

REGULAR MEETING
April 6, 2021

The meeting was called to order at 5:06 p.m. by the Chairman of the Board Lawrence Dolhof.

Roll Call: 7 Legislators were present, Legislators Burns, Chartrand, and Hathway had been excused. There were 9 other persons present.

Chairman Dolhof lead the Pledge of Allegiance to the Flag and then declared the March 2, 2021 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Ian Gilbert
Gregory Kulzer

Dated: April 6, 2021

Legislator King made a motion to waive the rules, seconded by Legislator Kulzer, and carried.

PRIVILEGE OF THE FLOOR:

Chairman Dolhof opened the public hearing session at 5:10 p.m. on submitting a NYS Community Development Block Grant Housing application for 2020 funds with Snow Belt Housing as the subrecipient; proposed Lewis County Agricultural and Farmland Protection Plan; and proposed NYS Police Reform and Reinvention Collaborative Plan.

Planning Director Casandra Buell stated that tonight's public hearing is for the purpose of hearing public comments on the County's community development and housing needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2020 housing funding round this year. The CDBG program provides funds to local governments for housing, economic development, public facilities, public infrastructure, and planning, with the principal beneficiaries being persons of low or moderate income. The CDBG program is administered by the New York State Office of Community Renewal. The program may also aid in eliminating slums and blight and in addressing urgent needs. This hearing will provide information about and allow for participation in the possible development of the grant application; receive comment on any proposed projects; and receive technical assistance to develop alternate proposals. The hearing is being conducted in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

Approximately \$10 million is available for Community Development Block Grant funding for housing activities for this funding round and the application is due April 9, 2021. The

county can apply for up to \$1,000,000 for housing projects that would include: housing rehabilitation, homeownership assistance; replacement of mobile homes; and residential water and wastewater systems (such as well and septic system replacement) that primarily benefit low and moderate income persons.

At least 51% of the persons benefiting from the CDBG Program must be low and moderate-income persons according to the HUD income limits provided in the application. 70% of the NYS CDBG funds expended must benefit low and moderate income persons.

Snow Belt Executive Director Jaylyn Yuhas-Heames stated Snow Belt would like the county to consider two applications – the first is homeownership assistance for \$377,239 since the money has to be spent in two years from the time of award. The program would provide down payment, closing costs and repair assistance to income eligible applicants to purchase their first home. The assistance will be in the form of a 100% deferred payment loan for up to \$40,000 per unit that would become a grant as long as they remain in their home for ten years. The home must be an existing single-family home located anywhere in the county. Approximately nine households would be assisted.

The second application would be for an owner-occupied housing rehabilitation program that could provide a maximum of \$40,000 per unit to income eligible homeowners that would be in the form of a 100% deferred payment loan that would become a grant as long as they remain in their home for five years. The types of rehabilitation activities to be undertaken would include plumbing, electrical, roof, windows, insulation, well and septic replacement, and any work that would reduce health and safety hazards, accessible modifications could also be undertaken such as installing ramps as well as adding accessible kitchens or bathrooms. We would expect the amount of the grant would be approximately \$610,064 with fourteen households proposed to be assisted.

The proposed CDBG activities are not expected to result in any displacement. For housing activities, homeowners should not encounter displacement unless the home to be renovated contains extensive lead-based paint that would require the family to be out of the home while it is being stabilized. Snow Belt would administer the grants as a sub-recipient of the county. We would ask that anyone who is interested in either program to call us at (315) 376-2639, ext 4. We are asking interested persons to complete a short survey so they can be placed on a waiting list for assistance.

There were no public comments made or received at this time.

Village of Turin Mayor Josh Leviker submitted the following which was read into the record: “On behalf of the Village of Turin, we would like to thank all of the volunteer fire departments (Turin, Constableville, Martinsburg, Lyons Falls, Port Leyden, Lowville, Boonville, and 3-G). Due to our volunteer’s quick response and dedication the fully engulfed fire was contained to the Brick Block building, saving the neighboring homes. Additional “Thank You’s” to our local EMS, County Fire Coordinators, State & County police, Lewis County Highway Department, Town of Turin Highway Department, NYSDOT, National Grid, local restaurants who donated food and drinks, and the South Lewis School Administration who

worked with the Village Board by agreeing to close the school in an effort to conserve water, and lastly to all the local residents who offered to help in anyway or by just saying the kind words of “Thank You” as these words mean so much to our volunteer men and women. It was unfortunate to see this structure destroyed by fire as it was the focal point of the village since the mid to late 1800’s. A part of the village may be gone but will not be forgotten.”

PRESENTATION OF COMMUNICATIONS AND NOTICES:

A resolution was received from Hamilton County Urging the Governor and Federal Government to expand Broadband and Rural Cellular Coverage to all New Yorkers; A resolution was received from Fulton County calling upon NYS Legislators to Curtail Governor Andrew Cuomo’s Emergency Powers Authority; A resolution was received from Cattaraugus County urging Governor Cuomo to halt closure of Gowanda Correctional Facility.

A card was received from the Town of Diana Historical Museum thanking the Board of Legislators for their support and generosity. The February 25, 2021 minutes from the Intercounty Legislative Committee of the Adirondacks were received. Carol Murray submitted correspondence to the Board voicing her concerns over the well-being of our youth during the pandemic, specifically referring to their physical and mental health, and asking the Board to consider granting funds to Double Play Community Center to provide wellness opportunities for the youth of our communities.

Don Arthur submitted correspondence to the Board in support of the proposed resolution designating Lewis County as A Purple Heart Community but had concerns over the five memorial plaques that were taken out of the Courthouse lobby due to complaints of misspelled and missing names. He offered his research and assistance to get the plaques corrected so they could be redisplayed in the lobby by August 7th to continue to honor those individual’s sacrifice.

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Legislators received the March 2021 Treasurer’s report; Highway & Solid Waste March Audit reports; and Quarterly Bed Tax Report. The 2020 Annual reports have been received from Public Health and Social Services.

Senior Code Official Ward Dailey submitted his report on the former Lewis County Dairy Building recommending that the County assume a proactive stance and secure the building from unauthorized entry, citing Local Law 2-2007. He also submitted his report on a vacant condemned residence on the Number Four Road in the Town of Watson recommending that the County order the demolition and removal of this structure, citing Local Law 2-2007.

Brian Mooney submitted the February 2021 Sealer of Weights & Measures activity reports which have been placed on file with the Clerk of the Board.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne made a motion to approve the Cyber Liability Insurance renewal with Eastern Shore Associates through NYMIR for the period of April 5, 2021 to April 5, 2022 for a total premium of \$15,831.54, seconded by Legislator Kulzer and carried.

Legislator King made a motion to award bid for hot asphalt based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and place on file with the Clerk of the Board, for the period April 1, 2021 through March 31, 2022, seconded by Legislator Moroughan and carried.

Legislator King made a motion to award bids to various vendors for bulk oil and lubricants in accordance with the tabulation of all bids and respective low prices on file with the Clerk of the Board, for the period of April 1, 2021 through March 31, 2022, seconded by Legislator Moroughan and carried.

Legislator King made a motion to authorize Buildings & Grounds Supervisor Matt O'Connor to send out an RFP for the boiler portion of the PSB project based on the specs that Fourth Coast designed, seconded by Legislator Moroughan and carried.

Legislator Moroughan made a motion to authorize Social Services Commissioner Jennifer Jones to re-fill one (1) full-time Social Services Program Examiner position due to promotion effective March 22, 2021, seconded by Legislator Virkler and carried.

Legislator Moroughan made a motion to authorize Public Health Director Ashley Waite to re-fill one (1) full-time Clerk position due to resignation effective immediately, seconded by Legislator Virkler and carried.

Legislator Moroughan reported that there are currently 43 active cases with 1 hospitalization, 2,013 total confirmed cases since last March, and unfortunately 29 deaths. She encouraged everyone that is eligible, 16 and older, to get vaccinated. There are 7,805 first doses given and 5,207 fully vaccinated residents in the county. In order to fully re-open the community we need to focus on vaccine education for the public.

Chairman Dolhof asked the board if they would like to move forward with the two grants that Planning Director Casandra Buell had mentioned to assist with Broadband Infrastructure in Lewis County. Casandra Buell stated that she would be bringing the information up along with a resolution to set the public hearing for the one grant at the upcoming General Services Committee meeting on April 20th.

Upon the suggestion of Chairman Dolhof, Legislator Osborne made a motion to form an Ad Hoc committee for Broadband Infrastructure, seconded by Legislator Kulzer and carried. Chairman Dolhof stated that any legislator interested on being on that Ad Hoc committee should let him know. Chairman Dolhof then asked the board how much money they would feel comfortable setting aside for Broadband Infrastructure in Lewis County, suggesting an amount of \$2,000,000. Legislator Virkler questioned how that amount was derived, Chairman Dolhof stated he felt it was a good estimate of how much the infrastructure would cost due to the lack of coverage in our area.

Legislator Gilbert suggested that the Towns could also put in some money to assist with this large of a project. Chairman Dolhof stated that the \$2,000,000 suggestion could be viewed as a cap because the project could be less. There was further discussion on the amount to set aside for this project to be able to move forward with DANC. Legislator Kulzer suggested \$1,000,000 because there would also be grant funding available to assist, he cited the different equipment options available to use and that this could greatly affect what the project would cost. Legislator King agreed that without more information there is no way of knowing how much this project could cost.

Legislator Gilbert made a motion to set aside \$1,000,000 limit on the Broadband Infrastructure project for Lewis County, seconded by Legislator Osborne and carried.

Lewis County General Hospital CEO Jerry Cayer reported that visitations are nearly back to normal in all areas of the hospital, which is long overdue and is already making physical positive changes to residents' health. In other areas of the hospital most restrictions have been lifted.

He then gave a brief presentation on the hospital's Capital Project beginning by sharing that NYS is lagging in hospital infrastructure improvements compared to other states and that a Certificate Of Need has not been approved in the last twenty years. There is a critical need for capital infrastructure improvements for NYS hospitals, including Lewis County Health System. The hospital has not completed a major renovation since 2007 and prior to that was in the 1960's. The current hospital houses a 25 bed critical access hospital; 160 bed long term care facility; 4 offsite community health clinics; and 7 onsite health practices. Jerry Cayer shared the design drawings and where the Surgical Pavilion would be going.

There are five major things that need to come together in order to move the project forward. The first is getting the Certificate Of Need (CON) approval for the Medical Surgical/ICU Revitalization Initiative, which could happen after the meeting with NYS Public Health and Health Planning Council on June 8th. The second is Critical Access Hospital (CAH) Re-certification which should have happened in May 2020 but has been pushed off several times and is now slated for the end of December 2021. This Re-certification is critical to this project and became an issue when the road designations were changed back in 2015 making our hospital no longer eligible by the new definition. Both NYS Congresswoman Elise Stefanik and U.S. Senator Charles Schumer have been instrumental in pushing this issue forward for resolution. The third is the Public Bidding process which was started but then put on pause due to the CON approval being pushed back. The fourth is Issuance of the \$33 million bond, which won't go forward until the CON approval is issued as well as the CAH Re-certification. The last is the Lewis County General Hospital Foundation Capital Campaign, which has a \$2.4 million goal and is promoting this project using "Honoring the Legacy, Building the Future".

The timeline of these items is as follows: 4/5/2021 – Zoom meeting with DOH CON Unit; 6/8/2021 NYS Public Health and Health Planning Council for CON approval; 6/2021 – 12/2021 CAH Re-certification; 6/2021 – 12/2021 Public Bidding Process; 7/2021 – 12/2021 Issuance of \$33 million bond; 8/2021 through reaching \$2.4 million goal; 3/2022 – 4/2022

Shovel in the ground; 12/2023 Project Completion. If the CON is not issued until late summer, it could bump this project completion beyond 2023.

COUNTY MANAGER REPORT:

Ryan Piche reported that the budget is officially delayed, it was supposed to be approved by April 1st and if it is not settled by April 7th there would be repercussions of delayed paychecks for state employees. The marijuana issue has been settled and you can now legally carry 3oz. on your person and can have a certain amount in your home. The sales tax plan for marijuana did not shake out in the favor of counties with 9% going to the state plus and excise tax, 1% going to counties, and 3% going to local municipalities. We currently do not have a sales tax sharing agreement with any of our Towns and none of our Towns collect sales tax, but this could be an incentive for Towns to not cause zoning issues with dispensaries. The state is also creating a new state agency to manage this plan as well as offer assistance.

The 20% cut in CHIPS funding has been restored and the state legislature has increased the CHIPS funding by 30% in the new draft budget. There is a proposal in the draft budget to increase income tax for the wealthy. Legalized Sports Betting is likely to happen just not entirely sure how. The Governor wants a State agency to handle this but it would be more beneficial to us if the casino's can handle it as we get a share of their revenue.

The Federal Stimulus Funds will need to be discussed further at the Finance & Rules Committee to make a plan on what to use them for. Even though \$1,000,000 is ear marked for Broadband Infrastructure there are still many other opportunities and programs that the county can assist with for pandemic recovery in our local communities.

COUNTY TREASURER REPORT:

Eric Virkler reported that the cash balances for the county are healthy and encouraged thinking about and building a plan to utilize some of these funds. The recent reimbursements from the State are beginning to show the 20% cuts from last year. Legislator Gilbert asked for Eric's opinion on the moratorium on foreclosures, Eric responded that he believes it will continue to be extended.

Chairman Dolhof closed the public hearings at 5:56 p.m. after no public comments were received.

REPORT OF THE FINANCE AND RULES COMMITTEE:

County Manager Ryan Piche gave a brief presentation on re-branding for the county. The thought was to create a cohesive image that represents the county. There were examples shown from Naturally Lewis, Chamber of Commerce, and Lewis County Health System. The first design was from Coughlin located in Lowville. The second design was from an online group called 99 Designs. The third was design was from Rachel Grunert, a Lewis County resident. There was discussion on each of the designs as well as showing the difference in appearance if printed in black and white versus color. Legislator Osborne, Dolhof, and Virkler all thought design three looked good. Legislator Dolhof stated that without an explanation of what design three symbolized it could be confusing. Legislator King liked design two but thought there should be more in the background. There was further discussion on the designs and some alterations to them.

Casandra Buell, Planning Director mentioned that to make it look professional because this will be on our county letter head it is better to keep it simple and a clean design. Most of the legislators felt that design three was the best option but wanted to make a few minor changes if possible. Ryan stated that he would reach out to Rachel Grunert to see if she could come in and meet with the Legislators in the next few weeks to work with them on finalizing her design.

RESOLUTION NO. 64 – 2021
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$ 1,557,141.55 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Kulzer, seconded by Legislator King, and adopted on the 6th day of April, 2021 by the following roll call vote:

AYES: Gilbert, Moroughan, Virkler, Osborne, King, Kulzer, Dolhof

NAYS:

ABSENT: Hathway, Burns, Chartrand

RESOLUTION NO. 65 - 2021
RESOLUTION AUTHORIZING AMENDMENT TO THE 2020/2021 ANNUAL
RENEWAL AGREEMENT WITH THE UNIFIED COURT SYSTEM
FOR COURT CLEANING AND MINOR REPAIR SERVICES

Introduced by Legislator Jerry King, Chair of General Services Committee.

WHEREAS, in 2018, the County entered into a five (5) year agreement (C300423) with the NYS Unified Court System (“UCS”) (April 1, 2018 – March 31, 2023) for the purpose of providing interior cleaning services of the Lewis County Court House (“Court Facilities”), and providing as minor and emergency repairs and preventive building and property maintenance services for the facility; and

WHEREAS, UCS provides annual renewal agreements which address the maximum amount of reimbursement UCS will pay to the County for such services in each particular year, in accordance with the County’s submission of an annual compensation reimbursement budget and scope of services to be rendered; and

WHEREAS, the County provided and submitted the proposed annual compensation reimbursement budget and scope of services to the State for the annual period from April 1, 2020 through March 31, 2021. UCS agreed to the budget and services, with the Board of Legislators thereafter authorizing and approving the annual renewal agreement for this period pursuant to Resolution No. 341 - 2020, with reimbursement of \$125,531.00; and

WHEREAS, UCS has now forwarded an amendment to the 2020/2021 agreement to reduce the reimbursed amount payable to the County to \$116,867.00, by its revisions to the proposed budget for this period; and

WHEREAS, the Board of Legislators seeks to authorize the amendment to the annual renewal agreement representing a reduction in the annual reimbursed payment to the County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an amendment to the 2020/2021 annual renewal agreement with the NYS Unified Court System, for the provision of cleaning and maintenance services for the Lewis County Court Facility and grounds, which reduces the compensation to be reimbursed to the County to \$116,867.00 for this annual period.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such amended renewal agreement, and all additional annual renewal agreements and any amendments thereto pertaining to the five-year Agreement, pending approval by the County Attorney.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 66 - 2021
RESOLUTION AUTHORIZING AMENDMENT TO TYLER TECHNOLOGIES, INC.
SOFTWARE, PRODUCTS AND SERVICES AGREEMENT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, in 2015, the Lewis County Board of Legislators authorized a contract between the County of Lewis and Tyler Technologies, Inc. to provide a comprehensive software, software licenses, Pre-Implementation Services and Implementation Services (including data conversion) and to replace the Integrated Finance Management and Access System (“IFM”) previously used by the County to improve productivity, efficiency and document management in a modern technological system; and

WHEREAS, the Information Technologies Director has identified two (2) items in the yearly maintenance plan which are not used, but are costing \$3,613.20 per year. The Director has also identified the need for a Tyler training package at a cost of \$3,000.00, and requests that these amendments to the contract and maintenance plan be authorized; and

WHEREAS, the Board of Legislators seeks to authorize these amendments to the Tyler contract and maintenance plan;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves an amendment to the Tyler Technologies, Inc., contract to provide for the training package of \$3,000.00 and the elimination of the Civil Service (\$1,869.00) and Work Orders (\$1,743.30) annual maintenance fees for these items which have not been used.

Section 2. That the IT Director is hereby authorized to execute these Change Orders and Amendments to the Contract, pending review and approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 67 - 2021
RESOLUTION TO ADOPT LEWIS COUNTY REPORT/PLAN IN RESPONSE TO
NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE
EXECUTIVE ORDER

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to NYS Executive Order No. 203, signed by the Governor on June 12, 2020, all local governments with policing entities were tasked with formation of a committee/task force of local interested parties (“stakeholders”) to review current police force deployments, strategies, policies, procedures, and practices in its municipal police force; to develop a plan with recommendations to meet goals identified; to allow for public comment by the citizens in the locality; to present the proposed plan to the County Board of Legislators for adoption/ratification; and then for the County to certify the existence of the plan and its adoption to the State Director of the Division of the Budget; and

WHEREAS, the Lewis County Chairman of the Board convened the Lewis County Sheriff and community stakeholders in a series of meetings between December, 2020 and March, 2021 to comply with the Executive Order. The group convened for a final time on March 12, 2021 to review the Final Report for submission to the Lewis County Board of Legislators for consideration and approval; and

WHEREAS, the Board of Legislators, having set a public hearing for April 6, 2021 to hear any and all additional comments with respect to the proposed Report of the Lewis County Police Reform and Reinvention Collaborative Task Force, wishes to accept and adopt said Report and to file same with the NYS Director of the Division of Budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and adopts the attached Report as the Lewis County Police Reform and Reinvention Collaborative Plan, in satisfaction of NYS Executive Order No. 203.

Section 2. That the Clerk of the Board is hereby directed to retain a copy of the Report/Plan in the Board of Legislators’ Office and distribute the same to all Department Heads and any others the County Manager may deem appropriate.

Section 3. That the Clerk of the Board is further directed to forward a Certified copy of this Resolution and the Plan/Report to the New York State Director of the Division of Budget.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.



New York State Police Reform and Reinvention
Collaborative

Lewis County, New York

March 12, 2021

Final Report for Legislative Approval and Submission to New York State

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I. Background

On June 12, 2020, Governor Andrew Cuomo issued Executive Order 203 directing municipalities that employ police officers to actively engage stakeholders in the local community and develop locally approved plans for the strategies, policies and procedures of local agencies. In accordance with this order, the Lewis County Board of Legislators convened the mandatory panel to discuss current practices at the Sheriff's Office, and to focus on what improvements can be made. The following is a description of the process undertaken in Lewis County, and the plan agreed upon by the stakeholders. It is submitted, with respect, to the Lewis County Board of Legislators for review and discussion.

II. Project Goals

To meet the New York State Police Reform and Reinvention Collaborative requirements with the Lewis County Sheriff's Department, in good faith and as simply as possible, by assessing current policing practices, listening to community input and building a plan that:

1. Fosters trust through transparency: community understanding and input on our policing approaches.
2. Legitimizes good policing by capitalizing on current policing efficiencies and addressing what needs modernizing.
3. Safeguards fairness through review and updating policies to ensure police protocol objectively and minimizing County liability.

III. Committee and Process

Established by the Lewis County Board of Legislators, the Police Reform and Reinvention Collaborative Stakeholder Working Group consisted of the following individuals:

1. Lawrence Dolhof, Chairman, Board of Legislators
2. Thomas Osborne, Legislator, Chair of Finance and Rules Committee
3. Jerry King, Legislator, Chair of General Services Committee
4. Ryan Piche, County Manager
5. Michael Carpinelli, Sheriff
6. Jason McIntosh, Undersheriff
7. Leanne Moser, District Attorney
8. Mark Lemieux, Assistant District Attorney
9. Michael Young, Public Defender
10. Joan McNichol, County Attorney
11. Jennifer Jones, Commissioner, DSS
12. Patricia Fralick, Director, Community Services
13. Douglas Premo, Superintendent, South Lewis School
14. Matthew Morrow, Probation Director

Others Present:

- Christie Andrus-Nakano, The Human Factor, Facilitator

Between December 2020 and March 2021, the working group met on five separate occasions. A recording of each session is linked below.

1. [December 23, 2020 – Introductory Meeting: Discussion of “Areas of Focus”](#)
2. [January 28, 2021 – Deeper Dive on “Areas of Focus”](#)
3. [February 4, 2021 – Deeper Dive on “Metrics for Improvement”](#)
4. [March 3, 2021 – Community Listening Session](#)
5. [March 12, 2021 – Plan Review and Approval](#)

Following the March 12th meeting, the plan will be forwarded to the [Lewis County Board of Legislators General Services Committee on March 16th for comment and approval](#). Following the March 16th meeting, the report will be reviewed and adopted by the full Board of Legislators on April 6th, following a public hearing on the report. Once approved on April 6th, the report will be filed with the New York State Director of the Division of Budget.

IV. Areas of Focus

In an effort to be constructive and productive, the working group focused our discussion on the theme: *Local Policing, Where We Get It Right and Where We Can Grow*. Using the services of a facilitator, the working group focused and confirmed the project parameters, discussed current policing strengths, and weighed opportunities to further advance actions and policies to achieve the goals of fostering trust, legitimizing good policing and safeguarding fairness. The [NY State Police Reform and Reinvention Collaborative Guide for Public Officials and Citizens \(August 2020\)](#) provided the framework themes for the discussion. After review of the potential topics, the stakeholders selected the following key focus areas:

1. Policing and Mental Health, Substance Abuse, and Homelessness
2. Police Standard Operating Procedures (SOPs)
3. Police Training

The Sheriff’s Department provided sample policies, reports and response samples to the working group as a means of illustrating current policing practices. Resulting discussions identified strengths in current policing practices as well as opportunities for growth.

V. Growth Opportunities and Metrics for Improvement

Drilling down on each “Area of Focus,” the working group identified the following areas where the Lewis County Sheriff’s Office has opportunity to grow:

Focus Area One: Policing and Mental Health, Substance Abuse and Homelessness

Growth Opportunity: In this arena, the working group recognizes that the training regimen for road patrol deputies could benefit from accessing local community support agencies to provide specialized training specific to the Lewis County community. By incorporating local agencies, the Department can both enhance the quality of in-service training, and also build relationships with other local service providers.

Metric for Improvement: In order to track the success of the growth opportunity, the Sheriff's Office shall submit quarterly reports to the Board of Legislators' General Services Committee detailing the types of training, number of trainings, number of attendees, and the number of training hours completed by the Sheriff's Office during the preceding quarter.

Focus Area Two: Police Standard Operating Procedures (SOPs)

Growth Opportunity: In this area, the working group recognizes there are strong links between mental health, substance abuse, and crime in the Lewis County community. The working group understands that multiple agencies, committees, and working groups are already established to address these issues in Lewis County. The Sheriff's Office would benefit from greater participation and integration with these ongoing efforts.

Metric for Improvement: In order to track the success of this growth opportunity, the Sheriff's Office shall meet quarterly with mental health, substance abuse, and homelessness stakeholders that are already dealing with these key issues. The quarterly meeting will provide a forum for sharing statistics, identifying common areas of concern, and building cohesive relationships between service providers in Lewis County.

Focus Area Three: Police Training

Growth Opportunity: In this area, the working group recognizes that the Sheriff's Office training regimen is guided by the Department of Criminal Justice Services, which establishes a rigorous standard for Deputies. Allowing the public a better understanding of the type, quality, and frequency of training completed by the Sheriff's Office would increase public confidence and awareness of police proficiency. Additionally, a fuller understanding of training requirements would assist the County with budget and grant funding requests.

Metric for Improvement: In order to track the success of this growth opportunity, the Sheriff's Office shall submit quarterly reports to the Board of Legislators' General Services Committee detailing the types of trainings, number of trainings, number of attendees, and the number of training hours completed by the Sheriff's Office during the preceding quarter.

VI. Public Engagement

A Public Listening Session was held virtually on March 3rd, 2021. One participant, Joe Hall of Lowville, provided comment on Sheriff Carpinelli's preferred leadership style, and asked who the Sheriff admires as a law enforcement leader. Sheriff Carpinelli recalled Chiefs he had worked with at the Rochester Police Department, specifically identifying the leadership quality of equality in dealing with the public.

A second opportunity for public comment will be held April 6th at 5:00, prior to the adoption of the report by the Lewis County Board of Legislators.

VII. Conclusion

The Lewis County community is generally satisfied with policing by the Sheriff's Office. In a survey conducted by the Jefferson Community College Center for Community Studies in October of 2020, 76% of Lewis County residents rated "Policing and Crime Control in Lewis County" as "excellent or good." This is the most positive result in the tri-county region, and confirms what many in the working group already knew: that Lewis County is a safe community to live, work, play, and raise a family.

We recognize, of course, that there is always room for improvement. It will be important for the Board of Legislators track the metrics for improvement to ensure the identified growth opportunities are being fully capitalized upon by the Sheriff's Office.

END REPORT

RESOLUTION NO. 68 - 2021
AUTHORIZING APPLICATIONS FOR 2020 SMALL CITIES
COMMUNITY DEVELOPMENT BLOCK GRANT

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has heretofore duly advertised and held a public hearing on the 6th day of April, 2021 and has considered the comments presented thereat regarding housing and priority community development needs; and

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the filing of two 2020 Small Cities Community Development Block Grant (CDBG) Applications to secure funding to assist low and moderate income households with homeownership assistance and housing rehabilitation within Lewis County in an amount not to exceed \$1,000,000 and other such related activities as may be determined.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such applications, documents or writing as may be necessary to carry out the terms of this Resolution.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 69 - 2021
RESOLUTION ESTABLISHING LEAD AGENCY STATUS AND
NEGATIVE DECLARATION UNDER THE STATE ENVIRONMENTAL
QUALITY REVIEW ACT FOR ADOPTION OF THE LEWIS COUNTY
AGRICULTURAL AND FARMLAND ENHANCEMENT PLAN

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, agriculture in Lewis County is an important component of the local economy. The Lewis County Board of Legislators (“Board”) authorized an application to the New York State Department of Agriculture and Markets for a grant for agricultural farmland protection; and

WHEREAS, on May 29, 2019 Lewis County was awarded a New York State Department of Agriculture and Markets grant in order to update the Agricultural Enhancement Plan approved by the Board in 2004; and

WHEREAS, said grant funding by New York State Department of Agriculture and Markets was accepted by the County; and

WHEREAS, pursuant to Resolution 352-2019, the Board approved a contract with Community Planning and Environmental Associates of Berne, New York, to provide consultant services to develop an Agricultural and Farmland Enhancement Plan for Lewis County; and

WHEREAS, the Lewis County Agricultural and Farmland Enhancement Plan had significant input from the agriculturally related agencies and organizations, farmers, agri-business in the County, and others over an eighteen-month time period; and

WHEREAS, the Lewis County Agricultural and Farmland Protection Board and its Steering Committee have completed work in conjunction with consultant services to develop an updated Lewis County Agricultural and Farmland Enhancement Plan designed to enhance agriculture in Lewis County; and

WHEREAS, pursuant to Agriculture and Markets Law Section 324, the Lewis County Board of Legislators conducted a public hearing on April 6, 2021 for public input regarding the final draft of the Lewis County Agricultural and Farmland Enhancement Plan and submitted said Plan to the Board for its approval; and

WHEREAS, the State of New York has enacted the State Environmental Quality Review Act (SEQRA) Article 8 of the New York State Environmental Conservation Law and Part 617 of Title 7, New York Code, Rules and Regulations (6 NYCRR) to incorporate consideration of environmental factors into existing planning, review and decision-making processes of local governmental agencies; the Lewis County Agricultural and Farmland Enhancement Plan is subject to SEQRA; and

WHEREAS, there are no other involved agencies as defined by SEQRA and thus no

coordinated review is required;

WHEREAS, SEQRA requires that all agencies determine whether the actions they directly undertake, fund, or approve may have a significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Legislature hereby declares itself lead agency in carrying out the environmental review of the Agriculture Enhancement Plan under the State Environmental Quality Review Act (SEQRA).

Section 2. That the adoption of the Lewis County Agricultural and Farmland Enhancement Plan is designated a Type I action with a Full Environmental Assessment Form prepared.

Section 3. That based upon the information provided and discussed, including the Environmental Assessment Form, the attachments and narratives received, the Lewis County Board of Legislators has determined that the proposed action of adoption of the county-wide Agricultural and Farmland Enhancement Plan will not result in any significant adverse environmental impacts.

Section 4. That as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the County, as lead agency, hereby issues a Negative Declaration and directs that the Chairman file and make available the same in accordance with the requirements of SEQRA.

Section 5. That the Chairman of the Lewis County Board of Legislators is hereby authorized, upon review and approval of the County Attorney, to sign all documents related to this process and determinations.

Section 6. That the within Resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 70 - 2021
AUTHORIZING THE ADOPTION OF THE LEWIS COUNTY
AGRICULTURAL AND FARMLAND ENHANCEMENT PLAN

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Lewis County was awarded a New York State Department of Agriculture and Markets grant in order to update the Lewis County Agricultural Enhancement Plan developed in 2004; and

WHEREAS, the duties of the Lewis County Agriculture and Farmland Protection Board, established in accordance with Article 25-AA, Section 302 of the New York State Agriculture and Markets Law, include assessment and approval of County Agricultural Enhancement Plans; and

WHEREAS, the Lewis County Agriculture and Farmland Protection Board received significant public input in its development of the Lewis County Agricultural and Farmland Enhancement Plan (“the Plan”); and

WHEREAS, the Lewis County Agriculture and Farmland Protection Board approved the Plan on February 8, 2021 and has referred the Plan to the Lewis County Board of Legislators; and

WHEREAS, the Lewis County Board of Legislators held a public hearing on April 6, 2021 to receive public comment and input on the Plan; and

WHEREAS, the Lewis County Agricultural and Farmland Enhancement Plan contains updated census information, new ag-economic data, up-to-date maps and an analysis of the strengths, weaknesses and opportunities for agriculture, long-term vision and goals, and a series of recommended strategies to enhance agriculture in the County and an action Plan to guide implementation of programs; and

WHEREAS, the Lewis County Board of Legislators has completed SEQRA review and determined that the proposed action of the updated county-wide Agricultural and Farmland Enhancement Plan is a Type 1 Action and will not have a significant adverse environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby adopts the updated Lewis County Agricultural and Farmland Enhancement Plan and recognizes the critical role agriculture plays in the County’s economy, environment, and quality of life. That the adoption of the Lewis County Agricultural and Farmland Enhancement Plan will not have a significant adverse environmental impact pursuant to SEQRA and that an environmental impact statement will not be required.

Section 2. That digital copies of this Plan and all its maps will be placed and maintained in a prominent location on the Lewis County website along with supporting and connected documents such as the County Right-to-Farm law, along with information that promotes easy information sharing such as a listing of towns in the County having right-to-farm laws, links to farm-related agencies such as the Soil and Water Conservation District and Cornell Cooperative Extension, and the listing of contacts for the Agricultural and Farmland Protection Board and the Agricultural Sustainability Committee.

Section 3. That certified copies of this Resolution be forwarded to the Lewis County Agricultural and Farmland Protection Board, Cornell Cooperative Extension Services, Lewis County Soil and Water Conservation District, and the Commissioner of Agriculture and Markets of the State of New York.

Section 4. That the Chairman of the Lewis County Board of Legislators is authorized and directed to submit said plan and related documentation to the Commissioner of the New York State Agriculture and Markets for approval.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 71 - 2021
RESOLUTION AUTHORIZING APPOINTMENT AS ADMINISTRATOR OF
ASSIGNED COUNSEL PANEL FOR INDIGENT LEGAL SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee

WHEREAS, County Law §722 directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel (herein “public defense legal services”); and

WHEREAS, County Law §722(2) authorizes a county to provide representation through a corporation, voluntary association, or organization permitted to practice law under the authority of § 495 of the Judiciary Law, which includes organizations which have as their primary purpose the furnishing of legal services to indigent persons; and

WHEREAS, the Lewis County Board of Legislators has engaged the services of Lewis Defenders, PLLC to provide such services under contractual agreement. Pursuant to said contract, Lewis Defenders, through one of its partners Michael F. Young, Esq. has been designated as Administrator of the Assigned Counsel Panel (ACP); and

WHEREAS, the Office of Indigent Legal Services (ILS) has raised concern as to the appearance of a conflict of interest in Lewis Defenders’ counsel serving as the main Administrator of the ACP; and

WHEREAS, in order to address the concerns of ILS, it is recommended that the Board of Legislators consider the appointment of Jessica L. Young, Esq., of Durr, Riley & Young, PLLC, to serve as the Administrator of the Assigned Counsel Panel, pursuant to a contract to include compensation of \$2,000.00 per month for said services, payable from the Hurrell-Harring Grant funds;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and appoints Jessica L. Young, Esq., of Durr, Riley & Young, PLLC, of Boonville, NY, to provide professional services as Indigent Legal Services Administrator of the Assigned Counsel Panel for Lewis County through a contract with Lewis County, commencing and retroactive to March 1, 2021 through February 28, 2022, with the right to annual renewals upon mutual agreement.

Section 2. That the professional services as Administrator of the ACP shall be compensated at a monthly, all inclusive rate of \$2,000.00, payable under the funding from the Hurrell-Harring Grant funds.

Section 3. That the Chairman, or the Vice-Chairman, of the Board of Legislators be and the same are hereby authorized to execute and deliver such agreement to effectuate the purpose of this Resolution upon such form as approved by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 72 - 2021
RESOLUTION AUTHORIZING AGREEMENT WITH
PERCIVAL LAND AND TIMBER, LLC (DOMAIN TIMBER ADVISORS, LLC)
FOR A TEMPORARY ACCESS EASEMENT ALONG THE ABANDONED BALD
MOUNTAIN ROAD IN THE TOWN OF DIANA FOR THE COUNTY'S MOTORIZED
ATV RECREATIONAL TRAIL SYSTEM

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, Percival Land and Timber, LLC, (Percival) a Kentucky Limited Liability Company, purchased the property previously owned by the Molpus Woodlands Group, LLC (Molpus) in the Towns of Diana and Croghan; and

WHEREAS, Molpus granted the County a temporary access easement agreement for the Director of Recreation, Forestry and Parks to develop and extend the County's ATV recreational trail system from the Bryant's Bridge Road in the Town of Diana (currently open to ATV's), along the abandoned Bald Mountain Road in the Town of Diana to the Oswegatchie Conservation Easement in the Town of Croghan. This access enabled the County to add to the motorized trail system and to connect to the trails in the Northern parts of the County, all in compliance with the procedures required under the County's Local Law Establishing the Lewis County Trail System; and

WHEREAS, Percival is interested in entering into a Temporary Access Agreement for Public Recreational Trail with the County to allow for the continuation of this temporary access easement which is a critical connector to the northern part of the trail system;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with Percival Land and Timber, LLC (and its agent Domain Timber Advisors, LLC) for a temporary access easement to the County for access and development of the County's public motorized (ATV) recreational trail system in Northern Lewis County, from the Bryant's Bridge Road in the Town of Diana (currently open to ATV's), along the abandoned Bald Mountain Road in the Town of Diana to the Oswegatchie Conservation Easement in the Town of Croghan.

Section 2. That the term of this temporary access easement shall be for five (5) years, unless and until terminated upon thirty (30) days notice. The agreement may be renewed and or extended upon mutual written agreement.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 73 - 2021
RESOLUTION TO APPROPRIATE FUNDS
Recreational Trails

Introduced by Legislator Jerry King, Chair of the General Services Committee

BE IT RESOLVED as follows:

Section 1. That the following 2021 budget change be approved in the Recreational Trails and Trail Maintenance accounts for the purchase of a Trailer with a cost of \$18,200.00, with funding shared equally by Project HAD Capital Equipment H0990100 499900 and the Trail Maintenance fund.

Increase Revenue:

A0100000 350310 Interfund transfers	\$9,100.00
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Increase Expense:

A0798900 223300 Trails Veh	\$9,100.00
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Increase Revenue:

A0799000 320010 Trail Perm	\$9,100.00
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Increase Expense:

A0799000 223300 Trail Mnt Veh	\$9,100.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 74 - 2021
RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
WEST PUBLISHING CORPORATION – “CLEAR” SUBSCRIPTION

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services (“DSS”) wishes to enter into an agreement with West Publishing Corporation (West) for their CLEAR Government software program, which allows DSS to instantly locate both people and businesses and authenticate their identities as needed for Fraud Investigation, CPS, APS and other program areas.

WHEREAS, this program will replace the LexisNexis service previously used by DSS, at a lower annual cost; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes a contract between the County of Lewis, by and through the Lewis County Department of Social Services and West Publishing Corporation’s CLEAR software subscription product for the purpose of search technology to locate people and businesses and authenticate their identities.

Section 2. That the agreement is for the period beginning April 1, 2021 through March 31, 2022, and is at a cost of \$60.48 per month (total of \$726.26 for one year). This is a 25% Local Share cost and 75% Federal Share cost.

Section 3. That the Lewis County Commissioner of Social Services is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 75 - 2021
RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND LIBERTY TRANSLATIONS & INTERPRETERS, LLC

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services (“DSS”) wishes to enter into a renewal agreement with Liberty Translations & Interpreters, LLC (“LTI”) to provide trained on-site interpreter services, telephonic and translation services to Lewis County DSS; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the renewal contract between the County of Lewis, by and through the Lewis County Department of Social Services with Liberty Translations & Interpreters, LLC to provide trained on-site interpreter services, telephonic and translation services to the Lewis County Department of Social Services.

Section 2. That said agreement is for the period of March 3, 2021 through March 3, 2023 at the following rates: Spoken Language-Pre-booked - \$50.00 per hour; Spoken Language-Same Day - \$60.00 per hour; Client No Show or Cancellation without 24 hours’ notice for Spoken Language - \$50.00 per hour; Telephonic - \$1.50 per minute; Telephonic Cancellation \$1.50 per minute; and American Sign Language - \$80.00 per hour. The local share is 25%, federal share is 50% and state share is 25%.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 76 - 2021
RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND SNOW BELT HOUSING COMPANY, INC.

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the pursuant to NYS Office of Temporary and Disability Assistance (OTDA), the Lewis County Department of Social Services (DSS) is charged with housing the homeless when the temperature is below 32 degrees (including the windchill factor), known as “Code Blue” expenses. Code Blue expenses are 100% reimbursed by OTDA; and

WHEREAS, in late February, OTDA notified DSS that the Code Blue Cycle of \$20,500 in recommended reimbursement expenses for the 2020-2021 season (October 1, 2020 – September 30, 2021) will be through Grants Gateway Cares Act funding contracted with Snow Belt Housing Company, Inc., (Snow Belt), instead of the direct reimbursement from OTDA to DSS in prior years; and

WHEREAS, the change in the reimbursement process and funding source necessitates a Memorandum of Understanding (MOU) with Snow Belt in order for DSS to invoice and obtain Code Blue funding reimbursements; and

WHEREAS, the Board of Legislators wishes to authorize the MOU;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby authorizes a Memorandum of Understanding between the Lewis County Department of Social Services and Snow Belt Housing Company, Inc., for the purpose of invoicing and receiving reimbursement of Code Blue expenses pursuant to OTDA funding and requirements.

Section 2. That this is for the 2020-2021 Code Blue Season and any future Code Blue seasons where the reimbursement of said expenses remains through Snow Belt Housing Company, Inc.

Section 3. That the Commissioner of the Department of Social Services is hereby authorized to make, execute, seal and deliver such MOU, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 77 - 2021
RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT BETWEEN
LEWIS COUNTY o/b/o SOLID WASTE DEPARTMENT
AND BARTON & LOGUIDICE FOR CONSTRUCTION MANAGEMENT
PROFESSIONAL SERVICES

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution No. 45 -2020, the Lewis County Board of Legislators authorized an agreement with Barton & Loguidice (“B&L”) to provide professional engineering and architectural services for the Solid Waste Transfer Station Improvement Project, including conceptual site plans, design development (including RFPs) and subsurface investigation, SEQRA compliance assistance, and site plan submission and approval from NYS DEC, at a cost not to exceed \$105,500.00; and

WHEREAS, the project is now moving toward the construction phase, requiring professional construction administration, oversight, and special inspections. B&L has provided the Director of the Solid Waste Department with a proposal outlining the scope of services it seeks to provide in the construction phase, including construction administration services, part time construction observation of the facility construction with required special inspections, coordination of testing and inspections by the appropriate agency, for a cost not to exceed \$51,250.00, with substantial completion scheduled for October 1, 2021; and.

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis by and through the Lewis County Solid Waste Department and Barton & Loguidice, Liverpool, NY 13088 to provide professional construction administration and inspection services associated with the construction of the Solid Waste Transfer Station Improvement Project located at 7652 State Route 26, Lowville, New York, at a cost not to exceed \$51,250.00, as set forth in its proposal dated February 16, 2021, payable from the Solid Waste Capital Projects account.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such amendment to the Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 78 - 2021
**RESOLUTION REJECTING ALL BIDS RECEIVED FOR THE SOLID WASTE
TRANSFER STATION SCALE HOUSE BUILDING CONSTRUCTION PROJECT**

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the Lewis County Solid Waste Department, with the assistance of Barton & Loguidice engineers, recently sent out a Request for Proposals for furnishing of all labor and material necessary for the construction of a wood framed Scale House building, including HVAC, electrical and plumbing as described in the RFP and other bid documents at the Lewis County Lowville Transfer Station; and

WHEREAS, the Solid Waste Director, the engineer consultant, County Manager and members of the General Services Committee opened the bids on March 17, 2021 at 10:00 am, considered the responses to the RFP and recommend that all bids be rejected; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby rejects all bids received and opened on March 17, 2021, in response to the RFP for construction of the scale house building at the Lewis County Lowville Transfer Station.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator Moroughan, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 79 - 2021
RESOLUTION APPROVING CORRECTION OF TAX BILL

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee

WHEREAS, pursuant to the franchise agreements between Time Warner Cable, TCI and the Towns of Croghan, Denmark, Diana, Greig, Lewis, Leyden, Lowville, Lyonsdale, Martinsburg, New Bremen, Watson, and West Turin which allowed them to deduct from taxes the franchise paid to the Towns.

Section 1. That payment be accepted as follows:

Croghan	#538.00-08-06.000	\$ 2154.92	Charge Town:	435.86
	#538.00-05-06.000	239.44		48.43
	#538.00-08-00.000	614.69		160.51
Denmark	#552.00-03-00.000	212.60		109.27
	#552.00-05-00.000	19.88		10.22
Diana	#552.00-05-08.000	233.52		99.61
Greig	#542.02-07-09.000	830.11		324.12
Lewis	#550.00-10-11.000	272.14		258.72
Leyden	#550.00-07-12.000	596.91		184.68
	#550.00-10-12.000	293.99		90.96
	#550.00-07-00.000	225.70		36.71
Lowville	#550.00-05-00.000	713.85		218.68
	#550.00-05-13.000	1429.30		332.52
Lyonsdale	#550.00-07-00.000	133.57		24.16
	#550.00-07-00.000	743.90		157.56
Martinsburg	#542.02-05-15.000	252.09		110.56
New Bremen	#552.00-08-02.000	927.07		278.10
	#542.05-08-05.000	61.53		20.93
	#552.00-08-00.000	42.29		20.47
Watson	#542.02-08-21.000	122.76		82.75
	#542.02-07-21.000	186.60		125.79
	#542.02-05-21.000	181.68		122.48
West Turin	#550.00-07-00.000	80.79		35.41
	#550.00-07-00.000	399.91		77.46

Section 2. That the County Treasurer is hereby directed to adjust, apportion, and charge back such amount in the manner prescribed by law. The amount to charge the Towns is \$3,365.96.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler and adopted on the 6th day of April, 2021.

RESOLUTION NO. 80 – 2021
RESOLUTION DESIGNATING LEWIS COUNTY
AS A PURPLE HEART COMMUNITY

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board.

WHEREAS, the Purple Heart is a combat decoration and our nation's oldest military medal, first created by General George Washington in 1782; and

WHEREAS, the Purple Heart medal is awarded to any member of the Armed Forces of the United States who, while serving under competent authority in any capacity with one of the US Armed Services, has been wounded, killed or has died after being wounded by enemy action. The heritage the medal represents is sacred to those who understand the price paid to wear it; and

WHEREAS, nationally, Purple Heart Day is observed on August 7th each year, and is a time for Americans to remember and honor the brave men and women who were either wounded in battle, or paid the ultimate sacrifice with their lives; and

WHEREAS, the people of the County of Lewis have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces, and who paid the high price of freedom by placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from the County of Lewis who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded or having lost their lives as result of combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, the Lewis County Board of Legislators seek to remember and honor these Veteran recipients of this award by proclaiming the County of Lewis as a Purple Heart Community and by officially designating August 7th as Purple Heart Day in Lewis County;

NOW THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby proclaims the County of Lewis as a Purple Heart Community, honoring the service and sacrifice of our Nation's men and women in uniform who were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

Section 2. That the Lewis County Board of Legislators hereby designates August 7th of each year as the day in Lewis County to remember and recognize veterans who have received the Purple Heart Medal; and for the Lewis County community to take such other steps and actions to foster an environment of good will among the combat-wounded veteran members and their

families, to promote patriotism, to support appropriate legislative initiatives, and most importantly, to never forget the sacrifices made.

Section 3. That the Lewis County Board of Legislators directs that a Proclamation in recognition and remembrance of the County's Purple Heart Day be prepared and read at the August 3, 2021 Board meeting, together with such other actions the Board may hereinafter deem appropriate.

Section 4. That this Resolution shall take effect immediately.

Section 5. That the Lewis County Clerk of the Board is hereby directed to forward certified copies of this Resolution to state and national offices of the Military Order of the Purple Heart for nationwide acceptance of the County of Lewis, State of New York as a Purple Heart Community.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 81 - 2021
RESOLUTION AUTHORIZING ANNUAL AGREEMENTS BETWEEN THE COUNTY OF JEFFERSON AND COUNTY OF LEWIS FOR ACTIVITIES UNDER WORKFORCE INNOVATION AND OPPORTUNITY ACT (“WIOA”)

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, Jefferson and Lewis Counties are designated as a multi-jurisdictional workforce development area under the Workforce Innovation and Opportunity Act (WIOA), and seek to have the area be known as the “JEFFERSON - LEWIS LOCAL WORKFORCE DEVELOPMENT AREA” by designation of its respective Chief Elected Officials; and

WHEREAS, the WIOA provides for the Chief Elected Officials of each County to be designated its respective Board’s Executive authorized to enter into an agreement to organize and implement activities pursuant WIOA, and as proposed by the Governor of the State of New York for the purpose of administering WIOA in Jefferson and Lewis Counties; and

WHEREAS, the Board of Legislators wishes to authorize such designation and Chief Elected Officials Agreement pursuant to WIOA.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes, Lawrence Dolhof, Chairman of the Lewis County Board of Legislators and Lewis County Executive, to enter into an Agreement with the designated Executive of Jefferson County for purposes of administering WIOA, and entering into agreements to organize and implement workforce development in the Jefferson-Lewis areas pursuant to WIOA for the retroactive term July 1, 2020 through June 30, 2021.

Section 2. That the Board of Legislators hereby designates Lawrence Dolhof as the Executive authorized to designate the Jefferson-Lewis County areas to be known as the “Jefferson - Lewis Local Workforce Development Area” pursuant to WIOA.

Section 3. That Lawrence Dolhof, as the Chief Executive Official of the County of Lewis is hereby authorized to make, execute, seal and deliver the annual organizational and activities agreements with Jefferson County, for each year that he serves as Chairman of the Board and Chief Executive Official of Lewis County, pending annual review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 82 - 2021
RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
VICTIMS ASSISTANCE CENTER OF JEFFERSON COUNTY AND
LEWIS COUNTY OPPORTUNITIES, INC.
WITH THE LEWIS COUNTY YOUTH BUREAU

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

WHEREAS, the Safe Harbour for Exploited Children Act of 2008 provides protections for children who are victims of commercial sexual exploitation and provides for the ability to access specialized services; and

WHEREAS, the New York State Office of Children and Family Services implemented the Safe Harbour: NY Project. This program supports counties in developing their capacity to identify youth who have been trafficked, sexually exploited, or are at risk of victimization and to meet identified service needs of these youth by providing the County with state funds to provide appropriate services under the program; and

WHEREAS, both Victims Assistance Center of Jefferson County, Inc. (“VAC”) and Lewis County Opportunities, Inc, (“LCOI”) are well, established not-for-profit agencies licensed or otherwise authorized by the New York State Department of Social Services to provide domestic violence services. They both have a long-standing history of working with victims of abuse, including trafficked and sexually exploited children and youth in Lewis County and have the ability to provide such services; and

WHEREAS, the County of Lewis, by and through the Lewis County Youth Bureau, desires to enter into an agreement with VAC for a Safe Harbour Coordinator to facilitate a critical project team for Lewis County. The team will provide guidance and oversight in developing and implementing goals and objectives, develop and promote community outreach and awareness campaigns, provide advocacy and supportive services, and conduct trainings and conferences in the Lewis County community; and

WHEREAS, the County of Lewis, by and through the Lewis County Youth Bureau, desires to enter into an agreement with LCOI to provide intensive case planning to meet the needs of sexually exploited youth related to child trafficking and exploitation in Lewis County, as outlined in the Safe Harbour: NY Project; and

WHEREAS, the Board of Legislators wishes to enter into these Agreements;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes separate Agreements between the County of Lewis, by and through the Lewis County Youth Bureau, and 1) Victims Assistance Center of Jefferson County; and 2) Lewis County Opportunities, Inc. to provide the described identified support and outreach services by each under the Safe Harbor: NY Project program.

Section 2. That these agreements are for the period beginning January 1, 2021 and ending December 31, 2021. The funds are provided by New York State Office of Children and Family Services to Lewis County under the Safe Harbor: NY Project. The agreements shall provide for Lewis County Youth Bureau compensating Victims Assistance Center of Jefferson County the sum of \$18,500.00 and the sum of \$4,500.00 to Lewis County Opportunities, Inc. for their respective services.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreements, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kulzer, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

RESOLUTION NO. 83 - 2021
**RESOLUTION ADOPTING POLICY AND PROCEDURES FOR COMMUNICABLE
DISEASE DISASTER EMERGENCY DECLARED BY NEW YORK STATE**

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to Local Law No. 4-2004, “A Local Law Establishing emergency and Disaster Planning Procedures for Lewis County”, the Board of Legislators found it necessary and prudent to provide for the development and implementation of emergency and disaster plans and procedures in or to minimize the effect of such emergencies and/or disasters by identifying appropriate local measures to, *inter alia*, coordinate the use of local resources and staff for service during such emergencies; and

WHEREAS, as a public employer in the State of New York, Lewis County is required to prepare a plan for the continuation of operations when the Governor has declared a state disaster emergency involving a communicable disease; and

WHEREAS, the County Manager proposes the adoption of the attached POLICY AND PROCEDURES FOR COMMUNICABLE DISEASE DISASTER/EMERGENCY DECLARED BY NEW YORK STATE for the continuation of operations by Lewis County employees, and those who are deemed essential and non-essential during a communicable disease emergency declaration; and

WHEREAS, the Board of Legislators wishes to accept and adopt said policy;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves and adopts the attached plan as the Lewis County Policy and Procedures for Communicable Disease Disaster/Emergency Declared by New York State.

Section 2. That the Clerk of the Board is hereby directed to retain the policy in the Board of Legislators’ Office and distribute the same to all Department Heads and any others the County Manager may deem appropriate.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator Virkler, and adopted on the 6th day of April, 2021.

**LEWIS COUNTY POLICY AND PROCEDURES FOR
COMMUNICABLE DISEASE DISASTER EMERGENCY RESPONSE**

I. SUBJECT:

Preparation of Public Employers for State Disaster Emergencies involving Public Health

II. ISSUED:

April 1, 2021

III. PURPOSE:

As a public employer in the State of New York, Lewis County is required to prepare a plan for the continuation of operations in the event that the governor declares a state disaster emergency involving a communicable disease.

IV. DEFINITIONS

The following definitions are to be used for the purpose of this policy:

- a. “Personal Protective Equipment” (PPE) shall mean all equipment worn to minimize the exposure of hazards, including gloves, masks (as example N-95, cloth, disposable or other as required based on job duties and/or Public Health Department recommendations), face shields, foot and eye protection, protective hearing devices, respirators, hard hats, and disposable gowns and aprons.
- b. “Essential” shall refer to a designation made that a public employee is required to be physically present at a work site to perform his or her job. Such designation may be changed at any time in the sole discretion of the County Manager. This designation shall apply regardless of employment status (FT, PT, on-call, temporary, per-diem or etc.)
- c. “Non-Essential” shall refer to a designation made that a public employee is not required to be physically present at a work site to perform his or her job. Such designation may be changed at any time in the sole discretion of the County Manager. This designation shall apply regardless of employment status (FT, PT, on-call, temporary, per-diem or etc.)
- d. “Communicable Disease” shall mean an illness caused by an infectious agent or its toxins that occurs through the direct or indirect transmission of the infection’s agent or its products from an infected individual.

V. GENERAL POLICY:

- 1. The following types of positions are considered essential, as defined in Section IV, b., in the event that the governor declares a state disaster emergency involving a communicable disease:

Department	Types of Essential Positions
Board of Legislators	Board Chair, Vice Board Chair, Board Clerk
Board of Elections	Commissioners, Deputy Commissioners
County Manager	County Manager
County Attorney	County Attorney, Assistant County Attorney, Confidential Secretaries, Paralegal

County Clerk	County Clerk, Deputy County Clerk., DMV Supervisor, DMV Examiners, Senior Keyboard Specialists
District Attorney	District Attorney/Coroner, Assistant District Attorneys, Confidential Secretary to the District Attorney, Criminal Investigator
Emergency Management	Emergency Management Director/Fire Coordinator, Emergency Management Assistant
Buildings & Grounds	Buildings & Grounds Supervisor, Maintenance Workers, Custodial Workers, Cleaners
Treasurer	Treasurer, Deputy Treasurer, Benefit Specialist, Sr. Account Clerks, Account Clerks
Highway	Highway Superintendent, Deputy Highway Superintendent, Supervisors, Automotive Mechanic/Welders, Heavy Equipment Operators, Motor Equipment Operators, Fiscal Manager
Information Technology	Director of Information Technology, Computer System Assistants
Community Services	Director
Human Resources	Director of Human Resources, Personnel Assistant
Planning	Director of Planning, Community Development Specialist
Probation	Director, Sr. Probation Officer, Probation Officers
Public Health	Director, Supervising PHN, Planner, EI Coordinator, Coordinator for Children of Special Needs, Public Health Specialists, Fiscal Manager, Senior Account Clerk, Account Clerk, Administrative Assistant, Clerk, Nurses
Sheriff	Sheriff, Undersheriff, Sergeants, Criminal Investigators, Civil Officers, Deputy Sheriffs, SRO, 911 Operations Coordinator, Dispatcher/CO's, Corrections Officer Lieutenant, CO Sergeants, CO Corporals, Correction Officers, Jail Nurse, Cooks
Social Services	Commissioner, LAN Admin, Fiscal Manager, Senior Account Clerks, Audit Clerk, Staff Workforce Development Coordinator, E&T Specialists, Office Manager, Office Specialists, Economic Supports Director, Senior Social Program Examiners, Program Examiners, Fraud Investigator, Medical Clerk, Community Service Workers, Director of Services, Grade B Supervisors, Caseworkers, Homemaker
Solid Waste	Director, Working Supervisor, Heavy Equipment Operator, Motor Equipment Operator, Principal Account Clerk
Real Property	Director of Real Property, Tax Map Tech, GIS Specialist, Real Property Systems Specialist, Senior Keyboard Specialist
Veterans Service	Director of Veteran Services
Office For Aging	Director, OFA Coordinator, Meal Program Coordinator, Specialist, Principal Account Clerk, Administrative Assistant
Recreation, Forestry & Parks	Director, Crew Leader

2. Lewis County is committed to ensuring that our residents receive necessary services during a state disaster emergency involving a communicable disease. To accomplish this goal, non-essential employees, as defined in Section IV, c. of this policy, may require access to technologies,

including but not limited to hardware, software, data, and telecommunications. All technology will be deployed, to the extent possible, based upon a pre-determined Department Priority List which prioritized public health and public safety first. The Priority List is created and administered by the County Manager.

Non-essential employees shall request technology pursuant to this policy by completing an IT Ticket request as found on the County's Intranet Home Page. All requests shall be approved by the Department Head and the Director of Information Technology. Once approved, the IT Department will coordinate delivery of the requested technology with the non-essential employee, to the extent possible.

3. To the extent possible, Lewis County departments will utilize staggering work shifts in the event of a declared state disaster emergency involving a communicable disease. Plans will be developed by the department head and communicated to essential employees based upon department of health guidelines and essential job duties.
4. Lewis County Emergency Management maintains a PPE stockpile sufficient to withstand the 90-day need for county departments and first responder agencies based upon peak COVID-19 usage. This stockpile is located in a secure facility and in an environment appropriate to prevent degradation to the PPE. Department Heads, in consultation with Lewis County Department of Public Health, will determine the specific PPE needs of their essential employees. Department Heads will request the appropriate amount and type of PPE for their department's essential employees if needed. Lewis County Emergency Management will ensure PPE replenishment in order to maintain the 90-day stockpile if needed based on requests.
5. In the event that an employee is exposed to a known case of the communicable disease, exhibits symptoms of such disease, or tests positive for such disease, the following protocol shall be immediately enacted:

Step 1: Isolate and excuse the sick employee from the workplace. The infected or exposed employee should remain at home until released by the public health official. Public Health will issue a letter to the employee indicating that they are released from isolation (if the employee was positive), or quarantine (if the employee was not positive).

Step 2: Contact Public Health and provide assistance with identifying those individuals who worked in close proximity of the employee. Follow Public Health guidance regarding which employees would need to be placed in quarantine.

Step 3: Contact Buildings & Grounds for cleaning of work area(s). Buildings & Grounds will utilize cleaning plan per DOH and CDC guidance related to the specific communicable disease.

Step 4: Notify employees: Following a confirmed case, Public Health or County Human Resources will notify all employees who work in the location or

area where the sick employee works. Be sure to follow all applicable laws regarding the disclosure of any confidential medical information such as the name of the employee.

6. Lewis County will utilize all means at its disposal to document the hours and work locations for essential employees, including off site visits for the purpose of disease contact tracing. Such means shall include, but are not limited to:
 - a. Time Clocks and/or Time Sheets (if applicable)
 - b. Door Access Records/Security Camera Records
 - c. Daily Sign-in Logs/Reports

7. All protocols identified in this policy are subject to change pursuant to guidance provided by the Lewis County Public Health Department or by the NYS Department of Health based upon the specific communicable disease characteristics. Lewis County will adhere to all CDC, OSHA/PESH guidelines/requirements and will conduct hazard risk assessments to determine what controls including PPE needs to be in place.

8. This plan will be reviewed and updated as needed. Lewis County and CSEA will review at a Labor Management Meeting and provide proposed updates to the Board of Legislators for consideration.

VI. REPORTING POLICY VIOLATIONS

Any violations of this policy shall be reported to your immediate supervisor, Department Head or the County Manager or via procedures established by the New York State Department of Labor. Reports may be made verbally or in writing.

VII. EFFECTIVE:

This policy is effective immediately.

OTHER BUSINESS:

There was a proclamation read commemorating April 2021 as Fair Housing Month; there was a second proclamation read commemorating April 2021 as Child Abuse Prevention Month.

Legislator King made a motion at 6:25 p.m. to enter executive session for discussion on legal options and potential liability matters regarding the brick block building in Turin, and to allow the Superintendent of Highways Timothy Hunt and Village of Turin Mayor Josh Leviker to join, seconded by Legislator Osborne and carried.

Legislator Hathway made a motion to enter regular session at 6:54 p.m., seconded by Legislator Osborne and carried.

There being no other business to come before the Board, Legislator Kulzer made a motion to adjourn the meeting at 6:55 p.m., seconded by Legislator Osborne and carried.