



OFFICE OF LEWIS COUNTY MANAGER

7660 North State Street
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Telephone: (315) 376-5355
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TO: Tom Osborne, Chair; Phil Hathway, Vice-Chair; Ronald Burns; Jeffrey Nellenback; and Josh Leviker.

FROM: Ryan Piche, County Manager

DATE: February 10, 2022

SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on Tuesday, February 15, 2022 at 3:00 P.M. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

1. Motion to approve January 18, 2022 Finance & Rules Committee minutes.

Presentations / Discussion Items:

1. Capital Reserve and Fund Balances – Eric Virkler, County Treasurer (30 minutes)
2. Position Vacancy Report & Motion process – Caitlyn Smith, HR Director (5 minutes)

Dockets:

1. Appropriating Funds in the Bus Operations accounts in the amount of \$20,000.00 from NYS ATC Grant award for the purchase and installation of bus stop shelters.
AYE ____ NAY ____
2. Establishing New York State SEQRA Review, Lead Agency and Negative Declaration with Respect to Proposed Facilities Improvement Project at the Lewis County Highway Garage Campus.
AYE ____ NAY ____
3. Establishing New York State SEQRA Review, Lead Agency and Negative Declaration with Respect to Proposed Facilities Improvement Project at the Department of Social Services Campus.
AYE ____ NAY ____
4. Authorizing the Issuance of Up to Twenty Million Dollars (\$20,000,000.00) Aggregate Principal Amount Serial Bonds of the County of Lewis, State of New York, Pursuant to the Local Finance Law, to Finance the Costs of the Acquisition, Construction and Reconstruction of Improvements to County Buildings.
AYE ____ NAY ____



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5. Authorizing Renewal/Extension of Lease Agreement between the County of Lewis and Cornell Cooperative Extension of Lewis County.
AYE ____ NAY ____

 6. Appropriating Funds in the Legislative Department in the amount of \$292,721.37 from Fund Balance for payment of tax assessment refunds for the years 2013 through 2017 related to the Decision and Order of the Court in the City of Rome tax assessment litigation.
AYE ____ NAY ____

 7. Authorizing Application for Community Development Block Grant – Covid-19 Response Funding for Farmworker Housing and Agreement with Snow Belt Housing Company, Inc to Act as Subrecipient and Administrate the Awarded Program.
AYE ____ NAY ____

 8. Authorizing Inclusion of Certain Agriculturally Viable Land into a Certified Agricultural District and Negative Declaration Determination.
AYE ____ NAY ____

 9. Fixing Date of Second Public Hearing for Lewis County Housing Needs Assessment and Market Analysis Program Under NYS CDBG Project # 636CP77-20.
AYE ____ NAY ____

Approving Correction of Tax Bill in the total amount of \$3,265.70 for Time Warner Cable based on franchise agreements with several Towns.
AYE ____ NAY ____

Motions:

1. Motion to authorize Planning Director, Cassandra Buell to send out several RFP’s for the NRBC and CDBG broadband project components.

Executive Session:

1. Re-negotiation on existing contract.

Informational Items:

1. Monthly Department reports are attached for your review.
2. There will be a resolution for the March 1, 2022 Board meeting appointing a Purchasing Director.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections

Insurance/Workers Compensation



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