 of said section for publicizing the advantages of the County or region.

This committee shall have general supervisory and advisory jurisdiction of all matters relating to agriculture, including all programs for control of animal diseases, the programs of the office of Cornell Cooperative Extension Service of Lewis County; the affairs of the County Soil and Water Conservation District, relations with the Lewis County Agricultural Society, programs and policies of State and Federal departments and agencies and the general improvement of agricultural conditions within the county.

This committee shall have general supervision of all matters relating to highways, including, but not limited to, the affairs of the Superintendent of Highways and the Highway Department; the construction, maintenance and repair of highways and bridges; the purchase of and payment for all necessary rights-of-way; the county garage and its operation and maintenance; and the purchase, maintenance and repair of machinery and equipment.

This committee shall have general supervisory and advisory jurisdiction regarding all matters relating to solid waste and solid waste issues within the County and shall confer with the Solid Waste Coordinator concerning such matters, to include all contractual agreements with the Development Authority of the North Country relative to disposal of all solid waste materials.

This committee shall have general supervisory and advisory jurisdiction regarding all matters of buildings and grounds, including maintenance, repair and care of the grounds surrounding each building, and of any remodeling, rearrangement, reconstruction or addition to such building. This committee shall designate the location in such buildings of the various county and other offices, and shall be responsible for such general furnishings as counters, tables, desks and chairs. The committee shall also have general supervision over all the county office buildings, including any remodeling, rearrangement, reconstruction, etc. to such buildings, the County farmland and other buildings owned by the County.

This committee shall also have charge of all other matters referred to the Committee.

HEALTH AND HUMAN SERVICES COMMITTEE

Jurisdictional Oversight:

This committee has oversight of the following departments:

Community Services	Social Services
Lewis County General Hospital	Veterans Service Agency
Office for the Aging	Youth Bureau
Public Health	

Additional County Representation:

A member of this committee may also be assigned to the following boards of directors:

- Community Services Board (1)
- Corporate Compliance (3)
- Public Health Professional Advisory Board (1)
- Lewis County General Hospital Board of Managers (1)
- Youth Bureau (3)

Committee Description:

This committee shall have charge of all matters relating to veterans of any war of the United States of America, which may properly come before the Board; the provision of

burials and headstones for veterans; the work of the Veterans' Service Agency; and the construction, application and enforcement of state and federal laws relating to veterans within the County.

This committee shall work in cooperation with the Board of Managers of the Lewis County General Hospital in connection with the affairs of the hospital. The Health and Human Services Committee may sit in on the meetings of the Board of Managers as an advisory group for the purpose of consultation, information and recommendation, but shall have no vote in the operation or management of the hospital. It shall act as a liaison between the Board of Legislators of the County of Lewis and the Board of Managers of the Lewis County General Hospital and the Health Care Facility and Nursing Home.

This committee shall have general supervision of all matters relating to public health and particularly of all matters involving the Public Health Nursing Agency, the administration of all public health programs, the Lewis County Health Association, control of tuberculosis and other communicable diseases, assistance for physically handicapped children and all matters relating to public health. One member of this committee shall be a member of the County Health Services Advisory Board. The committee shall also work with and have general supervision over the Lewis County Community Services Board, as well as the provision of mental health and alcoholism and substance abuse services within Lewis County.

This committee shall have charge of all matters relating to social welfare in the county and the operation and administration of the County Department of Social Services. The members of such committee shall also be members of the Social Services Advisory Committee heretofore established in the County. This committee shall also have general supervision and jurisdiction over all operations and services offered through the Employment & Training Administration office and its personnel.

This committee shall have general supervisory jurisdiction over all matters under the direction of the Office for the Aging Director for administration and provision of all programs and matters involving services to senior citizens.

This committee shall also have charge of all matters relating to Youth Bureau services.

This committee shall also have charge of all other matters referred to the Committee.

FINANCE AND RULES COMMITTEE

Jurisdictional Oversight:

This committee has oversight of the following departments:

Board of Elections

County Clerk

Human Resources

Information Technology

Insurance/Workers Compensation

JCC Education Center

Real Property Tax

Treasurer

Additional County Representation:

A member of this committee may also be assigned to the following boards of directors:

Adirondack Park Local Government Review Board (1)

Court Liaison (1)

Inter-County Legislative Committee of Adirondacks (1)

Jefferson Community College – Lewis County Education Center Advisory Committee (1)

Committee Description:

This committee shall have general supervisory and advisory jurisdiction over all matters pertaining to Civil Service within the County and of all relations between the Board and the County Civil Service Commission and its Administrator. This committee shall also have supervision of all matters relating to compensation of county officers and employees and of matters arising out of the County's membership in the State Retirement System, and shall act as the bargaining committee for the Board with the County Civil Service Employee's Association (CSEA).

This Committee shall also have general supervisory and advisory jurisdiction over all matters pertaining to the Human Resources Department and of all relations between the Board and the Director of Human Resources/Personnel Director.

This committee shall have charge of all matters relating to the administration, preparation and procurement of suitable forms for all matters connected with the transaction of business of the Board; shall each year after the adjournment of the State Legislature, examine these Rules and the prescribed forms for the purpose of determining any changes or amendments required by law or desirable for expediting and improving the conduct of the business of the Board; shall perform the duties prescribed under Rule VI; and shall have general charge, where not in conflict with other committees, and on an advisory basis for all officers and committees, of matters pertaining to state or federal legislation of interest to the County and the introduction, passage, amendment, interpretation and enforcement thereof.

This committee shall also have charge of all Workers' Compensation matters and of the consideration, payment and litigation of all claims against the County relating to Workers' Compensation. The Board shall provide personnel to perform such administrative, clerical and other duties as the committee may direct, and the County Attorney shall assist in the consideration and litigation of any claims at the request of the committee.

This committee shall also have charge over the provision of general liability insurance protection for the County, shall make such recommendations to the Board concerning insurance protection as it deems advisable, and shall at least once in each year examine the entire county program of insurance protection to determine adequacy of coverage and as a basis for recommendation and report to the Board. The committee shall also have jurisdiction over the County health insurance plan.

This committee shall have charge of all administrative and procedural matters relative to taxation, including, but not limited to, the footing and verification of assessment rolls; the

amount, purpose and apportionment of taxes to be levied for the various purposes in each of the towns of the county as determined from county and town budgets, records of unpaid taxes and returned school taxes and other sources; preparation of appropriate resolutions for the apportionment and levy of all taxes; preparation of tax statements for persons and corporations engaged in business of a public service nature; proper execution of tax warrants; and recommendation to the Rules and Legislation Committee of new or changed forms for tax purposes. This committee shall have the power to prescribe reasonable rules regarding the date and manner of submission of assessment rolls, budgets and all other documents required for the use of the committee in performing its duties.

This committee shall also have general supervisory and advisory jurisdiction over all matters related to the Office of the Director of Information Management and all matters pertaining to information management including the acquisition, implementation and support of technology and telecommunications.

This committee shall have general supervisory and advisory jurisdiction over all matters relating to the Board of Elections and all matters pertaining to elections properly referable to the County.

This committee shall have general supervision of all the fiscal affairs of the County, and shall have charge of all matters relating to the methods and operations of the County Treasurer's Office; the appropriation of county funds; the borrowing of money for county purposes; the budget officer and the various steps in preparation of the county budget; the apportionment of license, mortgage and other taxes among the towns and villages of the county; the consideration of all applications for refund of taxes; and shall perform the duties prescribed under Rule VII. This committee is hereby designated as the committee for the purpose of reviewing tentative budgets filed with the Clerk pursuant to Section 357 of the County Law.

The County Manager, Clerk of the Board, and County Attorney will report administrative, rules, and legal matters in the first instance to the Finance and Rules Committee. Any litigation matter in which the County is named, may be an interested party, and/or the consideration of the retention of outside council, will be reported by the County Attorney to this Committee, County Manager, and Clerk of the Board.

This committee shall have general supervision of the County Clerk's office and their operation.

This committee shall also have charge of all other matters referred to the Committee.

Committee Rules for Legislators

1. Each committee shall have five voting members; one member shall be the chairman of the committee. The Chairman of the Board of Legislators shall be a non-voting, ex-officio member of each committee.
2. Any committee may bring any jurisdictional issue directly to the Board of Legislators with either a positive or negative recommendation.
3. Any committee may refer any jurisdictional issue to another committee for further input.

4. All legislators are welcome to attend and participate in all committee meetings, however, only members of the committee may vote.
5. The chair of the committee shall preside over the committee meeting; it shall be the chair's responsibility to move business along and call for votes of members.
6. General Services Committee shall meet the 3rd Tuesday of the month at 2:00 P.M.
7. Health and Human Services Committee shall meet the 3rd Tuesday of the month immediately following General Services Committee
8. Finance and Rules Committee shall meet the 3rd Tuesday of the month immediately following Health and Human Services Committee.
9. Ad Hoc committees comprised of legislators and staff may be formed to study specific issues, and bring back written recommendations to the full Board of Legislators.
10. If a legislator would like a particular item on the agenda for discussion, he/she is to contact the County Manager at least 48 hours in advance of the meeting in order to give staff proper time to prepare for discussion.

Committee Rules for Staff

1. The County Manager, in conjunction with the Chairman of the Board and the Chairman of the Committees, shall set the final agenda for all committee meetings.
2. Any department wishing to put forward a docket to their jurisdictional committee must attend a monthly pre-agenda meeting, scheduled regularly by the County Manager. Dates and times of these meetings will be available soon.
3. Any materials provided to Committees for presentations or dockets must be provided to the County Manager *at least* two weeks in advance of the meeting.
 - a. Nothing will go before the Committees without having first been provided to Committee members at least 48 hours in advance of the meeting.
4. All Committee materials and presentations will be of the highest professional quality, ensuring staff is portrayed as effective and professional at all times.

Section 2. The Standing Rules of the Board of Legislators of Lewis County as specifically amended are hereby adopted effective for the period January 1, 2019 through June 30, 2019, and shall remain in full force and effect.

Section 3. That said Standing Rules of the Board of Legislators of Lewis County shall be subject to review and amendment by the Board of Legislators and thereafter adopted effective July 1, 2019.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moroughan , seconded by Legislator Lehman .

Legislator Chartrand made a motion to amend Rule XII under General Services Committee, sub-section Soil & Water Board of Directors (1) should be changed to (2) pursuant to County Law, seconded by Legislator Burns and carried.

Legislator King made a motion to table the resolution to allow further discussion, seconded by Legislator LaChausse and carried.

The Clerk read a proclamation commemorating the Village of Harrisville that had dissolved effective December 31, 2018 as Chairman Dolhof presented the executed and sealed document to long tenured Village Mayor Gary L. Williams.

Mr. Williams refuted reports, clarifying that he was not anti-dissolution. He referenced a prior news report that quoted him as urging County government consolidation by merging and reducing the seventeen towns and nine villages into 7-9 Town governments. Citing technology, he remains certain that government responsibilities could be more efficiently rendered. He does not agree with the Village dissolution, instead expressed favor for consolidation. Mr. Williams believes that Town residents should have had an opportunity to vote in the dissolution process, because they assume shared responsibility to provide services for all residents within the former Village.

He credited former Planning Director John McHugh, IDA Executive Director Ned Cole and Snow Belt Housing Executive Director Cheryl Shenkle-O'Neill for their assistance to garner housing grant funds that brought Village of Harrisville housing stock up to standards for low-moderate income residents.

Citing reduced property taxes, while reporting that Village buildings and equipment are turned over to the Town of Diana in good shape, Mr. Williams asserts the Town is positioned to grow and prosper. In conclusion, he specifically credited the efforts of Village Board members Floyd Dashnaw posthumously, as well as Bill Kellerhals, Skip Davis and Tommy Best "for making a difference in the northern end of Lewis County".

It being 5:17 p.m. Chairman Dolhof opened the public hearing for comments on Local Law Intro. No. 8-2018 "A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS".

There were no comments at this time.

PRESENTATION OF COMMUNICATIONS AND NOTICES:

The Orange County Legislature forwarded a resolution calling upon the State Legislature to classify certain Fentanyl "Analogues" as controlled substances that are responsible for opioid overdose deaths.

The Clerk announced submission of the following 2019 Newspaper Designations:

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being divided into various political parties, the undersigned Legislators of Lewis County elected by the Republican Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Republican Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election

notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE

ADDRESS

John V. Lehman
Ronald J. Burns
Bryan D. Moser
Andrea Moroughan
Gregory Kulzer
Lawrence Dolhof
Thomas A. Osborne
Jerry H. King

11036 State Rte 812, Croghan, NY 13327
P.O. Box 102, Copenhagen, NY 13626
8736 Erie Canal Road, Croghan, NY 13327
6697 Pine Grove Rd., Glenfield, NY 13343
7451 Rice Road, Lowville, NY 13367
P.O. Box 308, Lyons Falls, NY 13368
6202 Pine Grove Rd., Glenfield, NY 13343
P.O. Box 202, West Leyden, NY 13489

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being represented by various political parties, namely, the undersigned Legislators of Lewis County elected by the Democrat Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Democrat Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE

ADDRESS

Richard Chartrand

7563 Cedar Street, Lowville, NY 13367

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being represented by various political parties, namely, the undersigned Legislators of Lewis County elected by the Independent Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Independent Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

NAME/SIGNATURE

ADDRESS

Randall L. LaChausse

10454 Monnat School Rd., Castorland, NY 13620

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Real Property Tax Director Candy Akin and County Treasurer Patricia O'Brien have approved an application for correction of multiple-parcel errors for Town of Diana parcels inside the prior Village of Harrisville that were not extended the fire protection tax causing the tax rate to calculate incorrectly.

Legislators have received copies of the Treasurer's December report and the 4th quarter bed tax report, as well as the 12/21/18 Highway Department and 12/27/18 Solid Waste Department audit reports.

Director of Fire and Emergency Services Robert A. MacKenzie, III had informed appointment of his deputy fire coordinators for 2019: Richard Ross, Gary Ashline, Robert Bellinger, Joseph Shue, Jeffrey Nellenback and Ron Gingerich; as well as EMS deputy coordinators Jennifer Maracchion, Mark Tuttle, David Kuhl and Matt Yeldon.

Chairman Dolhof announced the 1/31/2019 retirement celebration for Penny Ingham would be held at Steak-N-Brew restaurant.

COUNTY MANAGER REPORT:

Ryan Piche reported progress on the Lewis-JCC Education Center and forthcoming invitations for the 1/24/19 open house and ribbon-cutting ceremony.

He announced the 1/15/19 business leaders' breakfast would be held at the International Maple Museum in Croghan; the February 12, 2019 Leadership Academy would be held in the Legislative board room from 8 to 11 a.m.; and the 1/28-1/30/19 NYSAC conference in Albany.

COUNTY TREASURER REPORT:

Treasurer Patricia O'Brien recited the balances of the Special Legislative Contingency Fund - \$70,637.08; Contingency Fund-\$202,766.23; Capital Data Processing Fund- \$73,943.70 and Capital Equipment Fund - \$304,160.77, of which \$10,551.78 is the Highway portion. There were sales tax receipts of \$9,810,319.53 through 10/31/2019, well above the budgeted level.

She also reported an Internal Service Fund balance of \$4,180,425.54 effective 11/30/18.

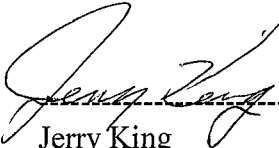
REPORT OF THE WAYS AND MEANS COMMITTEE:




**REPORT OF
WAYS AND MEANS COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

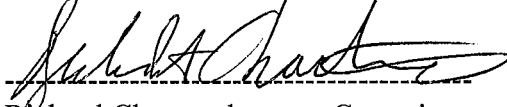
The Ways and Means Committee reports that they have examined the claims presented for payment in the total amount of \$ 1,968,351.91 and recommend that they be audited and allowed for the amounts claimed.



Jerry King Committee



Gregory Kulzer Committee



Richard Chartrand Committee

Dated: January 8, 2019

Approved on motion by Legislator Lehman, seconded by
Legislator Moroughan, and carried.

RESOLUTION NO. 3 – 2019
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jerry King, Member of the Board of Legislators.

RESOLVED that the claims presented for payment in the total amount of \$ 1,968,351.91 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator LaChausse, seconded by Legislator Kulzer, and adopted by the following roll call vote:

YEAS: Burns, Chartrand, King, Kulzer, LaChausse, Lehman, Moroughan, Moser, Osborne, and Dolhof

NAYS: None

ABSENT: None

RESOLUTION NO. 4 - 2019
RESOLUTION WITH REFERENCE TO VICE-CHAIRMAN
OF LEWIS COUNTY BOARD OF LEGISLATORS

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Vice-Chairman shall have and execute all powers and duties of such Chairman over any meeting that he is called to preside over.

Section 2. That the Vice-Chairman shall execute and perform such duties during the absence of the Chairman from the County of Lewis and at such times when the Chairman is physically or mentally unable to perform such duties.

Section 3. That the powers and duties so authorized to said Vice-Chairman shall not be executed by the Chairman during the above designated time periods.

Section 4. That this Board of Legislators hereby appoints

LEGISLATOR JERRY KING

to perform the duties of Vice-Chairman of the Lewis County Board of Legislators for calendar year 2019.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Chartrand, seconded by Legislator Osborne, and adopted.

RESOLUTION NO. 5 - 2019
RESOLUTION AUTHORIZING AGREEMENT WITH THE
LEWIS COUNTY CHAMBER OF COMMERCE FOR
ATV PERMIT SERVICES

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, the Board of Legislators wishes to enter into an Agreement with the Lewis County Chamber of Commerce to administer and market the Lewis County ATV trail permits under the direction and guidance of the Director of Recreation, Forestry and Parks; and

WHEREAS, the services include printing of ATV permit applications, mailing of permits, purchase of ATV permit stickers, communications with website host for updates to the ATV website page, and other marketing services on behalf of the County pertaining to its ATV Trail permits and continue to work with the website designer who provides website hosting services to provide for easier on-line payment of permit fees and generation of reports.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis and Lewis County Chamber of Commerce, to administer and market Lewis County ATV Permits.

Section 2. That the term of said Agreement shall be for the period from January 1, 2019 through December 31, 2019, and for which services the Chamber of Commerce shall receive an administration fee equal to 10% of the permit fees collected. The Director of Lewis County Recreation, Forestry and Parks will process ATV mailings generated by the Chamber through the Lewis County Recreation, Forestry and Parks Department.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator King, and adopted.

RESOLUTION NO. 6 – 2019
RESOLUTION APPROVING THE FORM AND THE AMOUNT OF
A BLANKET UNDERTAKING COVERING OFFICERS,
CLERKS AND EMPLOYEES OF LEWIS COUNTY

Introduced by Legislator Ronald Burns, Member of the Board of Legislators.

WHEREAS, County Law § 403 provides that the County Clerk, the County Treasurer, and Deputy Treasurer, as well as such county officers as shall be specifically required by law, must execute and file with the County Clerk an undertaking in such amounts as may be approved by the Board of Legislators; and

WHEREAS, Public Officers Law § 11(2) further provides that it is permissible with the consent and approval of the officer or governing body authorized to require the undertaking for the County to procure a blanket undertaking from any duly authorized corporate surety covering officers, clerks and employees.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the blanket undertaking in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to be obtained from a corporate surety company duly authorized to do business in the State of New York, for the purpose of covering all officers, clerks and employees of Lewis County and that such officers, clerks and employees will faithfully discharge the duties of his or her office, and all trusts imposed upon him or her by law by virtue of his or her office, including the duty of promptly accounting for and paying over all moneys or property received by him as such officer, in accordance with law, and that if the said officers, clerks or employees fail to perform any of the above-mentioned conditions or is in default thereof, that the said corporate surety will pay to said County and to the People of the State of New York, all damages, costs and expenses resulting from such default, not exceeding the sum specified above.

Section 2. That a certified copy of this Resolution shall be affixed to a copy of the undertaking described herein and filed with the Lewis County Clerk's Office.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator King, and adopted.

RESOLUTION NO. 7 - 2019
RESOLUTION WAIVING THE NEED FOR A SURETY BOND
ON THE PART OF THE CHAIRMAN OF THE
BOARD OF LEGISLATORS

Introduced by Legislator Ronald Burns, Member of the Board of Legislators

WHEREAS, County Law § 450 provides that the Chairman of the Board of Legislators is to execute and file an undertaking with the County Clerk in such form and in such amount as may be required by the Board of Legislators; and

WHEREAS, the Board of Legislators has this date adopted a resolution approving a blanket undertaking covering the officers, clerks and employees of Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby determines that separate undertaking for the Chairman of the Board of Legislators shall not be required and waives any further obligation on the part of the Chairman of the Board to obtain a surety bond for the faithful performance of his office, pursuant to County Law § 450.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator King, and adopted.