



OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street
Lowville, New York 13367
Telephone: (315) 376-5355
Fax: (315) 376-5445

TO: Members of General Services Committee
FROM: Ryan Piche, County Manager
DATE: February 11, 2021
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, February 16, 2021 at 1:00 P.M. by video conference. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#)

Minutes:

1. Motion to approve January 19, 2021 General Services Committee minutes.

Presentations:

1. Highway Department update – Timothy Hunt (15 minutes)
2. Ag Sustainability Council project Q & A – Robin Wendell-Zabielowicz (10 minutes)
3. Capital Project updates (Highway Fuel Pumps, PSB HVAC, Solid Waste Transfer Station) Timothy Hunt; Matt O’Conner, Kip Turck (5 minutes each)

Dockets:

1. Resolution authorizing agreements between Lewis County General Hospital Occupational Medicine and the Lewis County Highway Department, Solid Waste Department, Recreation, Forestry and Parks Department and Buildings and Grounds Department for the purpose of random employee drug and alcohol testing.
AYE___ NAY___
2. Resolution to transfer funds in the Buildings and Grounds accounts in the amount of \$10,699.00 for the purchase of a lawnmower.
AYE___ NAY___
3. Resolution amending Compensation Plan of the County of Lewis with reference to the District Attorney Office to abolish one (1) FT Keyboard Specialist position, Grade 9 and create one (1) FT Administrative Assistant position, Grade 15.
AYE___ NAY___
4. Resolution authorizing agreement between the New York State Department of Transportation and Lewis County for the Right of Way Incidentals Phase of Bridge Replacement Project (PIN 775389) known as CR 43 over Moose Creek and to appropriate \$2,100.00 to cover the Local Share cost of participation.
AYE___ NAY___



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5. Resolution to appropriate funds in the Highway accounts in the amount of \$23,700.00 to reflect the approved Marchiselli program funds.
AYE___ NAY___
 6. Resolution to transfer funds in the County Machinery accounts in the amount of \$5,900.00 for the purchase of a 3.0 cubic yard sander.
AYE___ NAY___
 7. Resolution authorizing agreement between the County of Lewis and C&S Companies to provide professional architectural and engineering concept and design development services for the Lewis County 2022 Facilities Improvement Project, commencing March 1, 2021 at a cost of \$114,460.00.
AYE___ NAY___
 8. Resolution authorizing additional payment and amended agreement between the County of Lewis and the Town of Watson to contribute an additional \$1,500.00 toward the total \$6,000.00 fee charged by DANC for their services in developing the Town's Comprehensive Plan.
AYE___ NAY___
 9. Resolution authorizing the filing of two (2) separate Consolidated Funding Applications (CDBG Grants) for 1) CDBG grant for small business loans/grants in an amount not to exceed \$200,000.00 and 2) CDBG Community Planning funding for a countywide Housing Needs Assessment and Market Analysis in an amount not to exceed \$50,000.00.
AYE___ NAY___
 10. Resolution authorizing inclusion of certain agriculturally viable land into a certified agricultural district and negative declaration determination.
AYE___ NAY___
 11. Resolution to set a virtual public hearing to be held on April 6, 2021 at 5:00 p.m. to solicit the views of County of Lewis citizens regarding a NYS CDBG Housing application for 2020 funds in an amount not to exceed \$1,000,000.00 with Snowbelt Housing as the subrecipient.
AYE___ NAY___
 12. Resolution to set a virtual public hearing to be held on April 6, 2021 at 5:00 p.m. to solicit the view of County of Lewis citizens regarding the proposed Lewis County Agricultural and Farmland Protection Plan.
AYE___ NAY___



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13. Resolution to transfer funds in the Sheriff's Office accounts in the amount of \$22,000.00 for the purchase of capital equipment approved in the 2021 Capital Budget.
AYE___ NAY___
14. Resolution to appropriate 2020-2021 State Snowmobile Trail program funds in the Snowmobile Trails account.
AYE___ NAY___
15. Resolution renewing intergovernmental agreement between Lewis County Solid Waste Department and the Oneida Herkimer Solid Waste Management Authority for processing and marketing recyclables for the period beginning January 1, 2021 through December 31, 2022 at the rate of \$77.29/ton for 2021 and increased by 2% beginning January 1, 2022.
AYE___ NAY___
16. Resolution establishing the Lewis County Board of Legislators as Lead Agency for the proposed Lowville Transfer Station renovation/addition project and determines that the project will not have a significant adverse impact on the environment.
AYE___ NAY___

Motions:

1. Motion to authorize Highway Superintendent Timothy Hunt to send out an RFP for Hot Asphalt and Bulk Oil.
2. Motion to award bids for sand, gravel, crushed stone and concrete based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board, for the period 4/1/2021 to 3/31/2022.
3. Motion to authorize Sheriff Michael Carpinelli to re-fill one (1) full-time Corrections Officer position due to retirement and any associated backfills, effective immediately.

Executive Session:

Informational Items:

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

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| cc: | Buildings and Grounds | Planning |
| | Code Enforcement | Probation |
| | District Attorney | Public Defender |
| | Fire & Emergency Management | Recreation, Forestry, and Parks |



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Highway
Junkyards

Recycling & Solid Waste
Sheriff's Office
Weights and Measurers