



**OFFICE OF LEWIS COUNTY MANAGER**

7660 North State Street  
Lowville, New York 13367  
Telephone: (315) 376-5355  
Fax: (315) 376-5445

**TO:** Tom Osborne, Chair; Phil Hathway, Vice-Chair; Ronald Burns; Jeffrey Nellenback; and Josh Leviker.

**FROM:** Ryan Piche, County Manager

**DATE:** January 13, 2022

**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, January 18, 2022 at 3:00 P.M. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#). All in attendance must adhere to current NYS Covid-19 guidance and County Mask Policy.

**Minutes:**

1. Motion to approve November 16, 2021 Finance & Rules Committee minutes.

**Presentations / Discussion Items:**

1. Bonding Process – Joan McNichol, County Attorney & Bond Council (10 minutes)
2. 2022 Finance & Rules Committee Goals – Ryan Piche, County Manager (10 minutes)

**Dockets:**

1. Amending and Adopting the Standing Rules of the Board of Legislators.  
AYE \_\_\_\_ NAY \_\_\_\_
2. Appointing Brian Reape as the Farm Bureau representative on the Lewis County Soil & Water Conservation District Board of Directors for a term of February 2, 2022 through December 31, 2022.  
AYE \_\_\_\_ NAY \_\_\_\_
3. Authorizing Agreement between the County of Lewis and C&S Engineers, Inc. to provide Professional Architectural and Engineering Design and Cost Estimate for the Lewis County DMV Addition Project. (Proposal Attached)  
AYE \_\_\_\_ NAY \_\_\_\_
4. Amending the Purchasing Card Policy & Procedures for the County of Lewis.  
AYE \_\_\_\_ NAY \_\_\_\_
5. Fixing Date of Public Hearing on the Board of Legislators Authorization of the Issuance of up to \$50,000,000 in Serial Bonds for the Lewis County General Hospital Surgical Pavilion



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Construction Project and the County's 2022 Building Facilities Improvement Projects for the Human Services Building, Highway Garage Campus and DMV Location.

AYE \_\_\_\_ NAY \_\_\_\_

6. Waiving March, 2022 Health Insurance Premium Contributions for All Participants in the Lewis County Health Plan.

AYE \_\_\_\_ NAY \_\_\_\_

**Motions:**

1. Motion to authorize Information Technology Director, Conner Biolsi to send out an RFP for a new county website design and implementation.

**Executive Session:**

**Informational Items:**

1. There are no Monthly Department reports because the 2021 Annual reports are due by the end of the month.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections  
County Clerk  
Human Resources  
Information Technology

Insurance/Workers Compensation  
JCC Education Center  
Real Property Tax  
Treasurer