



OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street
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TO: Members of Finance and Rules Committee
FROM: Ryan Piche, County Manager
DATE: January 14, 2021
SUBJECT: Finance and Rules Committee Agenda

Please let this correspondence serve as notification that the Finance and Rules Committee will meet on Tuesday, January 19, 2021 immediately following the Health and Human Services by video conference. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#)

Minutes:

1. Motion to approve December 15, 2020 Finance and Rules Committee minutes.

Presentations:

1. Budget Transfer Policy outline – Eric Virkler (5 minutes)
2. COVID-19 Pandemic Accrued Benefit Time Policy – Caitlyn Smith (5 minutes)

Dockets:

1. Resolution to approve and adopt the COVID-19 Pandemic Accrued Benefit Time Policy.
AYE___ NAY___
2. Resolution to appropriate funds in the Capital Data Processing Account in the amount of \$50,000.00 and approving a 2021 budget transfer in the Information Technology Department accounts for purchases related to a network server project with an estimated cost of \$128,000.00, with funding to come from Project HAE Capital Equipment.
AYE___ NAY___
3. Resolution authorizing 2021 budget transfers in the Department Accounts in the amount of \$308,800.00 for annual Enterprise vehicle lease payments, utilizing Project HAD Capital Equipment.
AYE___ NAY___
4. Resolution approving and authorizing a waiver of premium contributions to the Lewis County Health Plan by all participants in the plan for the Month of March, 2021 (two bi-weekly pay periods).
AYE___ NAY___



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Motions:

1. Motion brought forward from the Health & Human Services Committee to authorize Social Services Commissioner Jennifer Jones to re-fill a full-time Caseworker position, effective immediately.
2. Motion brought forward from the Health & Human Services Committee to authorize Social Services Commissioner Jennifer Jones to re-fill a full-time Fraud Investigator position due to resignation, effective immediately.
3. Motion brought forward from the Health & Human Services Committee to authorize Social Services Commissioner Jennifer Jones to re-fill a full-time Employment and Training Assistant position due to resignation, effective immediately.

Executive Session:

Informational Items:

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections
County Clerk
Human Resources
Information Technology

Insurance/Workers Compensation
JCC Education Center
Real Property Tax
Treasurer