REGULAR MEETING
June 4, 2019

Chairman Lawrence Dolhof called the meeting to order at 5 p.m.

Roll Call: All Legislators were present, except Legislator Moser whom had been excused.

Chairman Dolhof offered the Invocation and led the Pledge of Allegiance to the Flag.

There were 12 persons present.

Chairman Dolhof declared the May 7, 2019 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Ronald Burns
Richard Chartrand
John Lehman
Thomas Osborne

Dated: June 4, 2019

Legislator Osborne made a motion to waive the rules, seconded by Legislator Chartrand, and carried.

Chairman Dolhof opened the public hearing for comments on the NYS Office of Community Renewal grant application for study on potential re-uses of decommissioned schools in the South Lewis Central School district.

PRIVILEGE OF THE FLOOR:

Mr. Christopher Skipper, Turin Ridge Riders’ President, reported that of their club’s 1,523 members, 50 landowners, many of whom are farmers, allow snowmobile trail access across their lands. He appreciates the Board’s supportive action encompassed in Resolution No. 195-2019 for proposed State Legislation that would allow a tax credit equal to 10 cents/linear foot of trail up to a maximum credit of $750.00. The landowners willingly support snowmobiling tourism, aware of its contribution to the local economy. Dependent upon whether the State Legislation is adopted, Mr. Skipper requests that Legislators work with the clubs and landowners to devise an alternate, but equally beneficial landowner credit initiative.

PRESENTATION OF COMMUNICATIONS AND NOTICES:

The Clerk of the Board acknowledged receipt of resolutions enacted by the Madison and Seneca County Legislatures opposing the State proposed “Driver’s License Access and Privacy
Act” that would permit undocumented individuals who are present in America illegally pursuant to Federal Law to obtain a NYS driver’s license; the Cattaraugus and Sullivan County Legislatures opposing enactment of the Farm Workers Fair Labor Act which would grant collective bargaining rights, workers’ compensation and unemployment benefits to farm workers; the Livingston County Legislature opposing the planned closure of the Livingston Correctional Facility; the Schuyler County Legislature calling upon the NYS Comptroller to audit Western NY Off-Track Betting Corporation and Urging them to honor Freedom of Information Laws; the Wyoming County Legislature requesting amendment of the Real Property Tax Law Section 483-a to include exemption of Potato Storage Facilities built for the sole purpose of storing ag produce; the Niagara County Legislature opposing to designate NYS as a Sanctuary State for illegal immigrants, in direct conflict with Federal immigration laws; and the Greene County Legislature opposing State Legislation that would expand the scope and definition of public work activities to require contractors to pay prevailing wages and benefits for any projects that receive State money or tax breaks from IDA’s.

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Treasurer Patricia O’Brien and Real Property Tax Director Candy Akin had submitted an approved application for a $646.14 refund or credit of real property taxes for John L. Kloster in the Town of Pinckney.

Legislators had each received copies of the Treasurer’s May report, the May Highway and Solid Waste Department audit reports; and minutes of the 5/15/19 Youth Bureau Advisory Board and 3/7/19 Health Services Advisory Committee meetings.

REPORTS OF STANDING COMMITTEES:

Legislator Ronald Burns, member of the Finance and Rules Committee, made a motion to authorize re-filling the Director of Human Resources/Personnel Officer position, due to the impending retirement of Chris Boulio, effective July 31, 2019. The motion was seconded by Legislator Lehman and carried.

Legislator Jerry King, General Services Committee Chairman, made a motion to motion to authorize refilling the Solid Waste Administrator position, due to the impending retirement of Pete Wood, effective 6/30/19. The motion was seconded by Legislator Osborne and carried.

Legislator King made a motion to authorize Recreation, Forestry & Parks Director Jackie Mahoney to advertise for bids for a new website, seconded by Legislator Burns and carried.

Legislator King made a motion to authorize Jackie Mahoney to advertise a Request For Proposals for Singing Waters septic installation, seconded by Legislator Osborne and carried.

Legislator Gregory Kulzer, Health and Human Services Committee Chairman, made a motion to authorize Social Services Commissioner Jennifer Jones to refill a Program Examiner effective immediately, due to an impending retirement, seconded by Legislator Chartrand and carried.
Legislator Kulzer invited everyone to the 6/19/19 grand opening of the Double Play Sports Community Center’s new youth and senior center located on State Street in Lowville from 5:30 p.m.-7:30 p.m.

Legislator Richard Chartrand, Hospital Board of Managers’ representative, relayed an appreciative letter penned by Sylvia Woodhouse for the local Parkinson’s Support Group to the credit of Physical Therapist Director Randy Lehman. Ms. Woodhouse expressed gratitude for how the local group has improved her quality of life.

Legislator Chartrand cautioned that the Hospital’s Meditech computer software mails outstanding invoices directly to patients, if payment involves third party payers and remains unpaid after eighteen months. Those patients are encouraged to make inquiries to the Hospital billing office.

The Hospital Board of Managers has instituted a six-month trial for all committee meetings be held the third Monday of each month. The procedure will be reviewed for continuance at that time.

Legislator Chartrand reported an April gain of $303,000 and a year-to-date surplus of $245,452. Several departments have realized record level revenues. Acute and observation admissions and ambulatory surgeries were the third highest of all time. He also reported receipt of an approval notification for a Rural Health 5-year grant of $929,000.

COUNTY MANAGER REPORT:

Ryan Piche had recently joined his County colleagues from throughout the State at a conference where he learned impacts of the adopted NYS Budget and Legislation. He shared that 60 percent of the State Budget is attributable to Medicaid and School Aid, citing respective 3% annual increases that simultaneously impact local taxes. The 2019 State imposed Millionaire’s Tax was used to close a $5.5 million budget gap.

Lewis County will not receive the $241,000 restoration funds for severe winter weather costs, resulting 2.4 miles less road paving than planned.

The State will collect all sales taxes imposed for resident on-line Internet purchases and forward payment to Lewis County after deducting $185,000, representing the Aid to Municipalities (AIM) to be paid to Towns and Villages by the County. The estimated first year sales tax for Lewis County is $288,000, indicating a potential $100,000 revenue gain.

Mr. Piche announced that Sheriff Michael Carpinelli and District Attorney Leanne Moser would present an informational update at the 6/18/19 committee meeting on the impacts of NYS Criminal Justice Reforms and Indigent Defense regulations.
The State initiative to legalize recreational marijuana was temporarily thwarted when nay minority votes were joined by six downstate Senators after being persuaded of potential negative affects by union groups and other factions.

Mr. Piche will provide anyone interested with NYSAC’s State Impact Report with analysis data specific to Lewis County.

In response to Legislator LaChausse, Mr. Piche relayed expectation the resident waiver State Legislation for the part-time Assistant District Attorney would be passed on the last day of State Legislative session.

COUNTY TREASURER REPORT:

Treasurer Patricia O’Brien recited the balances of the Special Legislative Contingency Fund - $99,942.00; Contingency Fund-$189,475.00; Capital Data Processing Fund- $66,173.64 and Capital Equipment Fund - $474,695.86, of which $61,351.30 is the Highway portion; and sales tax receipts of $3,230,352.33 thru 4/31/19.


REPORT OF THE WAYS AND MEANS COMMITTEE:
REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of $976,719.85 and recommend that they be audited and allowed for the amounts claimed.

Bryan Moser Chair

Ronald Burns Committee

Richard Chartrand Committee

John Lehman Committee

Thomas Osborne Committee

Dated: June 4, 2019

Approved on motion by Legislator ______ Kulzer ________, seconded by

Legislator ______ Chartrand ______, and carried.
RESOLUTION NO. 170 – 2019
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Bryan Moser, Chairman of the Finance and Rules Committee.

RESOLVED that the claims presented for payment in the total amount of $976,719.85 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator __King__, seconded by Legislator __Kulzer__, and adopted by the following roll call vote:

YEAS: Burns, Chartrand, King, Kulzer, LaChausse, Lehman, Moroughan, Osborne, and Dolhof

NAYS: None

ABSENT: Moser
RESOLUTION NO. 171 - 2019
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY NO. 1-2019), COUNTY OF LEWIS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, a proposed Local Law entitled "A LOCAL LAW PROVIDING FOR THE INSTALMENT PAYMENT OF REAL PROPERTY TOWN AND COUNTY TAXES IN LEWIS COUNTY" will be presented to the Board of Legislators.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing is hereby scheduled to be held on July 2, 2019, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators in the second floor Board Room of the Lewis County Court House at 7660 North State Street, Lowville, New York to hear all persons for or against such Local Law.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator LaChausse, seconded by Legislator Osborne, and adopted.
RESOLUTION NO. 172 - 2019
RESOLUTION TO AMEND AND ADOPT THE STANDING RULES OF THE BOARD OF LEGISLATORS OF LEWIS COUNTY

Introduced by Legislator Bryan Moser, Chairman of the Finance and Rules Committee.

WHEREAS, the Standing Rules of the Board of Legislators were last amended and adopted pursuant to Resolution No. 2-2019 on January 8, 2019; and

WHEREAS, said amendments to the Standing Rules of the Board of Legislators with respect to the Powers and Duties of Committees reflect desired changes to County organization and functions and evoke a more effective business process; and

WHEREAS, said amendments are effective through June 30, 2019 subject to further review and amendment; and

WHEREAS, the Finance and Rules Committee proposes the following amendments to the Standing Rules to further clarify and reflect changes to County organization and functions.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That this Board of Legislators hereby amends the Standing Rules of the Board of Legislators of Lewis County by changing the following sections:

Amend Rule I MEETING: Section 3 to read .... the Board may, by motion at any regular meeting, adjourned regular meeting or special meeting, change the date and/or time, and/or place herein fixed for the next succeeding regular meeting.

Amend Rule II PROCEDURE: Section 2 (Subd. 5) to read Report of the Finance and Rules Committee under Rule VI

Amend Rule II PROCEDURE: Section 7 to read Any Legislator upon the meeting being called to order shall take his/her seat.......

Amend Rule IV CLERK: Section 3 to read .... the Clerk shall immediately provide

Amend Rule V COMMITTEES: Section 1 to remove or special .....committee shall consist of five members

Amend Rule VII AUDIT OF CLAIMS: Section 10 to read .....out of funds in his/her hands appropriated for the purpose therefor.....
Amend Rule VIII GENERAL PROVISIONS: Subsection “Organization of the Board” (Subd. 1) to read …… his/her last known post office address, or by electronic notification generally accepted, at least forty-eight hours before the date of the meeting

Amend Rule XII POWERS AND DUTIES OF COMMITTEES:

GENERAL SERVICES COMMITTEE:
“Jurisdictional Oversight”: Add Agriculture and Junkyards

“Additional County Representation”: Delete the entire section.

“Committee Description”: Change to correct the title in the sixth paragraph to …County Director of Fire and Emergency Management……

Change the wording in the eleventh paragraph to read ……This committee shall have general supervisory and advisory jurisdiction regarding all matters relating to recycling materials, solid waste and all related issues within the County and shall confer with the Solid Waste Administrator concerning such matters, ……

HEALTH AND HUMAN SERVICES COMMITTEE:
“Additional County Representation”: Delete the entire section.

FINANCE AND RULES COMMITTEE:
“Additional County Representation”: Delete the entire section.

“Committee Description”: Change the wording in the first paragraph to read.. This committee shall have general supervisory and advisory jurisdiction over all matters pertaining to Civil Service within the County. This Committee shall also have general supervisory and advisory jurisdiction over all matters pertaining to the Human Resources Department and of all relations between the Board and the Director of Human Resources/Personnel Director. This committee shall also have supervision of all matters relating to compensation of county officers and employees and of matters arising out of the County's membership in the State Retirement System, and shall act as the bargaining committee for the Board with the County Civil Service Employee's Association (CSEA).

Change the wording in the fifth paragraph to read ….proper execution of tax warrants; and recommend new or changed forms for tax purposes…. 

Change the wording in the sixth paragraph to read….over all matters related to the Office of Director of Information Technology and all matters……
Section 2. That the Sub-section entitled “Committee Rules for Legislators” shall be amended to set the time of the Legislative Committee meetings as follows:

Amend Section 6 to read General Services Committee shall meet the 3rd Tuesday of each month at 1 p.m.

Amend Section 7 to read Health and Human Services Committee shall meet the 3rd Tuesday of each month at 3 p.m.

Amend Section 8 to read Finance and Rules Committee shall meet the 3rd Tuesday of each month at 4 p.m.

Section 3. That the Sub-section entitled “Committee Rules for Staff” Subd. 2 shall be amended to read: Dates and times of these pre-agenda meetings shall be set by the County Manager.

Section 4. That pursuant to Rule X “AMENDMENT OF RULES” of the Standing Rules of the Board of Legislators, this shall constitute the required reading of the proposed amendments for information at a meeting held on June 4, 2019, being at least one day prior to the anticipated vote to adopt the amendments at a subsequent meeting.

Section 5. That this resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Lehman_, and adopted.
RESOLUTION NO. 173 - 2019
RESOLUTION TO APPROPRIATE FUNDS
COMMUNITY SERVICES

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation is hereby approved in the Community Services Accounts for additional Office of Alcohol and Substance Abuse Services (OASAS) funding. The State Aid is for Credo Community Center for the Treatment of Addiction:

Increase Revenue
A0431900 334903 MH Credo $60,000.00

Increase Expense
A0431900 422800 MH Credo $60,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _Moroughan_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 174 - 2019
RESOLUTION TO APPROPRIATE FUNDS
COMMUNITY SERVICES

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation of funds is hereby approved for the transfer of funds from the reserve of Federal Salary Sharing to purchase office area rugs:

Increase Revenue
A0433500 344901 Fed Salary Sharing  $367.05

Increase Expense
A0433500 220100 Office Furniture  $367.05

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moroughan, and adopted.
RESOLUTION NO. 175 - 2019
RESOLUTION AUTHORIZING LEASE AGREEMENT
WITH ED & ED BUSINESS TECHNOLOGY, INC.
FOR A POSTAGE METER FOR COUNTY MAIL

Introduced by Legislator Bryan Moser, Chair of the Finance and Rules Committee.

WHEREAS, the Lewis County Clerk wishes to enter into a lease agreement with Ed & Ed Business Technology, Inc. for the purpose of leasing a Neopost IN600AF Postage Meter, for the County Clerk’s Office to affix postage to outgoing mail for several Lewis County Departments.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby authorizes the Lewis County Clerk’s Office to enter into a lease agreement with Ed & Ed Business Technology, Inc. for the purpose of leasing a Neopost IN600AF Postage Meter, to affix postage to outgoing mail for several Lewis County Departments.

Section 2. That this is for the term commencing July 1, 2019 through October 30, 2024 at a cost of $145.63 per month to be paid in quarterly installments.

Section 3. That Linda Hoskins, Lewis County Clerk, is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __King__, seconded by Legislator __Kulzer__, and adopted.
RESOLUTION NO. 176 - 2019
RESOLUTION INCREASING DISTRICT ATTORNEY SALARY PURSUANT TO NEW YORK STATE BUDGET MANDATE AND JUDICIARY LAW

Introduced by Jerry King, Chairman of the General Services Committee and Bryan Moser, Chair of the Finance and Rules Committee.

WHEREAS, on December 24, 2015, the New York State Commission on Legislative, Judicial, and Executive Compensation voted to recommend increases to the salaries of state judges in 2016 and 2018, and to place New York State Supreme Court justice salaries on par with those of federal district court judges by March 31, 2018. NYS has confirmed that the annual salary for a NYS Supreme Court Justice as of April 1, 2019 is $210,900 (an increase from $208,000 in 2018) based upon a Cost of Living Adjustment granted to Federal Court District Judges to which NYS Supreme Court Justices salaries are tied. County Court Judges’ salaries are set at 95% of a Supreme Court Justice’s salary ($200,355 in 2019); and

WHEREAS, State Judiciary Law 183-a links judicial salaries with full-time county district attorneys’ (DA) salaries. In Lewis County, the effect of this law results in the full-time DA salary being equal to the County Court Judge’s salary; and

WHEREAS, for over 50 years in prior times, the State paid for every mandated DA salary increase through the State Budget. On April 1, 2016 the State adopted a budget and failed to include the costs to counties to fund these significant DA salary increases, once again shifting another unfunded, mandated cost to the counties. Since 2014, the State has reimbursed the County only $72,189 toward the DA salary increases; and

WHEREAS, since this unfunded mandated increase in 2016, the County has incurred $47,855 in increases to the DA salary (over a 31% increase), while the State kept the annual reimbursement amount at $72,189:

<table>
<thead>
<tr>
<th>Budgeted Salary</th>
<th>Mandated Salary as of April 1</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016: $152,500</td>
<td>$183,350</td>
<td>$30,850</td>
</tr>
<tr>
<td>2017: $183,350</td>
<td>$185,200</td>
<td>$1,850</td>
</tr>
<tr>
<td>2018: $185,200</td>
<td>$197,600</td>
<td>$12,400</td>
</tr>
<tr>
<td>2019: $197,600</td>
<td>$200,355</td>
<td>$2,755</td>
</tr>
</tbody>
</table>

; and

WHEREAS, these unfunded mandated increases to the DA salary negatively impact the County’s allowable tax cap growth under the state-imposed 2% property tax cap year after year; and

WHEREAS, in 2016, 2017 and 2018, the Lewis County Board of Legislators recorded its opposition to the State’s budgets which included this unfunded mandate of a raise in the salary of the full-time DA without a chapter amendment to the State budget to rectify this unfair financial
burden to the County; and again renews its opposition to this mandatory salary increase burden; and

WHEREAS, the Governor can rectify this unfunded, mandated expense to the County by approving a chapter amendment to the budget for the State to reimburse the counties for any pay increases, effective and retroactive to April, 2016 and thereafter. The Governor’s failure to do so will show, once again, that he has reneged on numerous promises made not to subject the counties to any unfunded mandates; and

WHEREAS, the Board of Legislators renews its opposition to this unfunded, mandated additional increase to the DA salary effective April 1, 2019. By the Governor’s failure to properly act to rectify this matter, the Board is again placed in an untenable position of being forced to abide by the current obligations under State Judiciary Law §183-a, unless and until amended by the Governor and State Legislature to provide this specific financial relief to the counties.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby records its continued opposition and disappointment with the Governor and the State Legislature in allowing this ongoing unfunded state mandated financial burden to be placed upon the County and its taxpayers for the additional increase to the full-time DA salary effective April 1, 2019; a cost the State had always previously paid and funded for over fifty (50) years. The Board of Legislators reminds the Governor that he can rectify this matter by signing a chapter amendment to the State Budget to require the State to pay the costs of mandated District Attorney pay increases as set forth in Judiciary Law § 183-a; and require the State to reimburse the counties for any amounts it pays and has paid under the law effective and retroactive to April 1, 2016.

Section 2. That the Lewis County Board of Legislators reluctantly authorizes the State mandated District Attorney annual salary of $200,355 (an increase from $197,600), effective April 1, 2019, and directs that the Chairman of the Board of Legislators take any and all continued action to secure reimbursement from the State for this unfunded, mandated increase payment.

Section 3. That the Lewis County Board of Legislators directs the Treasurer to adjust the payroll and pay any unbudgeted amount for this increase from the contingency fund.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Chartrand_, and defeated by the following roll call vote:

YEAS: Chartrand, King, Dolhof
NAYS: Burns, Kulzer, LaChausse, Lehman, Moroughan, Osborne
ABSENT: Moser
RESOLUTION NO. 177 - 2019
RESOLUTION TO ESTABLISH POLICY ON HOMELAND SECURITY GRANT ADMINISTRATION AND PROCEDURES FOR THE LEWIS COUNTY DEPARTMENTS OF EMERGENCY MANAGEMENT SERVICES, SHERIFF, AND PUBLIC HEALTH

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Emergency Management Services Department (EMS), the Sheriff’s Department (SD), and Public Health Department (PH) are all responsible for the administration of Homeland Security Grant Funds each department is awarded from time to time from Federal and State agencies; and

WHEREAS, the establishment of the policy is designed to provide a process with concrete procedures in applying, receiving, administering and accounting for these grant funds awarded by the Division of Homeland Security and Emergency Services; and

WHEREAS, the establishment of the policy will insure better and consistent management of these critical funds, and provide for easier management of auditing requirements by Federal and State agencies; and

WHEREAS, the Lewis County Board of Legislators seeks to adopt the attached policy to be known as the “Homeland Security Grant Administration and Procedures Policy” applicable to the Lewis County Emergency Management Services Department, Public Health Department, and Sheriff’s Department.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby adopts and approves the Homeland Security Grant Administration and Procedures Policy, effective July 1, 2019, applicable to the Lewis County Emergency Management Services Department, Public Health Department, and Sheriff’s Department who are responsible for the application and administration of various Division of Homeland Security and Emergency Services grant fund awards.

Section 2. That the County Attorney is hereby directed to review and finalize the form and provisions of said policy to be effective July 1, 2019.

Section 3. That upon final approval by the County Attorney, the Clerk of the Board is directed to incorporate the policy in the Lewis County Administrative Manual and distribute the same to all Department Heads.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Kulzer_, and adopted.
Lewis County
Homeland Security Grant Administration
and Procedures Policy

Policy: Homeland Security Grant Administration and Procedure

Purpose: To create a formal policy on the handling of Homeland Security grant funding awarded. This policy is designed to provide a process of applying, receiving and administering grant funding awarded by the Division of Homeland Security and Emergency Services.

Scope: This policy applies to the Lewis County Emergency Management and Services Department (EMS), Sheriff’s Department (Sheriff), and Public Health Department (PH)

Guidelines:
The Lewis County Emergency Management and Services Department, Sheriff’s Department and Public Health Department are responsible for the administration of Homeland Security Funds each department is awarded. This guideline is designed to provide a step by step process of applying, receiving and administering Homeland Security funds within their respective department.

A. Application

There are many grant programs in which the EMS, Sheriff and PH apply for through the Division of Homeland Security and Emergency Services. When the EMS, Sheriff or PH Department is made aware of the programs available, details will be discussed with their Legislative Standing Committee as to whether an application will be drafted to apply for funds. Once a decision has been made by the committee, the Department Head will proceed with the County’s Grant Application procedure, regardless of amount.

1. If the application has been authorized, members of the EMS, Sheriff or PH Departments will draft the application in accordance with the guidelines distributed within the grant documentation. Information will be solicited from appropriate staff and agencies to complete the application.
2. If the Department is applying for a grant renewal, review with the Department’s Standing Legislative Committee only as required.
3. If applying for a new grant, the Department Head must schedule attendance at a Legislative Conference Session to explain the grant.
4. Prepare and sign a fact sheet for the grant; write a resolution for the grant.
5. Sign the application; provide a signature line for Legislative Chairman.
6. Send the application fact sheet and resolution to the Legislature.
7. Once the application has been approved, it can be submitted through the E-Grants system.

8. Once approval of the grant is obtained, a resolution will be drafted and submitted to the Lewis County Legislature for approval of the grant. Upon approval of the resolution, a copy will be kept on file in the EMS, Sheriff, PH Departments in the file established for the grant. Appendix A - Sample Resolution

9. Per the resolution, an account will be established for the distribution of funds. The County will ensure that the grant funds are not commingled with other sources of funding by establishing separate sub-departments within each grantee’s budget that are specific to each grant, or in the case of a grant funding a specific to that grant. No items will be purchased until a signed contract is executed and on file at the EMS, Sheriff, PH Departments.

B. Procurement

1. Once all application materials are in place and accounted for, the process of procurement can begin. All procurements will be done in accordance to the Lewis County Procurement Policy. Written justification and documentation for all procurements must be maintained on file, and made available upon request. If questions about the procurement of goods and services arise, the questions will be forwarded to the Purchasing Department for review and resolve.
   a. A purchase order requires no quote if the cost of the item is $500 or under and the purchase order total for all items is less than $1,500. A purchase order requires three verbal quotes if cost of an item is between $501 to $3,000 and/or the total dollar amount of all items on the purchase order is between $1,501 and $3,000. A purchase order requires three written quotes if the total amount of all items on the purchase order is between $3,000 and $9,999. Any items or purchase order $10,000 and over require Competitive Sealed Bid or a Request for Proposal. Any purchases made will include any grant specific requirements including but not limited to proving reasonableness of price.

b. Purchase orders will include state contract award letters and the company information.

c. If the item to be purchased has unique requirements, thereby limiting the purchase to a sole source vendor/bidder, as defined in the Lewis County Procurement Policy, then all documentation substantiating such justification must be presented to DHSES for approval. See attached Justification for Non Competitive Procurement. Copies of all documentation must be kept in the grant folder as well as provided to the
Lewis County Purchasing Department for final approval before proceeding with the procurement process.

d. A copy of the proposal(s) or bid document(s) will be stamp dated and initialed by the specific organization when received and a copy will be kept on file at the EMS, Sheriff or PH Departments.

e. Pre-approval of all procurement documents will be reviewed prior to award. All questions about the procurement of goods will be responded to by the Director of EMS, Sheriff or PH Departments. Once the Lewis County Legislature has awarded the contract with a resolution number of the Grant Acceptance and all documents are in place, for example, insurance certification, bonding, if required, the purchase order can be generated.

f. In order for a purchase to occur, a Lewis County Purchase Order must be drafted and approved. The Purchasing Director signs all purchase orders and forwards a copy of the purchase order to the requesting department. The purchase order can now be sent to the appropriate vendor(s).

C. Receipt of Goods and Equipment

1. All items will be ordered and shipped to the address provided on the purchase order of the address defined in the purchase contract with Lewis County. When said items arrive or are installed, a member of the EMS, Sheriff or PH Department will verify the items and check it in accordance with the packing slip or contract. If any errors occur, the items will not be accepted until it can be reconciled with the vendor.

2. All equipment will be placed in the fixed asset system established by Lewis County fixed asset policy as well as labeled “Purchased with Homeland Security Funds”. The following information will be recorded by award and filed in the Lewis County EMS, Sheriff or PH Departments.

   a. Description of the property
   b. Serial Number or other identification number
   c. The source of the property
   d. Who holds title
   e. The acquisition date
   f. Cost of property
   g. Percentage of federal participation in the cost of the property
   h. Location of equipment
   i. Use and condition of the property
j. Any ultimate disposition data including the date of disposal and sale price of the property

Any equipment, furniture or supplies or other property purchased pursuant to the DHSES Agreement is deemed to be the property of the State, except as may otherwise be governed by federal or state laws, rules or regulations or stated in the DHSES Agreement.

It is noted that if this property is deemed no longer needed, that the Division of Homeland Security and Emergency Services must be notified prior to the disposition of the property. If the property is sold, the sale price must be documented and a portion of those proceeds may need to be returned to the Division of Homeland Security and Emergency Services.

A physical inventory of the equipment must be performed at a minimum of every year in accordance to Lewis County’s Fixed Asset policy and recorded on file.

Any loss or damage to any equipment will be reported immediately and a record maintained.

D. Record of Time

1. Some grants involve the documentation and record of time for reimbursement purposes. Specific documentation must be maintained as support for project related personal service expenditures as the DHSES Agreement is supported by federal funds. Depending on the nature or extent of personal service provided under the DHSES Agreement, Lewis County will maintain semi-annual (or more frequent) personal service certifications and/or an after-the-fact personnel activity reporting system (or equivalent) which complies with all applicable laws, regulations and program guidance. When time needs to be recorded, it will be done in the following manner:

a. Any contractor working for the County on a time accrual basis must have a contract on file prior to performing the work. Once a contract is on file, the contractor may work on a requested basis at the direction of the Lewis County EMS Director, Sheriff, PH Director or designee. Once the contractor has completed the duties assigned, a record of time and any associated attendance sheets and/or paperwork will be submitted to the appropriate office within ten working days.

b. When time is recorded for reimbursement for any employee, whether it be backfill or training or grant administration, the time will be recorded on a spreadsheet of hours worked and tasks performed along with any required personal service certifications. This spreadsheet
along with copies of overtime payment requests, who the employee backfilled for and why (documentation must also be provided for where the original employee was with proof of what they were completing), and sign in sheets will be submitted with payroll and approved by the EMS Director, Sheriff, or PH Director.

E. Payment

1. Prior to payment, all items must be reconciled and received by a member of EMS, Sheriff or PH Department.
2. All invoices received will be dated and a copy placed in the appropriate grants folder.
3. The invoice will be compiled by the responsible department’s Accounts Payable designee, according to department procedure. Prior to forwarding to the County Legislature per the auditing schedule for payment, a note will be attached requesting the Treasurer to cut the check for only the specific SHSP purchase based on the voucher or purchase order issued.  *(If grant and non-grant purchases are paid on one check to a vendor, copies of all invoices paid will be needed to reconcile the amount of the check.)*
4. Upon Legislative approval, the County Treasurer will issue payment to the vendor.
5. Once processed, all vouchers will be printed and supporting documentation will be attached. Supporting documentation shall include: purchase orders, signed equipment authorizations, copy of grant resolutions, packing slips and any other pertinent information.
6. Once the check is cut and mailed to the vendor, the check number will be documented in the Lewis County accounting system as well as written on the copy of the purchase order or voucher placed in the grants file located in the EMS, Sheriff or PH Departments. A request will be made for the Treasurer’s Office to forward the requesting department a copy of the cancelled check to add to the supporting documentation.
7. This information will be used to do the required quarterly reporting and to verify all expenditures from said grant.

F. Other Departments/Municipalities Participation

1. Any other Department or Municipality that is a part of or will benefit from any grant administered by Emergency Management, Sheriff or Public Health, will adhere to all policies set forth in this policy including documentation for payments.
G. Fiscal Reporting

1. Vouchers will be sent to the state for reimbursement along with the attached FCR’s and DIF’s.
2. Voucher will also be copied to the Lewis County ___________ Department so they can assign incoming funds to the appropriate account.
3. The County ___________ of ___________ will sign all submitted FCR’s along with the ___________ of ___________ prior to sending to the state.
4. Reports will be sent in the timeframe required by the grant. If there will be a delay in report submission, contact will be made by the _________ and a date for proposed completion provided.
5. Homeland Security reports will be submitted on E-Grants system by ___________ staff.
6. Primary person submitting reports will be the administrative contact for the grant with the ______________________ as secondary or backup in case the Primary is unable to due to leave of absence, work load, accident, etc.

H. Retention of Records.

1. Original records must be retained for six years following the submission of the final claim against the DHSES Agreement or the end of the Agreement Period, if later. In cases where litigation, a claim, or an audit is ongoing, the records must be retained until formal completion of the action and resolution of issues or the end of the six year period, whichever is later. In the event of an audit, the project manager or a designated responsible party must be prepared to produce source documents that substantiate claimed expenditures. DHSES requires that all documentation materials be organized, readily accessible, and cross-referenced to the Fiscal Cost Reports previously submitted. If fiscal records, such as purchase orders, vouchers, payroll registers, payroll tax records, property records or equipment inventory records, etc., are to be kept in a fiscal office which is separate and apart from the program office, the project manager must have access to these original records. Such fiscal records must readily identify the associated project.

APPROVED AND ADOPTED BY BOARD OF LEGISLATORS – DATED: July 2, 2019

EFFECTIVE DATE: July 1, 2019
Justification For Non-Competitive Procurement
(Sole Source Justification)

Grantees seeking to enter into a non-competitive procurement must submit adequate justification via a signed letter on requesting agency letterhead that addresses (at a minimum) the following points (as applicable):

A brief description of the program and what is being contracted.

Explanation of why a non-competitive contract is necessary, to include:
- Expertise of the contractor
- Management
- Responsiveness
- Knowledge of the program
- Experience of personnel

Time Contracts
- When contractual coverage is required and why
- Impact on program if dates are not met
- How long would it take another contractor to reach the same level of competence? (Equate to dollars if desired)

Uniqueness

Other points that should be covered to make a convincing case.

A declaration that this action is in the best interest of the agency.

Please submit request to:
Contracts Unit
Federal Grant Program Administration
NYS Division of Homeland Security and Emergency Services
1220 Washington Avenue
State Campus Building 7A – Suite 610
Albany, NY 12242
Or via email:
grants@dhses.ny.gov

Please note, per the terms of your grant contract, you must receive prior written approval before entering into a non-competitive procurement.
RESOLUTION NO. 178 - 2019
RESOLUTION TO APPROPRIATE FUNDS
EMERGENCY MANAGEMENT

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation be approved in the Emergency Management accounts for the insurance recovery reimbursement for a damaged vehicle.

Increase Revenues
A0100000 326800 Insurance Recoveries $619.80

Increase Expense
A0341000 470100 Vehicle Repairs $619.80

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _LaChausse_, seconded by Legislator _Moroughan_, and adopted.
RESOLUTION NO. 179 - 2019
RESOLUTION AUTHORIZING ONE-TIME PAYMENT AND AGREEMENT BETWEEN THE COUNTY OF LEWIS AND PROJECT SAFE COMMUNITY

Introduced by Legislator Bryan Moser, Chair of the Finance and Rules Committee

WHEREAS, Project Safe Community ("PSC"), in Harrisville, NY is a non-profit organization formed in 2016 to promote education and awareness of addiction problems in local communities, with stated goals to make changes in local communities, including the building of a community center in the northern part of the county where youth can go and receive help with schooling, engage in health activities and events designed to keep youth from the devastating pathways of drug use and abuse, and where seniors can engage in social events and activities; and

WHEREAS, the leaders and members of this organization seek the assistance of the county in supporting their efforts by a one-time payment of $1,000.00 to be used by Project Safe Community to purchase much needed laptops to manage the operations and programs developed by the organization to afford them the ability to have an on-line presence and website to reach the residents of the communities they serve; and

WHEREAS, the Lewis County Board of Legislators seeks to provide PSC with this one-time payment to be used toward the purchase of laptops to provide programming and organizational communications to benefit the residents of Lewis County, and to have PSC report its efforts, development and accomplishments to the County as a result of this one-time funding.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby authorizes an Agreement with Project Safe Community of Harrisville, NY, to provide a one-time payment of $1,000.00 to be used by PSC to purchase laptops for the organization to assist with management of operations, program development for youth and seniors for the benefit of the residents of Lewis County, payable from legislative contingency.

Section 2. That the Chairman or the Vice-Chairman, of the Board of Legislators be and the same are hereby authorized to execute and deliver such agreement upon such form as approved by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Osborne, and adopted. Legislator Lehman abstained.
RESOLUTION NO. 180 - 2019
RESOLUTION TO TRANSFER FUNDS
HARRISVILLE PROJECT SAFE COMMUNITY

Introduced by Legislator Bryan Moser, Chairman of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section 1. That the following transfer is hereby approved from Special Legislative Contingency to Project Safe Community account:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0101000 419900 Contingency</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A0714200 499900 Project Safe Community</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator  Osborne , seconded by Legislator  LaChausse , and adopted.
RESOLUTION NO. _181_ - 2019
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS AND STANTEC CONSULTING SERVICES INC. FOR
PROFESSIONAL ENGINEERING AND FUEL SYSTEM DESIGN SERVICES FOR
HIGHWAY DEPARTMENT REMOVAL AND REPLACEMENT OF
PETROLEUM STORAGE TANKS

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department recently sent out a Request for Qualifications for Engineering, Environmental and Construction Services for Fueling Facilities in the County’s plan to replace and remove two underground petroleum storage tanks at the Highway Garage, which are nearing their useful life; and

WHEREAS, the General Services Committee, along with the County Manager and Highway Superintendent considered the responses to the RFQ and approved Stantec Consulting Services Inc., (“Stantec”) to submit a proposal to provide professional engineering evaluations and conceptual designs for the replacement of the diesel fueling system at the Highway Garage; and

WHEREAS, the County has two underground storage tanks (USTs), (10,000 & 4,000-gallon tanks) to be replaced with either one or two aboveground or underground tanks with a total capacity of 20,000 gallons; the County also seeks to install a 2,000-gallon aboveground storage tank (“AST”) for gasoline. The County sought professional expertise in evaluation of potential design alternatives of the foregoing based upon site planning constraints, cost, operational factors, regulatory requirements, and environmental considerations; and

WHEREAS, Stantec has the professional expertise (including having been selected by NYS Office of General Services as one of the firms identified to provide statewide environmental petroleum system design services) to assist the County in the removal and replacement of the USTs and provide the County with its professional expertise in developing alternative designs with budgetary costs and schedules, to prepare a summary list of pros/cons of each option, and to present and discuss the results of its study and assist the County in selecting the design to be advanced to construction design phase.

NOW, THEREFORE, be it resolved as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes and approves an Agreement with Stantec Consulting Services Inc., 61 Commerce Street, Ste 100, Rochester, NY, 14614, to provide professional engineering, consulting and preliminary conceptual design options for both aboveground and underground fuel storage, in the replacement of the fueling system at the Highway Garage facility.

Section 2. That the Board of Legislators authorizes said agreement to include the evaluation and cost of the installation of a 2,000 gallon aboveground storage tank for gasoline in addition to alternative designs with budgetary costs and schedules for one or two aboveground or underground diesel fuel storage tanks with a total capacity of 20,000 gallons, taking into account site plan constraints, costs, operational factors, regulatory requirements and environmental consideration, at a cost not to exceed $14,975.00. The conceptual designs and
evaluation/assessment report tasks shall be completed within 6-8 weeks of contract authorization with design presentation to be scheduled thereafter at a time mutually convenient to the parties.

Section 3. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator LaChausse, seconded by Legislator King, and adopted.
RESOLUTION NO. 182 - 2019
RESOLUTION AUTHORIZING LEWIS COUNTY TO JOIN WITH OTHER NY COUNTIES IN CIVIL LITIGATION AGAINST PHARMACEUTICAL MANUFACTURERS FOR PRICE-FIXING AND OTHER ANTI-TRUST VIOLATIONS AND AUTHORIZING AN AGREEMENT WITH NAPOLI SHKOLNIK PLLC TO SERVE AS SPECIAL COUNSEL ON BEHALF OF LEWIS COUNTY

Introduced by Legislator Bryan Moser, Chair of the Finance and Rules Committee.

WHEREAS, the Department of Justice has been investigating price fixing and market allocation agreements involving 16 companies and over 300 drugs, including numerous generic pharmaceutical products, including doxycycline, an antibiotic, and glyburide, a treatment for diabetes; and

WHEREAS, the State Attorney General of each of 48 States have brought a civil action alleging price fixing, market division, and other antitrust violations by 20 defendant pharmaceutical companies related to fifteen (15) generic prescription drugs; and

WHEREAS, many, if not the majority of Counties in New York, like the County of Lewis “self-insure”; that is to say, the County itself pays the costs of workers compensation, health insurance and pharmaceuticals for its employees, dependents and retirees; and

WHEREAS, because the County of Lewis directly purchases, indirectly reimburses for, or otherwise pays for the generic drugs at issue, the County of Lewis has suffered financial damage as a result of these alleged overpayments and price-fixing practices by the pharmaceutical companies providing generic drugs to its employees, dependents and retirees; and

WHEREAS, the County of Lewis seeks to join the legal action that the New York State Counties, through the assistance of New York State Association of Counties (NYSAC) are now contemplating; and

WHEREAS, the County Attorney recommends that the Board of Legislators approves joining the intended civil litigation, and recommends authorization of a retainer agreement with Napoli Shkolnik PLLC to serve as special counsel on behalf of the County of Lewis in said litigation on a contingency basis.

NOW THEREFORE, BE IT RESOLVED:

Section 1. That the Lewis County Board of Legislators authorizes and approves the County joining with other counties of New York State in civil litigation against generic drug/pharmaceutical companies alleging price fixing, market division, and other antitrust violations and any other related causes of action.
Section 2. That the Lewis County Board of Legislators authorizes and approves the proposed Special Counsel Agreement from Napoli Shkolnik PLLC ("Napoli") to serve as the County’s legal counsel in the civil litigation, with legal services to be paid upon a contingency fee. The Board of Legislators further directs that the County Attorney oversee the litigation and efforts by the Napoli firm on behalf of the County, coordinate any discovery required, and report same periodically to the Board of Legislators.

Section 3. The Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to execute and deliver such retainer agreement and any documents as may be required in the litigation, upon such form(s) and as approved by the County Attorney.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator _Chartrand_, seconded by Legislator _Burns_, and adopted.
RESOLUTION NO. 183 - 2019
RESOLUTION AUTHORIZING AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND
LARRY AND LUCY GREEN FOR A
NON-SECURE DETENTION FACILITY

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, the Lewis County Probation Department is designated with the responsibility of administering the Lewis County Non-Secure Detention Program pursuant to County Law § 218-a; and

WHEREAS, the County of Lewis, on behalf of the Lewis County Probation Department wishes to enter into an Agreement with Larry and Lucy Green who provide a non-secure detention facility for juvenile delinquents and persons in need of supervision who are placed into the custody of the County by the Family Court pursuant to Family Court Act Articles 3 and 7.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Lewis County Probation Department, and Larry and Lucy Green who provide a non-secure detention facility for juvenile delinquents and persons in need of supervision who are placed into the custody of the County by the Family Court.

Section 2. That the term of this agreement shall be July 24, 2019 through July 23, 2020 and will automatically renew every year unless terminated by either party upon sixty (60) days written notice. Either party may terminate this agreement at any time upon sixty (60) days written notice. The payment for such boarding and care shall be at $150.00 per month reserved bed space fee and $40.00 per day when a child is placed in their non-secure detention facility. The County share is 51% and State/Federal share is 49%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moroughan, and adopted.
RESOLUTION NO. 184 - 2019
RESOLUTION AUTHORIZING ADDENDUM TO AGREEMENT BETWEEN
LEWIS COUNTY PUBLIC HEALTH AGENCY AND BIRNIE BUS SERVICE, INC.
FOR TRANSPORTATION OF PRESCHOOL SPECIAL EDUCATION CHILDREN

Introduced by Legislator Gregory Kulzer, Chair of the Health and Human Services Committee.

WHEREAS, the Lewis County Board of Legislators previously entered into an agreement on January 1, 2016 between the County of Lewis ("County"), by and through the Lewis County Public Health Agency ("Public Health"), and Birnie Bus Service, Inc. ("Birnie Bus") to provide transportation for pre-school special education children for the period of January 1, 2016 through June 30, 2016; and

WHEREAS, the Lewis County Board of Legislators adopted Resolution No. 302-2016 to authorize an addendum for an extension to the agreement through June 30, 2017; Resolution No. 220-2017 to authorize an addendum for an extension through June 30, 2018 and; Resolution No. 205-2018 to authorize an addendum for an extension through June 30, 2020 with the addition of a 3% cost of living rate increase, with the new rates to be effective July 1, 2018; and

WHEREAS, the Lewis County Public Health Agency now desires to amend the agreement with Birnie Bus Service, Inc. to add an additional 3% rate increase effective July 1, 2019 together with the addition of a new category of rider known as the "Minimum Adder", for longer runs with only one child, at the rate of $404.33 per day, roundtrip with a bus aide.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Addendum to the Agreement between the County of Lewis by and through the Lewis County Public Health Agency and Birnie Bus Service, Inc. to provide transportation for pre-school special education children with a 3% cost of living rate increase to the current rates, to be effective July 1, 2019; and to add the category of "Minimum Adder" for longer runs with only one child, at the rate of $404.33 per day, roundtrip, with a bus aide. All other terms and conditions of the original agreement shall remain in full force and effect.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _King_.

In response to Legislator King, Atty. McNichol explained the amendment is to add participant rider special needs that entails longer distance travel for one bus run as a new category. The resolution was then adopted. Legislator Kulzer abstained.
RESOLUTION NO. 185 - 2019
RESOLUTION AUTHORIZING NYS CONSOLIDATED FUNDING GRANT APPLICATIONS BY DEPARTMENT OF RECREATION, FORESTRY & PARKS

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis ("County"), by and through the Recreation, Forestry and Parks Department ("RFP") desires to submit grant applications under the New York State Consolidated Funding Application (CFA) for: 1) trail equipment, maintenance and development to the trails in the Town of Montague; and 2) a re-submittal for the planning stages of a public riverfront park known as the "Miller Riverfront Park Project" on property owned by Daniel J. Miller on the Number Four Road; and

WHEREAS, the Recreational Trails Program ("RTP") offers up to $1.9 million in matching grants for the acquisition, development, rehabilitation and maintenance of trails and trail-related projects. Funds are available to non-profit corporations and municipalities. The minimum grant award for restoration, development and property acquisition projects is $25,000. The minimum equipment purchase award is $5,000. All grant awards are capped at $250,000.

WHEREAS, the Director of RFP seeks to apply for a grant for trail equipment, trail maintenance and development of trails in the Town of Montague which will improve the County trail system; and

WHEREAS, the Director of RFP also seeks to re-apply for grant funding for the planning stage of a public riverfront park on the property owned by Daniel J. Miller along Number Four Road ("Miller Riverfront Park Project"), to create public access, including a floating dock, to the Black River at that location, and to construct a walking trail and picnic area with historical signage at said site; and

WHEREAS, these grant projects would improve the County’s trail system, and add to the County’s tourism attractions and thereby enhance the local economy.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the above referenced grant applications and authorizes the Director of Recreation, Forestry and Parks to complete, execute and submit said applications upon review by the County Attorney.

Section 2. That the Chairman or Vice Chairman of the Board of Legislators be and the same is hereby authorized to execute, seal and deliver such documents, writings and agreements to effectuate the intent of this Resolution and to take all steps necessary to advance this project, upon review and upon such terms as may be approved by the Lewis County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator ___Burns___, seconded by Legislator ___King___, and adopted.
RESOLUTION NO. 186 - 2019
RESOLUTION AUTHORIZING AGREEMENT WITH DAVID F. ROSNER MD, PLLC,
A PROFESSIONAL SERVICE LIMITED LIABILITY COMPANY
TO PROVIDE MEDICAL/HEALTH SERVICES
TO THE INMATES IN THE LEWIS COUNTY JAIL

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to Correction Law § 500-c, the county sheriff is the custodian of
the county jail and must receive and safely keep each person lawfully committed to his custody;
and

WHEREAS, pursuant to Correction Law § 501, in lieu of a designated Jail Physician, the
County Board of Legislators may procure the services of a professional service limited liability
company, duly authorized to practice medicine in the State, to provide health services to the
inmates of the jail instead of appointing a physician to the jail; and

WHEREAS, the Lewis County General Hospital (the “LCGH”) previously provided the
County with health services to inmates through its medical staff, but has advised the County that
it will not be able to continue these services as of June 5, 2019; and

WHEREAS, the County seeks to procure the services of a professional service limited
liability company, namely, the David F. Rosner MD, PLLC (“PLLC”), with principal offices at
18547 Rosner Drive, Carthage, NY 13619, as an independent contractor, in providing the
delivery of medical services to the inmates in the Lewis County Jail; and

WHEREAS, in consideration of providing said services, the PLLC shall be compensated
at an annual rate of $35,172.00, payable in equal monthly installments of $2,931.00 commencing
June 5, 2019 through June 4, 2020; and with an additional one-time payment of $1,200.00
payable in June, 2019 for start-up expenses in providing these services; and

WHEREAS, the Board of Legislators wishes to provide for the compensation of these
medical services to be provided by the David F. Rosner MD, PLLC to the inmates of the LCJ,
through the Sheriff’s Department budget; and

WHEREAS, the Board of Legislators seeks to enter into an Agreement for these
professional services and to set forth the responsibilities of the PLLC in providing medical
services and the duties of a jail physician together with compensation arrangements and other
expectations associated therewith.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby approves and authorizes an Agreement by
and between the County of Lewis o/b/o the Lewis County Sheriff and the David F. Rosner MD,
PLLC, as an independent contractor, to provide medical services to the inmates in the Lewis
County Jail, in accordance with Correction Law § 501 2.
Section 2. That the provisions of the Agreement shall include, but not be limited to, the PLLC being obligated to furnish medical/health services to the inmates in the LCJ as and when same may be requested and/or required through the Sheriff’s Department; to set forth the duties and responsibilities and reporting requirements of the PLLC’s qualified staff providing such medical services; and for such other relevant provisions the County Attorney may deem appropriate and necessary to give effect to same.

Section 3. That pursuant to Correction Law § 501 2., the Lewis County Board of Legislators, hereby designates David F. Rosner, MD, a physician from the named professional service limited liability company, to act as the chief medical officer of the jail and the PLLC.

Section 4. That the term of the Agreement shall be for one year, with the option of two additional annual renewals. The Agreement shall commence June 5, 2019 and continue through June 4, 2020. The PLLC shall be compensated as an independent contractor at an annual flat rate amount of $35,172.00, payable in monthly installments of $2,931.00 commencing June 5, 2019 and monthly thereafter, upon receipt of monthly invoices from the PLLC. Notwithstanding the foregoing, the PLLC shall receive an additional, one-time payment of $1,200.00 in June, 2019, representing a payment toward start-up expenses for these services.

Section 5. That the Chairman or Vice-Chairman of the Board of Legislators along with the Lewis County Sheriff are hereby authorized to make, execute, seal and deliver said Agreement upon such form as may be approved by the County Attorney.

Section 6. That the within Resolution shall take effect immediately.

Moved by Legislator ___King___, seconded by Legislator ___Chartrand___, and adopted.
RESOLUTION NO. 187 - 2019
RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH
FRONTIER COMMUNICATIONS OF AMERICA, INC.
FOR EMERGENCY 911 PHONE MAINTENANCE SYSTEM

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Sheriff’s Department and 911 Emergency Operations Unit, desires to renew the agreement with Frontier Communications of America, Inc. to provide updated licenses on enumerated equipment and continuing maintenance service and support for the current Emergency 911 telephone system.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a renewal agreement between the County of Lewis, by and through the Lewis County Sheriff’s Department and 911 Emergency Operations Unit, with Frontier Communications of America, Inc. to provide updated equipment licensing, maintenance and support services for the current Emergency 911 telephone system.

Section 2. That the term of this agreement shall be from June 1, 2019 through May 31, 2020 at a cost not to exceed $38,578.32.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _LaChausse_, seconded by Legislator _Burns_, and adopted.
RESOLUTION NO. 188 - 2019
RESOLUTION TO APPROPRIATE FUNDS
E911

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation is hereby approved in the E911 Accounts for additional surcharge funds for the network switch:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue</td>
<td></td>
</tr>
<tr>
<td>A0302000 311400 Surcharge</td>
<td>$20,000.00</td>
</tr>
<tr>
<td>Increase Expense</td>
<td></td>
</tr>
<tr>
<td>A0302000 290900 Misc Equip</td>
<td>$20,000.00</td>
</tr>
</tbody>
</table>

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator Chartrand, and adopted.
RESOLUTION NO. _189_ - 2019
RESOLUTION TO TRANSFER FUNDS
SHERIFF’S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget changes are hereby approved in the Sheriff’s Department for desktop computers, monitors and scanners to support paperless scanning of evidence and case files to the Computer Aided Dispatch System utilizing Project HAE Capital Data Processing funds H0990100 499900,balance $.66,173.64:

Increase Revenue:
A0100000 350310 Interfund transfers $4,340.00

Increase Expense:
A0311000 221700 Computers $4,340.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 190 - 2019
RESOLUTION TO APPROPRIATE FUNDS
SHERIFF'S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the Sheriff’s Department for funds through Sheriff Federal Money (T0 000874).

**Increase Revenues**
A031100 327062 Sheriff Contributions $5,796.12

**Increase Expense**
A0311000 490900 Sheriff Miscellaneous Expenses $5,796.12

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Kulzer, and adopted.
RESOLUTION NO. 191 - 2019
RESOLUTION TO APPROPRIATE FUNDS
SHERIFF'S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the Sheriff’s Department to appropriate funds received as a grant from The NRA Foundation.

Increase Revenue
A0311000 327062 (Sheriff’s Contribution) $2,580.00

Increase Expense
A0311000 480000 (Sheriff Law Enforcement Items Expense) $2,580.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator LaChausse, seconded by Legislator Kulzer, and adopted.
RESOLUTION NO. 192 - 2019
RESOLUTION TO TRANSFER FUNDS
SHERIFF’S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved in the Sheriff’s Department for the purchase of an F-150 Crew Cab and an F-350 Crew Cab and accessories, utilizing Project HAD Capital Equipment funds H0990100 499900 balance $474,695.86:

Increase Revenue:
A0100000 350310 Inter-fund transfers $115,613.65

Increase Expense:
A0311000 223300 Vehicles $115,613.65

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator Kulzer.

In response to Legislator King, County Manager Ryan Piche explained there would be three vehicles removed from the fleet when the two new Sheriff vehicles are added.

The resolution was then adopted.
RESOLUTION NO. 193 - 2019
RESOLUTION TO TRANSFER FUNDS
E911

Introduced by Legislator Jerry King, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following transfer is hereby approved in the E911 Accounts to more accurately track payroll:

From:
A0302000 110100 Reg $50,000.00

To:
A0302000 110200 Temp $50,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator ___King___, seconded by Legislator ___Osborne___, and adopted.
RESOLUTION NO. 194 - 2019
RESOLUTION AUTHORIZING DISCHARGE OF MORTGAGE
(COUNTY OF LEWIS TO WENDY C. GLAZIER, F/K/A MAKUCH)

Introduced by Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, Wendy C. Glazier, f/k/a Makuch executed a Mortgage in favor of the County of Lewis dated May 19, 2014, and recorded in the Lewis County Clerk’s Office on July 11, 2014, in Instrument No. 2014-003478 to secure payment of a loan in the amount of $27,616.00 pursuant to a program administered by Snow Belt Housing Company, Inc.; and

WHEREAS, said loan has been paid in full and a Discharge of Mortgage is now warranted.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Chairman of the Lewis County Board of Legislators is hereby authorized and directed to issue and sign a Discharge of Mortgage for the aforesaid Mortgage.

Section 2. That the within Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Osborne, and adopted.
RESOLUTION NO. 195 - 2019
RESOLUTION IN SUPPORT OF NEW YORK STATE PROPOSED SENATE BILL 6017/ASSEMBLY BILL 1632 OF 2019

Introduced by Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, according to the New York State Snowmobile Association’s 2011 economic impact study of the snowmobile industry in NYS, Lewis County leads the region in average snowfall and number of motorized sports clubs. Lewis County has over 600 miles of snowmobile trails. Statistics from 2011 indicate that 20% of statewide days spent snowmobiling occurred in Lewis County; and

WHEREAS, snowmobiling creates significant economic benefit for both the state and local economy. In 2011, direct spending by snowmobilers was approximately $434 million; including indirect spending such as lodging, transportation, miscellaneous spending, the total economic impact was estimated at $868 million; and

WHEREAS, snowmobile enthusiasts and visitors know that Lewis County is an open and welcoming environment for this activity. Many of these enthusiasts own second homes in the County. NYS statistics reveal that 16% of statewide second homes used for snowmobiling are located in Lewis County; and

WHEREAS, the majority of the 600 miles of snowmobile trails in Lewis County are created and maintained by our snowmobile clubs, their members and the generosity of our private landholders who voluntarily host trails on their property. Clearly, these landowners are doing their part to support the local economy; and

WHEREAS, Senator Griffio has sponsored Senate Bill No. 6017, and Assemblymember Blankenbush has co-sponsored Assembly Bill No. 1632: “An act to amend the tax law to provide a tax credit to certain landowners who allow snowmobile access on such land”; and

WHEREAS, these companion Bills propose a tax credit to an individual taxpayer of ten cents ($0.10) per linear foot of state-funded snowmobile trail or portion thereof on his/her property, up to a maximum credit of $750.00 in any given tax year; and

WHEREAS, the economic benefits to Lewis County from snowmobiling as outlined above documents the critical importance of our private landholders who open their properties to development and maintenance of our expansive snowmobile trails.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby supports enactment of Senate Bill 6017/Assembly Bill 1632, which seeks to provide a tax credit to landowners who allow state-funded snowmobile trail access on their lands, at 10¢ per linear foot of trail, capped at $750 credit/year.
Section 2. The Lewis County Board of Legislators directs the Clerk of the Board to forward a copy of this Resolution to Governor Andrew M. Cuomo, the Majority and Minority leaders of the New York State Legislature, the named sponsors of the Bill(s), and all others deemed necessary and proper.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator Lehman, seconded by Legislator Osborne, and adopted.
RESOLUTION NO. 196 - 2019
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
CORNELL COOPERATIVE EXTENSION
OF LEWIS COUNTY

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

WHEREAS, the Lewis County Department of Social Services ("DSS") wishes to enter into an Agreement with Cornell Cooperative Extension of Lewis County to provide supportive and rehabilitative services that may include parent education services to families whose children have been named in a child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements could be shortened through the provision of such services, or families who are below 200% of the Federal Poverty Limit and evidence an ability to benefit from parent education services in accordance with criteria established by Department Regulations; and

WHEREAS, Cooperative Extension is a recognized agency with the experience and capacity to offer parenting programs, at a flat fee of $500.00 per month, per family. Total payments under the agreement would not exceed $61,500.00 per calendar year.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Lewis County Department of Social Services and Cornell Cooperative Extension of Lewis County to provide supportive and rehabilitative services that may include parent education services to families whose children have been named in a child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements could be shortened through the provision of such services, or families who are below 200% of the Federal Poverty Limit and evidence an ability to benefit from parent education services in accordance with criteria established by Department Regulations.

Section 2. That the term of this Agreement shall be from June 1, 2019 through May 31, 2020 at a flat fee of $500.00 per month per family for all clients referred by DSS with an open case, with the total amount not to exceed $61,500.00 per year. The local share cost of these services is 25% after Federal (50%) and State (25%) reimbursements.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Kulzer_, and adopted.
RESOLUTION NO. 197 - 2019
RESOLUTION AUTHORIZING AGREEMENT BETWEEN DEPARTMENT OF SOCIAL SERVICES AND LEWIS COUNTY OPPORTUNITIES, INC. HOMELESS APARTMENT INITIATIVE

Introduced by Legislator Gregory Kulzer, Chair of the Health and Human Services Committee.

WHEREAS, the Homeless Apartment Initiative is designed to accommodate homeless individuals or families in Lewis County with temporary housing; who are ineligible or on a waiting list for other housing programs within the community; and who have exhausted all natural supports within the community for temporary housing; and

WHEREAS, the initiative provides up to thirty (30) days of temporary housing within the Village of Lowville, where community support exists for a variety of daily living needs, anticipating the limited transportation options of temporary residents; and

WHEREAS, the County of Lewis, by and through the Department of Social Services, desires to enter into an agreement with Lewis County Opportunities, Inc. to furnish these services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Department of Social Services, and Lewis County Opportunities, Inc. for the purpose of participating in the Homeless Apartment Initiative designed to accommodate homeless individuals or families in Lewis County with temporary housing.

Section 2. That the term of this Agreement shall be from June 1, 2019 through May 31, 2020 for an amount not to exceed $42,394.00 payable in monthly installments as set forth in the Agreement. The local share cost will depend upon Federal and State eligibility of the client.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _Moroughan_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 198 - 2019
RESOLUTION AUTHORIZING AGREEMENTS
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND VARIOUS FOSTER CARE AGENCIES

Introduced by Legislator Gregory Kulzer, Chair of the Health and Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to enter into agreements with various foster care agencies to utilize their services of foster care, emergency respite care, post placement, and residential, educational and treatment services; and

WHEREAS, the following agencies are authorized by the New York State Office of Children and Family Services to provide these services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes agreements between the County of Lewis, by and through the Department of Social Services, and the following agencies for the provision of foster care services, emergency respite care, post placement, and residential, educational and treatment services;

Cayuga Home for Children – Located in Auburn, NY
Children’s Home of Jefferson County – Located in Watertown, NY
Berkshire Farm Center & Services for Youth – Located in Canaan, NY
Elmcrest Children’s Center – Located in Syracuse, NY
Graham Windham – Located in Brooklyn, NY
Hillside Children’s Home – Located in Rochester, NY
House of the Good Shepherd – Located in Utica, NY
William George Agency – Located in Freeville, NY

Section 2. That the term of these agreements shall be from January 1, 2020 through December 31, 2020 at a per diem cost not to exceed the Maximum State Aid Rate established by the New York State Department of Health. There is no local share cost until costs exceed the foster care block grant and then the local share is approximately 25% for residential/foster care and is based on the eligibility of the client. The State share is approximately 25% and Federal share is approximately 50%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _Moroughan_, seconded by Legislator _Kulzer_, and adopted.
RESOLUTION NO. 199 - 2019
RESOLUTION TO APPROPRIATE FUNDS
SOCIAL SERVICES

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

WHEREAS, the Department of Social Services has received an allocation in the amount of $74,623.00 to support 2019 Summer Youth Employment (SYEP).

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the following appropriations are hereby approved for 2019 TANF Summer Youth Employment Program (SYEP):

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<thead>
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<th>Increase Revenue:</th>
<th>Fed TANF</th>
<th>$74,623.00</th>
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<tr>
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<table>
<thead>
<tr>
<th>Increase Expenses:</th>
<th>Pay – DSS Summer Youth Pay</th>
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<tr>
<td>A0610900.110100</td>
<td>Fringes – TANF SYEP Social Security</td>
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<tr>
<td>A0610900.803000</td>
<td>Fringes – TANF SYEP Compensation</td>
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<tr>
<td>A0610900.804000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _Burns_, seconded by Legislator _Kulzer_, and adopted.
RESOLUTION NO. 200 - 2019
RESOLUTION TO AUTHORIZE CREATING AND ABOLISHING CERTAIN POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES

Introduced by Legislator Gregory Kulzer, Chair of the Human Services Committee.

WHEREAS, the pending retirements of long tenured employees in the Department of Social Services has resulted in the need to reclassify certain titles; and

WHEREAS, the Lewis County Commissioner of Social Services has a need to prepare for staffing and succession planning in critical positions; and

WHEREAS, the Commissioner of Social Services has identified savings created through attrition, and desires to have training periods for new hires in the succession of these employees in these critical positions; and

WHEREAS, the Human Resource Director has studied, reviewed and approved of the recommendations made by the Commissioner;

NOW, THEREFORE, BE IT RESOLVED,

Section 1. That the Lewis County Board of Legislators authorizes and approves the following personnel actions to fill, create and abolish the following positions at LCDSS:

Retirement of Fiscal Manager effective August 31, 2019: $58,702
Appoint new Fiscal Manager effective September 2, 2019: $55,000

ABOLISH
Principal Social Welfare Examiner effective November 30, 2019: $62,927
Principal Account Clerk effective September 2, 2019: $43,446

CREATE
Director of Economic Support effective September 30, 2019 $55,000
Senior Account Clerk effective August 5, 2019 $33,033

Section 2. That the Lewis County Board of Legislators authorizes the LC Commissioner of Social Services, Jennifer Jones, to backfill all positions created by Promotion to Director of Economic Support effective September 30, 2019.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator LaChausse, and adopted.
RESOLUTION NO. 201 - 2019
RESOLUTION TO APPROPRIATE FUNDS
STOP DWI

Introduced by Legislator Jerr King, Chairman of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriations are hereby approved in the STOP DWI accounts for rollover NYS STOP-DWI 2017-2018 “Crackdown” grant funds; and NYS STOP-DWI Grant Special Traffic Options funds:

Increase Revenue:
A0331500 333110 (DWI Grant) $4,200.91
A0331500 333111 (DWI Grant) $6,465.52

Increase Expense:
A0331500 492400 (DWI Grant) $4,200.91
A0331500 496200 (DWI Grant) $6,465.52

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator LaChausse, and adopted.
RESOLUTION NO. 202 - 2019
RESOLUTION TO CREATE AND APPROPRIATE FUNDS
FOR CAREERS HERE PROGRAM

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, the Pratt-Northam Foundation is providing funds to establish a Careers Here Worker Program for BOCES students or in-college (undergraduate or graduate) students during the summer of 2019 at an hourly rate of $11.10, minimum wage.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation is hereby approved:

Increase Revenue
A0638100 327061 Careers Here Revenue $50,186.00

Increase Expense
A0638100 499900 Careers Here Expenditures $50,186.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Kulzer, and adopted.
RESOLUTION NO. 203 - 2019
RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY AND MILLER ENGINEERS PLLC
PROFESSIONAL ENGINEERING AND CONSULTANT SERVICES
LOCAL GOVERNMENT EFFICIENCY IMPLEMENTATION GRANT AWARD
“CENTRAL LEWIS COUNTY REGIONAL WATER PROJECT”

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Lewis County, acting as lead applicant, joined with other local municipalities (Towns of Martinsburg, Lowville, Watson & Denmark) to create the “Central Lewis County Regional Water Project” (“CLCRWP”), in applying for a Local Government Efficiency Implementation Grant from the Department of State under the State Consolidated Funding Application (CFA) process; and

WHEREAS, the CLCRWP was awarded a grant from the Department of State in the amount of $297,000 (Contract No. C1001126) to examine current water systems and their ability to treat and transmit additional supply so that the participating municipalities may benefit from increased and improved water infrastructure to benefit economic development activity, including commercial development and residential housing improvement; and

WHEREAS, the Board of Legislators of the County of Lewis authorized the grant agreement, and authorized the Director of Planning to work with the CLCRWP members and DOS to select a Lead Engineering Professional Consultant for the Project; and

WHEREAS, in response to a Request for Proposals (RFP), the County received two (2) responses. The County’s General Services Committee reviewed both proposals and in consideration of all factors and the details of each bid proposal, seeks to enter into an agreement with the lower bidder, Miller Engineers PLLC, of 131 W Seneca Street, Suite B, Manlius, NY 13104 to serve as the Lead Engineering Professional Consultant for the project; and

WHEREAS, the County of Lewis, as lead applicant wishes to engage the professional services of Miller Engineers, to serve as a Lead Engineering Professional Consultant for the tasks described in the RFP, project and under the Grant requirements, at a cost not to exceed $253,000.00, in accordance with the pricing set forth below for each identified Task:

<table>
<thead>
<tr>
<th>Task Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1 – Information/Educational Outreach</td>
<td>$32,000.00</td>
</tr>
<tr>
<td>Task 2 – Complete Water Treatment Dist. Master Plan</td>
<td>$35,000.00</td>
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<tr>
<td>Task 3 - Financial Analysis</td>
<td>$26,000.00</td>
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<tr>
<td>Task 4 - Investigate Possible Future Geog. Expansion</td>
<td>$22,000.00</td>
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<tr>
<td>Task 5 – Development of Operations Plan</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Task 6 - Implementation Planning</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Task 7 - Project Completion/Final Evaluation</td>
<td>$65,000.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$253,000.00</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED, as follows:
Section 1. That the Lewis County Board of Legislators hereby authorizes the County of Lewis as lead applicant, through its Director of Planning, to enter into an agreement with Miller Engineers PLLC, 131 W. Seneca Street, Suite B, Manlius, NY 13104 for the purpose of serving as Lead Professional Engineering and Consultants for the CLCRWP, and in accordance with the terms and conditions of the Grant and as described in the RFP, providing the above described scope of services at a cost not to exceed $253,000.00.

Section 2. That these costs are considered part of the overall project and 90% grant reimbursable.

Section 3. That the Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to execute and deliver such Agreement, and any non-financial amendments thereto upon such form and such terms as may be acceptable to the County Attorney.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator ___King__, seconded by Legislator ___Osborne__, and adopted.
RESOLUTION NO. 204 - 2019
RESOLUTION AUTHORIZING GRANT EXTENSION AMENDMENT WITH NYS DEPARTMENT OF STATE AND EXTENSION AGREEMENT WITH CLARK PATTERTON LEE FOR THE SOUTHERN LEWIS COUNTY REGIONAL WATER PROGRAM

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the NYS Department of State (DOS) Division of Local Government Services awarded grant funding of $299,022 to the County, as lead agency, for the Southern Lewis County Regional Water Program (SLCRWP), to secure professional consulting services and examine current public water systems and their ability to treat and transmit additional supply in the Southern part of the county so that the participating municipalities may benefit from increased and improved water infrastructure in order to benefit economic development activity, including residential housing construction and other commercial development; and

WHEREAS, pursuant to Resolution No. 83 - 2016, the County entered into an agreement with the DOS for this funding, identified as Contract No. C1000627, which recently expired. DOS seeks to extend the term of Agreement through March 31, 2020 in order to assist the local municipalities to take further steps identified within the scope of the contract and for use of the approximate $44,000.00 balance remaining in the grant funds; and

WHEREAS, pursuant to said grant agreement, the County contracted with Clark Patterson Lee (CPL) to provide engineering and consulting services under the project, and seeks to have the agreement with CPL extended through March 31, 2020 as well.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators authorizes an amendment to the Grant Agreement between the County of Lewis and the NYS Department of State under Contract No. C1000627, to extend the term through March 31, 2020 for the purposes of the Southern Lewis County Regional Water Program Project; and authorizes an amendment to the Agreement with CPL to extend the term of their engineering and consulting services under this project through March 31, 2020.

Section 2. That the Chairman of the Board of Legislators, or the Vice-Chairman, be and the same is hereby authorized to execute and deliver such contract amendments, and any additional amendments hereinafter required to give effect to this project, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _King_, seconded by Legislator _Chartrand_, and adopted.
RESOLUTION NO. 205 - 2019
RESOLUTION APPROVING APPOINTMENTS TO
JEFFERSON-LEWIS
WORKFORCE DEVELOPMENT BOARD

Introduced by Legislator Lawrence Dolhof Chairman of the Lewis County Board of Legislators.

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act, Public Law 113-128 effective July 22, 2014, the Jefferson-Lewis Workforce Development Board (WDB) has been established; and

WHEREAS, the Workforce Innovation & Opportunity Act requires that 20% of the WDB consist of members of labor organizations and an organization that meets the needs of those with barriers to employment; and

WHEREAS, the membership also needs to be in line with the funding distribution, therefore 80% of the membership is from Jefferson County and 20% of the membership is from Lewis County.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the re-appointment of the following listed individuals to serve as members of the Jefferson-Lewis Workforce Investment Board for a term from July 1, 2019 to June 30, 2022:

Robert Hagemann representing Jefferson County Government
Stephen Todd representing Jefferson-Lewis BOCES
Lynn Murray owner of Murcrest Farms, Lewis County

Section 2. That the following individuals are hereby appointed to replace persons who have resigned from the Jefferson-Lewis Workforce Investment Board:

Shellie Orloff representing QubicaAMF, Lewis County to fill the unexpired term of David Pavey through 6/30/2020.

Rodney Castillo, representing Keyes Information Technology to fill the unexpired term of Michael Schantz through 6/30/2020.

Lisa Storey representing Samaritan Health to fill the unexpired term of Michael Britt through 6/30/2021.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Moroughan_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 206 - 2019
RESOLUTION TO TRANSFER FUNDS
WORKFORCE INVESTMENT OPPORTUNITY ACT

Introduced by Legislator Gregory Kulzer, Chairman of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget transfer is hereby approved in the Workforce Investment Opportunity Act accounts to reallocate funds:

From: CD629000 499900 Youth Exp  Amount  $1,516.16

To:   CD629000 803000 Youth SS  $1,516.16

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Burns, and adopted.
RESOLUTION NO. 207 - 2019
RESOLUTION APPOINTING STUDENT REPRESENTATIVES
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD

Introduced by Legislator Gregory Kulzer, Chairman of the Health and Human Services Committee.

BE IT RESOLVED: as follows:

Section 1. That the Board of Legislators hereby appoints the following school student representatives to serve on the Lewis County Youth Bureau Advisory Board:

Heather Puddington-Beaver River Central School District
9529 State Route 126
Castorland, NY 13620

Mandalynn Atnip – Copenhagen Central School District
17707 Archer Road
Watertown, NY 13601

Peyton N. Walker-Copenhagen Central School District
9945 State Route 12
Copenhagen, NY 13626

Alyssa Brower-Lowville Academy School District
7701 Park Avenue
Lowville, NY 13367

Section 2. That the term of said appointments shall be effective June 5, 2019, and shall terminate either on the date of their High School Graduation, or upon ceasing to be a full-time high school student.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _Lehman_, seconded by Legislator _Moroughan_, and adopted.
RESOLUTION NO. 208 - 2019
RESOLUTION TO TRANSFER FUNDS
YOUTH BUREAU

Introduced by Legislator John Lehman, as a member of the Health and Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following transfer is hereby approved into the Youth Bureau budget account from Special Legislative Contingency for additional funds to support the Lewis County Night Out Event:

<table>
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<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0101000 419900 Sp Leg Cont</td>
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<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0731100 495800 Lewis County Night Out</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator _Lehman_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 209 - 2019
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE LEWIS COUNTY PUBLIC HEALTH AGENCY AND
HEALTH MANAGEMENT ASSOCIATES, INC. TO PROVIDE
COMMUNITY-BASED ORGANIZATION CAPACITY ASSESSMENT TOOL AND
TECHNICAL ASSISTANCE SERVICES

Introduced by Legislator Gregory Kulzer, Chair of the Health and Human Resources Committee.

WHEREAS, Health Management Associates, Inc. ("HMA") with offices located at 120 North Washington Square, Suite 705, Lansing, MI 48933, assists public health agencies and others in performing value-based self assessments, and offers the technical assistance in writing a value-based payment strategic plan which is required by Lewis County Public Health ("LCPH"); and

WHEREAS, LCPH was provided with $40,000.00 in funding from the Central New York Care Collaborative (CNYCC) to perform the self assessment and write the plan. Once completed, LCPH will be eligible to receive an additional $60,000.00 from CNYCC; and

WHEREAS, HMA has developed a Community-Based Organization ("CBO") Capacity Assessment Tool which can be accessed by LCPH under this Agreement along with HMA’s Technical Assistance ("TA") Services; and

WHEREAS, the CBO Capacity Assessment Tool will play a critical role in identifying strengths and opportunities for growth under LCPH to provide services in a value-based environment, including collaboration opportunities with CNYCC and others in the region; and

WHEREAS, HMA has successfully tackled a wide variety of healthcare issues, working directly with federal, state, and local government agencies, health systems, and other community organizations and associations to affect change. HMA has the tools and expertise to assist LCPH in completion of a program capacity and needs report, along with technical assistance required in value-based service delivery over the long-term; and

WHEREAS, LCPH desires to enter into an Agreement with HMA to provide this assistance at a cost not to exceed $5,553.00.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement by and between the Lewis County Public Health Agency and Health Management Associates, Inc. to provide technical and value-based self assessment reports and plans through HMA’s Community-Based Organization Capacity Assessment Tool and Technical Assistance Services.

Section 2. That the term of the Agreement shall commence on June 5, 2019 and continue in effect through September 30, 2019 at a cost not to exceed $5,553.00.
Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized, along with the Director of Lewis County Public Health to make, execute, seal and deliver said Agreement(s) to give effect to this Resolution, pending approval by the County Attorney.

Section 4. That the Director of Lewis County Public Health, or her designee, is hereby authorized to execute a licensing agreement with HMA in order to gain access to the company’s CBO Capacity Assessment Tool, upon review and approval by the County Attorney as to form and content.

Section 5. That the within Resolution shall take effect immediately.

Moved by Legislator _Kulzer_, seconded by Legislator _Osborne_, and adopted.
RESOLUTION NO. 210 - 2019
RESOLUTION TO CREATE THE LEWIS COUNTY AGRICULTURE SUSTAINABILITY COUNCIL AND APPOINT MEMBERS

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, a group of individuals who represent dairy farmers and stakeholders of agriculture-related agencies and businesses have organized and held meetings for the purpose of collectively providing county, state and federal officials a snapshot of the current state of the local agricultural industry. Their objective was to provide accurate, consistent and relevant key facts and data that demonstrate how the financial strain on local farmers and growers impacts the broader local economy, and to bring resources to bear that will enable appropriate planning and support in sustaining a robust agribusiness sector; and

WHEREAS, milk represents approximately 75% of Lewis County’s agricultural commodity sales, however the number of dairy farms is rapidly decreasing. There is a recognized need to grow agribusiness and agriculture-related sectors in the county to ensure a robust local economy over the long term; and

WHEREAS, the current situation in the dairy sector shows that the average cost of production has been well above net milk prices for nearly 5 years in a row. There is a need for various public and private agencies to monitor this situation and to provide assistance to distressed farms while minimizing the financial burden on public resources that may arise; and

WHEREAS, the Lewis County Board of Legislators wishes to formally endorse and commission the efforts and stated initiatives of the group by forming the Lewis County Agriculture Sustainability Council, comprised of individuals representative of dairy farmers and various agriculture related businesses and agencies that have offered to lend their knowledgeable input for the development of a Lewis County Agriculture Sustainability Action Plan.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby establishes the Lewis County Agriculture Sustainability Council, with the purpose of developing and executing a Lewis County Agriculture Sustainability Action Plan with a goal to create a competitive Agriculture and Farming culture and cultivating agribusiness by alleviating hurdles confronting Lewis County Farmers and Growers. This will be accomplished through aligned communication, advocacy, education, economic investment and partnerships. The Plan will serve to alleviate local barriers to farmers’ success while proposing a legislative agenda and promoting advocacy with State and Federal Government representatives for policies and legislation that will allow farmers and growers to sustain themselves long-term and secure the industry for future generations.

Section 2. That the Lewis County Board of Legislators hereby establishes and adopts the attached as the By-Laws of the Lewis County Agriculture Sustainability Council.
Section 3. That the following individuals are hereby appointed as members of the Lewis County Agriculture Sustainability Council for an indefinite term:

Mr. Glenn Beller, Beller Farms
Mr. Jerome Demko, Demko Farms
Ms. Kate Eves, Farm Credit East
Mr. Sam Filson, Whites Farm Supply
Mr. Joe Shultz, Lewis County Farm Bureau
Mr. Michael Kraeger, Oneida-Lewis Dairy Co-Operative
Mr. Joseph Lawrence, NYS PRO-Dairy, Lewis County IDA Board Chairman
Ms. Michele Ledoux, Lewis County Cornell Cooperative Extension
Mr. James Munn, Black River Valley Natural
Mr. Peter Ostrum, DVM Countryside Veterinary Clinic
Mr. Ron Porter, Cazenovia Equipment
Ms. Mary Rumble, Hopenhagen Farm
Mr. Brien Tabolt, Lowville Producers Dairy Co-Operative
Mr. Leo Tabolt, Lowville Farmers’ Co-Op
Mr. Michael Watson, Goldstar Feed
Ms. Robin Wendell-Zabielowicz, Lewis County Cornell Cooperative Extension

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator _Osborne_, seconded by Legislator _King_, and adopted.
RESOLUTION NO. 211 – 2019
RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY PLANNING BOARD

Introduced by Legislator Lawrence Dolhof, Member of the Board of Legislators.

WHEREAS, pursuant to the By-Laws of the Lewis County Planning Board as last amended by Resolution No. 61-2006, the Chairman of the Legislative Economic Development/Planning Committee shall be a voting member of the Lewis County Planning Board; and

WHEREAS, the change in Legislative Committees as established by the Board of Legislators on January 8, 2019 designated oversight of the Planning Department under the jurisdiction of the General Services Committee.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Legislator Jerry King who is Chairman of the General Services Committee, to replace Legislator Ronald Burns as a voting member of the Lewis County Planning Board.

Section 2. That the term of said appointment shall be effective from June 5, 2019 through December 31, 2019.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Burns, seconded by Legislator Chartrand, and adopted.
OTHER BUSINESS:

At 5:40 p.m. Chairman Dolhof declared the public hearing closed after no one wished to speak.

There being no other business to come before the Board, the meeting adjourned on motion by Legislator Osborne at 5:42 p.m., seconded by Legislator Burns and carried.