

**SPECIAL MEETING**  
**July 8, 2019**

The meeting was called to order at 5:00 p.m. by Chairman Lawrence Dolhof.

Roll Call: All Legislators were present, except for excused Legislators Bryan Moser, Thomas Osborne and Randall LaChausse.

Chairman Dolhof led the Pledge of Allegiance to the Flag.

Sheriff Michael Carpinelli and two deputies were present.

**REPORT OF THE FINANCE AND RULES COMMITTEE:**

The Finance and Rules Committee had met and recommended immediate action on the pre-filed resolution.

Signed by: Ronald Burns  
John Lehman  
Richard Chartrand

Dated: July 8, 2019

Legislator Lehman made a motion for immediate action, seconded by Legislator Burns, and carried.

**PRIVILEGE OF THE FLOOR:**

Sheriff Carpinelli relayed that State Police have agreed to assist with County fair patrols, but they are not in the habit of doing the job charged to the County Sheriff's office. "They don't like getting this type of business", he stated.

**RESOLUTION:**

**RESOLUTION NO. 238 - 2019**  
**RESOLUTION APPOINTING DIRECTOR OF**  
**HUMAN RESOURCES/PERSONNEL OFFICER**

Introduced by Legislator Bryan Moser, Chair of the Finance and Rules Committee.

WHEREAS, pursuant to Local Law No. 2 – 2010, the Board of Legislators heretofore established the Lewis County Human Resources Department ("Department") and empowered the Department to perform human resource management services for all employees of Lewis County, under the direction of the Director of Human Resources/Personnel Officer; and

WHEREAS, by Resolution No.43-2017, the Board of Legislators rescinded Resolution No. 88-2011 in so far as to terminate the combined Human Resources Departments of the County and Lewis County General Hospital (LCGH) under a single Director, and established and reconfigured the Lewis County Human Resources Department for all County employees

except for employees of the LCGH , and established the position and office of Director of Human Resources/Personnel Officer for all County employees other than LCGH employees; and

WHEREAS, due to the retirement of the current Director of Human Resources and Personnel Officer for Lewis County, effective July 30, 2019, whose six-year term as Personnel Officer expires on August 18, 2023, the Board of Legislators seeks to fill the position of Director of Human Resources/Personnel Officer, who will oversee and manage the human resource functions for County Employees other than LCGH employees, and who will also serve as the Personnel Officer for the County of Lewis.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby appoints Caitlyn Smith to the position of Director of Human Resources/Personnel Officer (“Director”) for the County (other than Lewis County General Hospital Employees) commencing and effective July 22, 2019, and who shall serve for the unexpired six-year term of the prior Director pursuant to Civil Service Law § 15 (1)(b), i.e., to August 18, 2023.

Section 2. That the newly appointed Director shall be subject to re-appointment by the Board of Legislators for a full six-year term as Director/Personnel Officer pursuant to CSL § 15(1)(b) upon the completion of the term of her current appointment.

Section 3. That the compensation for this position is hereby set at \$79,000.00 and may be amended or modified at any time by further action of this Board.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Chartrand, and adopted.

OTHER BUSINESS:

Director of Human Resources/Personnel Officer Christopher Boulio stated that Caitlyn Smith had agreed to commence duty on July 22, 2019, adding that his last day of work would be July 30, 2019.

There being no other business to come before the Board, the meeting adjourned on motion by Legislator Burns at 5:04 p.m., seconded by Legislator Lehman and carried.