

GENERAL SERVICES COMMITTEE
August 17, 2021

Present: Legislators Ian Gilbert, Richard Chartrand, and Lisa Virkler. Legislators Jerry King and Ron Burns were excused.

Others present: Legislators Larry Dolhof, Greg Kulzer, Phil Hathway, Andrea Moroughan, and Tom Osborne; County Manager Ryan Piche; Treasurer Eric Virkler; County Attorney Joan McNichol; Human Resources Director Caitlyn Smith; and Information Technology Director Conner Biolsi.

Committee Vice-Chair, Legislator Gilbert, called the meeting to order at 1:00 p.m.

Legislator Virkler made a motion to approve the July 19, 2021 committee meeting minutes, seconded by Legislator Chartrand and carried.

Solid Waste & Capital Project updates – Solid Waste Director Kip Turck & Buildings & Grounds Supervisor Matt O’Connor

Kip Turck shared several pictures of the concrete phase of the Solid Waste Facility project. County Manager Ryan Piche shared that the original design of the drive thru for the county’s Solid Waste trucks was raised up due to ground water issues causing a four (4) foot high retaining wall ramp at the end of the tipping floor. This would require the garbage to be pushed up and over into the open top boxes below. When the contractor looked over the design, they recommended the county put down some insulated mats below ground level of the drive thru to minimize the ground water issue and reduce the amount of gravel fill needed which meant the drive thru could be lowered and the retaining wall ramp would end up only being two (2) feet high.

The costs of this change order would be \$40,000 to lower floor by adding insulation under the slab; \$60,000 to extend block retaining wall to match concrete floor; and \$16,000 to install a box culvert which is being required by NYS DOT in the right of way. This change order totals \$116,000.00. If this is the direction the board wants to go a resolution will be prepared for the September 7th Board meeting. The original project budget was \$1,755,500.00 of which \$1,233,00 was for Construction contract; \$22,785 was construction change order #1; \$58,500 for Electrical contract; \$10,077 for electrical change order #1; \$116,000 for construction change order #2. This still leaves a remaining budget of \$315,838.00 for the project and scale house.

Legislator Kulzer questioned why this wasn’t brought up prior to the design phase, Ryan stated that the original design addressed the ground water issues, however the construction contractor came up with a creative idea way to get two feet lower in the ground. Kip Turck responded to Legislator Virkler that he thought this idea was great and is much closer to what he wanted originally. There was further discussion on the tipping floor design with the two-foot ramp. The NYS DOT required box culvert was due to the DOT lagging in their requirements during the design phase.

Legislator Gilbert made a motion to put a resolution forward at the September 7th board meeting approving construction change order #2 for \$116,000.00, seconded by Legislator Virkler and carried.

Matt O'Connor shared several photos of the PSB boiler work that has been done including new boilers, new pumps, and new paint; PSB flooring that has been updated in hallways and several offices; Courthouse parking lot landscaping, removing several bushes and mulch.

Facilities Project update – Patrick Currier, C&S Companies

Patrick Currier explained that he has met with several departments to create the design. Soil & Water, Recreation, Forestry & Parks, and Highway met to go over specific design requirements of the old Highway Garage which stayed pretty much the same as the conceptual phase layout. Currently the USDA doesn't have anyone working in Lowville but the last discussion that was had was that they were still planning on having someone in the new space at the old highway garage. The space provided to them will remain undeveloped until they decide what they need in there.

Matt O'Connor has been helpful with some of the construction aspects of the design. The New Highway Garage will be expanded to include more space which will allow space for the sign shop if the county chooses to demolish it. The wash system will be manual in the wash building and Highway Superintendent Tim Hunt has been looking into other facilities wash buildings to find the best solution for removing the sand build up.

The Human Services Building is just waiting on a decision of whether or not Board of Elections will be moved up there as it will make a difference in the design phase. Ryan Piche stated that there is a deadline and that was explained to a third party pertaining to Board of Elections. Patrick went over the tentative timeline of September 30th for Design Phase completion; January 2022 bidding; January through April awarding of bids and getting materials lines up; and April 1st, 2022, construction to begin. The old highway garage renovation would be completed by October 2022, with the new highway facility to follow. The Human Services building renovation would begin in September 2022 with completion in April 2023.

Ryan pointed out that the timeline assumes the project would be bid out as one project, but some legislators have voiced concerns and might want to split it up into a couple projects depending on location. Patrick explained that there are four main contracts to bid out per project so the more projects you have the more contracts are involved. Legislator Chartrand questioned the increasing costs of materials and Patrick responded that his team has been staying on top of those items. Legislator Virkler was in favor of having one bid, however Legislator Kulzer felt strongly that it needed to be bid as three separate projects. Ryan asked that Patrick come to the September committee meeting to discuss more about the advantages of bidding this out as one project versus multiple projects.

The following dockets were reviewed:

1. Introductory Local Law No. 3-2021 "A Local Law Amending and Replacing Local Law No. 10-2019 – The County of Lewis Junkyard Law" and setting the public hearing for October 5,

2021. *Legislator Moroughan took exception to the \$500 permit fee and voiced her opinion that it is hurting the working people. Ryan explained that the purpose of raising the fee is to make people adhere to the junkyard laws. In the past the fee was low enough that people would rather pay the fee than clean up their property, this makes it harder for them to do that. There was further discussion.*

AYE 3 NAY 0

2. Introductory Local Law No. 4-2021 “A Local Law Amending and Replacing Local Law No. 5-2020 Regulating and Permitting Special Events on County Roads, Trails or other County Property and setting the public hearing for October 5, 2021.

AYE 3 NAY 0

3. Resolution approving contract with Siemens Industries, Inc. to provide Heating, Ventilating, and Air Conditioning (HVAC) maintenance services for the Lewis County-Jefferson Community College Education Center for the period of January 1, 2022 through December 31, 2024 at a cost of \$19,100.00 for year 1, \$19,482.00 for year 2 and \$19,870.00 for year 3.

AYE 3 NAY 0

4. Resolution authorizing and approving an agreement with Hill High Excavation, LLC of Clayton, NY to repair the driveway at the Lewis County 911 Osceola Tower site, at a cost of \$35,400.00. *Legislator Chartrand questioned if the County Highway staff could have done this, Tim Hunt replied that they have so much work ahead of them that they just didn't have the time.*

AYE 3 NAY 0

5. Resolution authorizing supplemental agreement No. 2 with Barton & Loguidice for the construction phase of bridge project contract known as Highmarket Road over North Branch Sugar River for the period December 23, 2019 through December 31, 2021, at a revised maximum amount not to exceed \$351,000.00, with a 5% local share cost.

AYE 3 NAY 0

6. Resolution authorizing agreement with the Northern Border Regional Commission for a 2021 State Economic & Infrastructure Development grant award for the telecommunication infrastructure project of \$263,053.00 with a local share match of \$65,763.00.

AYE 3 NAY 0

7. Resolution authorizing agreement between the County of Lewis and New York State Housing Trust Fund Corporation (CDBG Project Grant No. 636HO133-20) with Snowbelt Housing as sub-recipient administrator and approve the budget appropriation in the Special Grant fund account for the amount of \$377,239.00.

AYE 3 NAY 0

8. Resolution authorizing agreement between the County of Lewis and New York State Housing Trust Fund Corporation (CDBG Project Grant No. 636HR134-20) with Snowbelt Housing as sub-recipient administration and approve the budget appropriation in the Special Grant fund account for the amount of \$610,064.00.

AYE 3 NAY 0

9. Resolution to appropriate funds in the Planning Department/Special Grant fund accounts for NYS CDBG Microenterprise grant (CDBG Project No. 636ME980-21) in the amount of \$200,000.00.

AYE 3 NAY 0

10. Resolution awarding bid and authorizing agreement between the County of Lewis and Chazen, A Labella Company to complete a county-wide Housing Needs Assessment and Market Analysis, to be completed by April 30, 2022 at a cost of \$49,744.00.

AYE 3 NAY 0

11. Resolution authorizing a Memorandum of Understanding between Lewis County Department of Recreation, Forestry & Parks and Board of Cooperative Educational Services (BOCES) for access to County property for Forestry student and authorization for Recreation, Forestry & Parks Department to participate in BOCES internship program.

AYE 3 NAY 0

12. Resolution to incorporate 7.5 miles of County owned Forestry Property in the Town of Greig into the Lewis County OHV Trail System.

AYE 3 NAY 0

13. Resolution authorizing Snowmobile Trails 2021-2022 Grant-In-Aid application to the Office of Parks, Recreation & Historic Preservation for snowmobile trail maintenance expenses in Lewis County.

AYE 3 NAY 0

14. Resolution authorizing agreement between the County of Lewis and the New York State Division of Homeland Security and Emergency Services to accept grant award funds of \$227,334.00 for the Public Safety Answering Points Grant Program and approve the budget appropriation and transfers in the E911 Accounts.

AYE 3 NAY 0

Deputy Sheriff Mike Leviker explained to the committee that they recently had a drill for the Lewis County Dive Team which went well due to the coordination and good communication of everyone involved.

There being no other business to come before the committee Legislator Chartrand made a motion to adjourn at 2:03 p.m., seconded by Legislator Virkler and carried.

Respectfully submitted,
Cassandra Moser, Clerk of the Board