



**OFFICE OF LEWIS COUNTY MANAGER**

7660 North State Street  
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Fax: (315) 376-5445

**TO:** Members of General Services Committee  
**FROM:** Ryan Piche, County Manager  
**DATE:** April 15, 2021  
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, April 20, 2021 at 1:00 P.M. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#)

**Minutes:**

1. Motion to approve March 16, 2021 General Services Committee minutes.

**Presentations:**

1. Village of Turin Brick Block Building Update – Ryan Piche (5 minutes)
2. Emergency Management during the pandemic – Bob MacKenzie (10 minutes)
3. Driveway and Culvert Policy – Timothy Hunt (5 minutes)

**Dockets:**

1. Local Law (Intro No. 1-2021) Authorizing 12 and 13 year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of a licensed adult pursuant to Environmental Conservation Law §11-0935 and Resolution to set the public hearing for June 1, 2021 at 5:00 p.m.  
AYE\_\_\_ NAY\_\_\_
2. Resolution pursuant to Local Law No. 2-2007 finding and determining that an unsafe structure in the Town of Watson shall be demolished and removed.  
AYE\_\_\_ NAY\_\_\_
3. Resolution authorizing continuation of the automatic annual agreement between the County of Lewis and Alltech Integrations, Inc. to monitor the fire alarm system in the Lewis County-Jefferson Community College Education Center, as long as the annual cost does not exceed \$479.40 and/or until either party desires to terminate.  
AYE\_\_\_ NAY\_\_\_
4. Resolution amending Compensation Plan of the County of Lewis with reference to the District Attorney Office to create one (1) full-time Senior Assistant District Attorney, Grade 2.  
AYE\_\_\_ NAY\_\_\_



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5. Resolution to appropriate funds in the County Road accounts in the amount of \$1,640,162.00 for increase in funding expected from NYS for the annual CHIPS program.  
AYE\_\_\_ NAY\_\_\_
  
  6. Resolution to appropriate funds in the Planning Department accounts in the amount of \$21,053.00 to utilize funds from the NYMS Technical Assistance grant that has previously been authorized by Resolution No. 357-2020.  
AYE\_\_\_ NAY\_\_\_
  
  7. Resolution to appropriate funds in the Bus Operations accounts in the amount of \$131,524.00 to appropriate federal 5311 Capital grant funds that have previously been approved by Resolution No. 160-2019.  
AYE\_\_\_ NAY\_\_\_
  
  8. Resolution authorizing agreement between the County of Lewis Planning and Community Development Department and the New York Power Authority to provide services for scoping, design, and implementation of clean energy projects for the purpose of a project to utilize land surrounding the Lewis County Solid Waste Facility for a County Community Solar Project, commencing on the date of execution and terminating upon completion of services or three (3) years after the agreement becomes effective at no cost to the County, but with a fee payable by the Developer.  
AYE\_\_\_ NAY\_\_\_
  
  9. Resolution authorizing agreement between the County of Lewis Planning and Community Development Department and MRB Group for professional services to assist in the development of a Reuse plan and Market Analysis on the Glenfield Elementary School building at a cost not to exceed \$19,910.00.  
AYE\_\_\_ NAY\_\_\_
  
  10. Resolution authorizing agreement between the County of Lewis Planning and Community Development Department and the NYS Department of Environmental Conservation and Environmental Facilities Corporation to participate in the Round 2 Grant of the State Septic System Replacement Fund program.  
AYE\_\_\_ NAY\_\_\_
  
  11. Resolution authorizing submission of application to Northern Border Regional Commission for telecommunication, infrastructure funding in an amount not to exceed \$1,000,000.00 and commits to the required 20% local match payment.  
AYE\_\_\_ NAY\_\_\_



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12. Resolution amending Compensation Plan of the County of Lewis with reference to the Planning Department to create one (1) full-time Community Development Program Specialist position, Grade 30 to be grant funded through December 31, 2022.

AYE\_\_\_ NAY\_\_\_

13. Resolution to set public hearing to be held June 1, 2021 at 5:00 p.m. to solicit the views of County of Lewis citizens regarding CARES ACT funding for broadband infrastructure needs under a NYS CDBG-CV application for 2020 funds, in an amount not to exceed \$1,000,000.00.

AYE\_\_\_ NAY\_\_\_

14. Resolution setting second public hearing to be held June 1, 2021 at 5:00 p.m. to provide residents of Lewis County with the opportunity to offer any comments on the accomplishments of the current CDBG Lewis County Homeownership Program under Project # 636HO318-19.

AYE\_\_\_ NAY\_\_\_

15. Resolution setting second public hearing to be held June 1, 2021 at 5:00 p.m. to provide residents of Lewis County with the opportunity to offer any comments on the accomplishments of the current CDBG Project # 636HR333-18.

AYE\_\_\_ NAY\_\_\_

16. Resolution authorizing agreement for engineering design and site plan services for bathhouse and water system at Singing Waters Park.

AYE\_\_\_ NAY\_\_\_

17. Resolution in support of release of all 911 surcharge funds from New York State.

AYE\_\_\_ NAY\_\_\_

18. Resolution amending the Solid Waste fee schedule to reflect an increase in the price of tires from \$3.25/tire to \$5.00/tire and the price of mattresses from \$7.75/mattress to \$10.00/mattress effective June 1, 2021.

AYE\_\_\_ NAY\_\_\_

**Motions:**

1. Motion authorizing Highway Superintendent Timothy Hunt to go out to bid on a plow truck.
2. Motion authorizing Lewis Defenders and County Attorney to respond to NYS ILS RFP for Family Court Indigent legal services.
3. Motion authorizing Planning Director Casandra Buell to put out an RFP for Lewis County Public Transportation Van Pool service.



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4. Motion authorizing Planning Director Casandra Buell to put out an RFP for Lewis County Public Transportation Operating Contract.

**Executive Session:**

**Informational Items:**

1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Buildings and Grounds  
Code Enforcement  
District Attorney  
Fire & Emergency Management  
Highway  
Junkyards  
Planning  
Probation  
Public Defender  
Recreation, Forestry, and Parks  
Recycling & Solid Waste  
Sheriff's Office  
Weights and Measurers