

**SECOND DAY
ANNUAL SESSION
November 18, 2021**

The meeting was called to order at 5:00 p.m. by the Chairman of the Board, Lawrence Dolhof.

Roll Call: 9 Legislators were present, Legislator Kulzer had been excused. There were 11 other persons in attendance.

Legislator Hathway gave the invocation. Chairman Dolhof lead the Pledge of Allegiance to the Flag.

PUBLIC COMMENT/PRIVILEGE OF THE FLOOR:

Megan Harney, Director of Lowville Free Library, who was representing other local libraries in Lewis County as well as the North Country Library System thanked the Board for the funding in the 2022 Lewis County Budget. She went on to thank Legislator Hathway, serving district 1 which covers the Harrisville Free Library; Legislator Virkler, serving district 2 which covers Beaver Falls Library and Croghan Free Library; Legislator Burns, serving district 3; Legislator Gilbert serving district 4; Legislator Chartrand, serving district 5 which covers Lowville Free Library; Legislator Moroughan, serving district 6; Legislator Kulzer, serving district 7 which covers William H. Bush Memorial Library in Martinsburg and B. Elizabeth Strong Memorial Library in Turin; Legislator Dolhof, serving district 8 which covers Constableville Library, Lyons Falls Library, and Osceola Public Library; Legislator Osborne, serving district 9 which covers Brantingham Greig Reading Center; and Legislator King, serving district 10 which covers Port Leyden Community Library and Town of Lewis Library.

Megan concluded by stating that the funding will help with technology costs associated with interlibrary loans, providing internet access, public access to computers and other devices, maintaining a digital collection which is available 24/7, and offering printing, copying and scanning services. Many Legislators thanked Megan for everything that the libraries do for the communities in Lewis County.

Chairman Dolhof declared the November 2, 2021 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Ronald Burns
Ian Gilbert
Philip Hathway

Dated: November 18, 2021

Legislator Chartrand made a motion to waive the rules, seconded by Legislator Moroughan and carried.

PRESENTATION OF COMMUNICATIONS AND NOTICES:

Two resolutions were received, one from Chemung County in Opposition to “End Predatory Court Fees Act” and the other from Seneca County Opposing Governor Hochul’s Closure Plan on Public Safety, Economic and Environmental Grounds. A thank you card was received from the Town of Diana Museum thanking the Board of Legislators for the Proclamation Commemorating Museums.

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Brian Mooney submitted the September and October 2021 Sealer of Weights & Measures activity reports which have been placed on file with the Clerk of the Board.

REPORTS OF STANDING COMMITTEES:

Legislator King stated that information on current park rates in Lewis County was distributed by Recreation Forestry & Parks Director, Jackie Mahoney and asked legislators to review so discussion could be had at the next General Services Committee meeting on how to proceed with Singing Waters Park.

Legislator Chartrand reported that the hospital Chief Operations Officer position was offered to a candidate who then declined. The company that the hospital contracted with will put together another list of potential candidates. The current Chief Operations Officer, Michelle Prince was planning to leave between the 1st and 15th of December.

COUNTY MANAGER REPORT:

County Manager, Ryan Piche shared photos of the clean-up process of the Turin Brick Block Building which burned in March 2021 and should be cleaned up by the end of November. The lot size is relatively large and will hopefully be able to be developed in the future.

Ryan explained that due to the new terms and new legislators starting in January 2022, he would rather not have any old business roll into the new year if possible. He suggested that if legislators agree they could forgo the committee meetings in December and the final meeting of the year, December 23rd would be to just close out any remaining business for 2021. There was further discussion. Ryan reminded legislators that the new legislators coming on board will be invited to the December 23rd meeting as well as coming into the office sometime in December to meet with staff. Chairman Dolhof reported that there will be a meeting in December on the potential SNIRT Run for 2022.

Legislator Osborne made a motion to suspend the December 2021 Legislative Committee meetings, seconded by Legislator Burns and carried.

COUNTY TREASURER REPORT:

County Treasurer, Eric Virkler reported that due to New York State holding things up the property tax auction will happen next year in either July or August. There are only 14 properties left as many have paid their delinquent taxes.

OTHER BUSINESS:

Legislator King discussed how Singing Waters will be a campsite with a bath house, so there could be a daily charge with rules and regulations for use of the campsites. Someone will need to be up there every few days to collect garbage and check on things. Legislator Hathway asked for clarification that this would be a charge similar to the price of other campgrounds in Lewis County to help cover the expenses, Legislator King responded by explaining that this would help offset the additional cost but likely not cover them completely and also felt that if there was no charge it might hurt other campgrounds who do charge a fee.

Legislator Moroughan voiced her opinion that if someone has to pay a fee the property might be kept in better condition. She also wondered if the county was planning to hire someone to oversee the property. Recreation, Forestry & Parks Director, Jackie Mahoney explained that she is going to have two new positions in 2022, who will be seasonal and have some time to handle some of the responsibilities. Chairman Dolhof suggested that the county could look into an online software to allow people to register for a campsite and pay online. County Manager, Ryan Piche spoke up that it would likely be a combination of an online and lock box to collect the fee. Legislator King voiced his opinion that he envisioned someone having to get a permit, paying for it and having a proof of reservation.

Legislator Virkler questioned if this is something that could be contracted out to a third party to manage, Ryan responded that he thought that could be a good idea. There is no power, no vehicles allowed, just tenting and a bath house. Chairman Dolhof felt that if a policy is created it should cover all county property, not just Singing Waters. The board came to the consensus that a fee should be charged and that could be used to create the basis for a policy on all county owned property.

Legislator Chartrand voiced his opinion that someone should check into the campground in Soft Maple as they have a part time person up there. He also felt that the hot water would be a cost to the county. Chairman Dolhof agreed that there should be a charge for the hot water. Someone pointed out that Whetstone Gulf doesn't charge for seniors. Legislator King stated again that the county shouldn't be in competition with other privately owned campgrounds. Ryan concluded the discussion by recommending that Jackie Mahoney work on a policy and bring it forward in 2022.

Chairman Dolhof declared the budget hearing closed at 5:34 p.m. with no one coming forward to speak.

RESOLUTIONS:

RESOLUTION NO. 294 - 2021
RESOLUTION TO AMEND THE 2022 TENTATIVE COUNTY BUDGET
REGARDING THE SAFE HARBOR PROGRAM

Introduced by Legislator Andrea Moroughan, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following changes are approved to modify the 2022 Tentative budget related to the Safe Harbor accounts:

Decrease Revenue

A0731100 338203 Youth Bureau Safe Harbor Revenue \$25,000.00

Decrease Expense

A0731100 453000 Youth Bureau Safe Harbor Expense \$25,000.00

Increase Revenue

A0615000 338203 DSS Safe Harbor Revenue \$43,350.00

Increase Expense

A0615000 453000 DSS Safe Harbor Expense \$43,350.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Virkler, seconded by Legislator Moroughan.

County Manager, Ryan Piche explained that this change was a last-minute issue due to a change by New York State. In previous years the funds were allowed to be put through the Youth Bureau, however this year it is required to go through Social Services instead. This resolution is just moving the funding to the correct budget lines.

The resolution was then adopted on the 18th day of November, 2021 by the following roll call vote:

AYES: Chartrand, Gilbert, Moroughan, Burns, Virkler, Osborne, Hathway, King, and Dolhof.

NAYS: None.

ABSENT: Kulzer.

RESOLUTION NO. 295 - 2021
RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR
COMMENCING JANUARY 1, 2022 MAKING APPROPRIATIONS
FOR THE CONDUCT OF COUNTY GOVERNMENT AND
ESTABLISHING RATES OF COMPENSATION FOR OFFICERS
AND EMPLOYEES FOR FISCAL YEAR 2022

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the governing body has met and considered the 2022 Tentative County Budget and has conducted a public hearing thereon as required by Section 359 of the County Law.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Tentative Budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts as set forth in the "Adopted" column of such budget be and hereby are appropriated for the objects and purposes specified, and the salaries and wages set forth in Schedule 5 of that budget shall be and hereby are fixed at the amount shown therein, or by employees' contract effective January 1, 2022.

Moved by Legislator Virkler, seconded by Legislator King, and adopted on the 18th day of November, 2021 by the following roll call vote:

AYES: Gilbert, Moroughan, Virkler, Osborne, Hathway, King, Burns, Chartrand, and Dolhof.

NAYS: None.

ABSENT: Kulzer.

RESOLUTION NO. 296 - 2021
ASSESSING AND LEVYING AMOUNT OF TAX CALLED FOR
UNDER THE COUNTY BUDGET AS ADOPTED BY THE BOARD OF
LEGISLATORS ON THE 18th DAY OF NOVEMBER 2021
AS PROVIDED FOR UNDER COUNTY LAW

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Board of Legislators of the County of Lewis by Resolution No. 295 - 2021 adopted on the 18th day of November 2021, has adopted a County Budget for fiscal year 2022; and

WHEREAS, the said Board of Legislators by Resolution No. 295 - 2021 adopted on the 18th day of November 2021, has made appropriations for the conduct of Lewis County Government for fiscal year 2022.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That there be, and hereby is, assessed and levied upon and against the taxable property of the County of Lewis liable therefore the sum of \$ 17,810,000.00 .

Moved by Legislator Moroughan , seconded by Legislator Virkler , and adopted on the 18th day of November, 2021 by the following roll call vote:

AYES: King, Chartrand, Burns, Hathway, Virklr, Gilbert, Moroughan, Osborne, and Dolhof.

NAYS: None.

ABSENT: Kulzer.

RESOLUTION NO. 297 - 2021
RESOLUTION AWARDBID AND AUTHORIZING AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND KT CONSTRUCTION & CONSULTING CO., INC.
FOR PROFESSIONAL SERVICES AS RESIDENT PROJECT REPRESENTATIVE/
CONSTRUCTION MANAGER

Introduced by Legislator Jerry King, Chair of the General Services Committee.

WHEREAS, the County of Lewis recently sent out Request for Proposals for a Resident Project Representative/Construction Management Services for the County's Building/Capital Improvement Projects which include three (3) different county campuses and construction activities over the course of an estimated twenty-four (24) month period, according to the terms and specifications as set forth in the RFP; and

WHEREAS, the County Manager, Clerk of the Board, County Attorney, Chairman of the Board and other Legislators were present on November 10, 2021, at 11:00 a.m. to open four (4) bids received in response to the RFP; and

WHEREAS, the review committee's review included consideration of all submissions as professional services, with decision based on accountability, reliability, responsibility, skill and training, the prior experience of the County with the entity, price and best value for the County analysis, including small business entity; and

WHEREAS, after careful review and consideration of the proposals, in accordance with the specifications and scope of work set forth in the RFP, the review team recommends awarding the bid to KT Construction & Consulting Co., Inc. (KT) at a cost not to exceed \$511,320.00 for a 24 month period of professional services outlined in the RFP and bid proposal, commencing December 1, 2021; and

WHEREAS, the Board of Legislators seeks to award the bid to KT and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes and approves an Agreement with KT Construction & Consulting Co, Inc., of Lowville, New York 13367 to provide professional contract management services to the County in its planned Capital Improvements Project, in accordance with the specifications and requirements set forth in the RFP.

Section 2. That the Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP together with inclusion of any and all additional terms and conditions recommended by the County Attorney, at a cost not to exceed \$511,320.00 for a period of twenty-four (24) months commencing December 1, 2021.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator Burns, and adopted on the 18th day of November, 2021. Legislators Hathway & Virkler were opposed.

OTHER BUSINESS (Continued):

There being no other business to come before the board Legislator Chartrand made a motion to adjourn at 5:37 p.m., seconded by Legislator Virkler and carried.