



OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street
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TO: Members of Finance and Rules Committee

FROM: Ryan Piche, County Manager

DATE: April 15, 2021

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, April 20, 2021 in the Board of Legislators' Chambers immediately following the Health & Human Services Committee. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#)

Minutes:

1. Motion to approve March 16, 2021 Finance & Rules Committee minutes.

Presentations:

1. Big Picture County Finances – Ryan Piche & Eric Virkler (15 minutes)
2. Stimulus Fund Plan – Ryan Piche (15 minutes)

Dockets:

1. Resolution adopting the Lewis County Title VI Program Plan and designate Human Resources Director/Personnel Officer Caitlyn Smith as Title VI Coordinator for Lewis County.
AYE___ NAY___
2. Resolution authorizing license agreement between Dyntek Services, Inc and the County of Lewis for the County's Office 365 account and email system commencing June 1, 2021 with monthly flexibility in removing or adding users.
AYE___ NAY___
3. Resolution adopting policy and procedure for authorization, execution and notice of agreements costing \$5,000.00 or less.
AYE___ NAY___
4. Resolution to appoint Randall Schell of Lowville, NY as a member of the North Country Home Consortium Board effective May 5, 2021 through May 5, 2024.
AYE___ NAY___
5. Resolution establishing standard workdays for elected and appointed officials and reporting the days worked to the New York State and Local Employees' Retirement System.
AYE___ NAY___



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6. Resolution amending Compensation Plan of the County of Lewis with reference to the District Attorney Office to create one (1) full-time Senior Assistant District Attorney, Grade 2.
AYE___ NAY___

 7. Resolution amending Compensation Plan of the County of Lewis with reference to the Planning Department to create one (1) full-time Community Development Program Specialist position, Grade 30 to be grant funded through December 31, 2022.
AYE___ NAY___

 8. Resolution amending Compensation Plan of the County of Lewis with reference to the Public Health Department to abolish one (1) full-time Public Health Nurse position, Grade 35 and create one (1) per diem Public Health Nurse position, Grade 35.
AYE___ NAY___

Motions:

1. Motion to authorize County Clerk Jake Moser to re-fill one (1) full-time Deputy Clerk position due to impending retirement.

Executive Session:

Informational Items:

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections
County Clerk
Human Resources
Information Technology
Insurance/Workers Compensation
JCC Education Center
Real Property Tax
Treasurer