TO: Members of Finance and Rules Committee

FROM: Ryan Piche, County Manager

DATE: July 14, 2021

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Monday, July 19, 2021 in the Board of Legislators’ Chambers immediately following the Health & Human Services Committee. Following is a list of agenda items for the meeting which will be streamed live at Lewis County - YouTube

Minutes:
1. Motion to approve June 15, 2021 Finance & Rules Committee minutes.

Presentations / Discussion Items:
1. West Martinsburg Preservation Society – Legislator Gregory Kulzer (5 minutes)
2. 2020 Financial Audit – EFPR Group (15 minutes)
3. Solar & Wind Revenue – Ryan Piche & Eric Virkler (20 minutes)

Dockets:
1. Resolution to transfer funds from Regular Contingency to Information Technology Department accounts to provide funding for computers purchased for other departments in the amount of $8,100.00, in relation to Resolution 122-2021 by which funds were added to Contingency for a NYS grant received.
   AYE___ NAY___

2. Resolution authorizing renewal agreement with Systems East, Inc. to provide application software maintenance and support services to the Real Property Tax Department’s Tax Collection System for collection of current County and Town taxes for the period of January 1, 2022 through December 31, 2022, at a cost of $3,786.00 to be paid from Special Contingency.
   AYE___ NAY___

3. Resolution authorizing renewal agreement with Systems East, Inc. to provide software support, maintenance services, web and cloud based hosting services for the Treasurers’ data processing plan and tax collection system for the period of January 1, 2022 through December 31, 2022, at a cost not to exceed $8,292.00.
   AYE___ NAY___
4. Resolution amending the Compensation Plan of the County of Lewis with reference to the District Attorney to abolish one (1) Full-Time Assistant District Attorney position, Grade III. 
AYE___ NAY___

5. Resolution amending the Compensation Plan of the County of Lewis with reference to the Lewis County General Hospital to abolish one (1) Part-Time Cleaner position and create one (1) Part-Time Custodial Worker position. 
AYE___ NAY___

6. Resolution amending the Compensation Plan of the County of Lewis with reference to the Public Health Department to Create one (1) Full-Time Deputy Director of Public Health, Grade III contingent upon acceptance by the Department of Health of the grant budget and Create one (1) Full-Time Public Health Nurse position, Grade 25, effective immediately. 
AYE___ NAY___

Motions:
1. Motion to continue the Lewis County Procurement Policy as presently in place, including continuation of the County Manager and Chairman of the Board identified as the responsible purchaser and alternate responsible purchaser, respectively, in compliance with General Municipal Law Section 104-b (2) (f).

Executive Session:

Informational Items:
1. Monthly Department Reports are attached.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections Insurance/Workers Compensation
    County Clerk JCC Education Center
    Human Resources Real Property Tax
    Information Technology Treasurer