

GENERAL SERVICES COMMITTEE
May 18, 2021

Present: Legislators Jerry King, Richard Chartrand, Ian Gilbert, Ron Burns and Lisa Virkler.

Others present: Legislators Larry Dolhof, Greg Kulzer, Phil Hathway, Andrea Moroughan, and Tom Osborne; County Manager Ryan Piche; Treasurer Eric Virkler; County Attorney Joan McNichol; Human Resources Director Caitlyn Smith; and Information Technology Director Conner Biolsi.

Committee Chair, Legislator King, called the meeting at 1:03 p.m.

Legislator Burns made a motion to approve the 4/20/2021 committee meeting minutes, seconded by Legislator Virkler and carried.

The following dockets were reviewed:

1. Adopting Local Law Intro No. 1-2021 Authorizing 12 and 13 year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of a licensed adult pursuant to Environmental Conservation Law §11-0935.
AYE 5 NAY 0

2. Resolution awarding bid and authorizing agreement with Empire Northeast, Inc. to replace and install a new boiler system at the Lewis County Public Safety Building in accordance with the specifications and requirements set forth in the RFP at a cost of \$169,770.00 commencing on or about June 2, 2021 through July 2, 2021.
AYE 5 NAY 0

3. Resolution accepting grant award in the amount of \$59,371.00 and authorizing a Memorandum of Understanding between the County of Lewis and the Village of Lowville to share grant funding for 2020/2021 Criminal Justice Discovery Reform.
AYE 5 NAY 0

4. Resolution to transfer funds in the County Roads accounts in the amount of \$210,000.00 for expenses related to the annual CHIPS program. *There was discussion and then clarification that the county received the 20% cut from 2020 and an additional increase for 2021. The Towns handle their own CHIPS funding and have received a 50% increase over last year. This funding can't be used to make additional payments on equipment and will likely roll over into the next year or two before it can be used up.*
AYE 5 NAY 0

5. Resolution authorizing Supplemental Agreement No. 2 to the contract between the NYSDOT and Lewis County in order to receive an additional \$100,000.00 for the Final Design Phase of the Transportation Federal-Aid Bridge Replacement Project known as CR 29 (West Road) over Whetstone Creek.
AYE 5 NAY 0

6. Resolution in support of Proposed Bills S2708/A1203 amending laws to create an ATV Trail Fund, use of ATV's and increase weight limit on the definition of an ATV under the VTL to include UTV's and or Side-By-Sides up to a dry weight of 1,800 lbs. *Recreation, Forestry & Parks Director Jackie Mahoney heard that these bills have stalled but commented that both were very good bills which encompassed more than just the weight limit.*
AYE 5 NAY 0

7. Resolution authorizing acceptance and appropriation of 2021 NYS Department of Health Walkability Action Institute Grant Funding in the amount of \$15,000.00 for the Departments of Planning and Community Development and Public Health to participate in virtual courses to develop team action plans and implement PSE outcomes to make our community more walkable.
AYE 5 NAY 0

8. Resolution authorizing the Lewis County Planning and Community Development Department to submit an application for NYS Community Development Block Grant CDBG-CV funding administered by the Housing Trust Fund Corporation's Office of Community Renewal in an amount not to exceed \$1,000,000.00 for broadband infrastructure needs. *County Manager Ryan Piche clarified that this funding is grant money and will be used for the project in the Village of Port Leyden as well as the West side of what used to be the Village of Harrisville as they are both considered low-income areas.*
AYE 5 NAY 0

9. Resolution to authorize and approve an agreement with Joule Assets, Inc. for a Community Choice Aggregation Administrator for Lewis County Municipalities, in accordance with the specifications and requirements set forth in the RFP with no upfront cost or fees to the County as a participant. *In response to Legislator Burns question, Ryan explained that this is just to contract with an administrator to work with local municipalities on Choice Aggregation.*
AYE 5 NAY 0

10. Resolution to approve an agreement between the County and DANC to provide technical engineering, administration, and project management services to assist the County's Ad Hoc Broadband Expansion Project committee, at a cost not to exceed \$100,000.00 with funding for these services from the American Rescue Plan Resources to Lewis County.
AYE 5 NAY 0

11. Resolution approving agreement between the Lewis County Sheriff's Department and the Harrisville Central School District to provide a Deputy Sheriff to serve as the School Resource Officer for the period commencing on or about September 7, 2021 through June 30, 2022 at a minimum estimated cost of \$62,000.00 with adjustment to be made during the term to account for actual costs and any contractual increase obligations, representing 55% of the full year cost of the Deputy Sheriff thereto assigned. ***Legislator King made a motion to table this item until next month's committee meeting in order to gather additional information, seconded by Legislator Burns and carried.***
AYE NAY

12. Resolution approving agreement between the Lewis County Sheriff's Department and the South Lewis Central School District to provide a Deputy Sheriff to serve as the School Resource Officer for a period commencing on or about September 7, 2021 through June 30, 2022 at a minimum estimated cost of \$61,000.00 with adjustment to be made during the term to account for actual costs and any contractual increase obligations, representing 55% of the full year cost of the Deputy Sheriff thereto assigned. ***Legislator King made a motion to table this item until next month's committee meeting in order to gather additional information, seconded by Legislator Burns and carried.***
AYE___ NAY___
13. Resolution approving agreement between the Lewis County Sheriff's Department and the Copenhagen Central School District to provide a Deputy Sheriff to serve as the School Resource Officer for the period commencing on or about September 7, 2021 through June 30, 2022 at a minimum estimated cost of \$61,000.00, with adjustment to be made during the term to account for actual costs and any contractual increase obligations, representing 55% of the full year cost of the Deputy Sheriff thereto assigned. ***Legislator King made a motion to table this item until next month's committee meeting in order to gather additional information, seconded by Legislator Burns and carried. There was further discussion on setting up a meeting in the next two weeks with all Lewis County School Superintendents to discuss the current SRO program and other possible options.***
AYE___ NAY___
14. Resolution amending Compensation Plan of the County of Lewis with reference to the Sheriff's Department to create one (1) Full-Time Deputy Sheriff, Grade 23. **Due to the motion to table the SRO agreement above, this item was pulled as it would have only been needed if the Deputy Sheriff was utilized for Copenhagen Central School District.**
AYE___ NAY___
15. Resolution to appropriate funds in the Sheriff's accounts in the amount of \$37,740.00 to reflect an insurance recovery for a vehicle determined to be unrepairable with proceeds to offset future lease costs for a replacement vehicle acquired under the Enterprise lease program.
AYE 5 NAY 0
16. Resolution authorizing amendment (Change Order No. 1) to agreement between the County of Lewis and C&S Technical Resources, Inc. for price increases in certain materials at an additional cost of \$22,785.00 for the Lowville Solid Waste Transfer Station Upgrade Project. *There was discussion on the increase in costs and the time period between bidding and signing the contract. Legislator Virkler made a motion to add language to this resolution that requires C & S Technical Resources, Inc. to provide proof/documentation under original raw bid to show the cost increases in materials, seconded by Legislator Gilbert and carried.*
AYE 5 NAY 0

The following motions were made:

1. Legislator King made a motion authorizing Recreation, Forestry & Parks Director Jacqueline Mahoney to put out an RFP for the bathhouse project at Singing Waters, seconded by Legislator Virkler and carried.
2. Legislator King made a motion to authorize Planning Director Casandra Buell to refill one (1) full-time Community Development Specialist position due to resignation effective immediately, seconded by Legislator Chartrand and carried.

Ryan Piche reported briefly that the C & S report on the Renovation Project should be ready to send out to the Board in their June 1st Board packet. Legislator King thinks it would be a good idea to have discussion on June 1st. He also suggested that the meeting with School Superintendents on the SRO program should be after 3:00 p.m. to help accommodate Legislators.

At 1:37 p.m. Legislator Chartrand made a motion to adjourn, seconded by Legislator Virkler and carried.

Respectfully submitted,
Cassandra Moser, Clerk of the Board