

**TO:** Ian Gilbert, Chair; Richard Chartrand, Vice-Chair; Andrea Moroughan; Phil Hathway; and Josh Leviker.

**FROM:** Ryan Piche, County Manager

**DATE:** July 13, 2022

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Monday, July 18, 2022 at 1:00 P.M.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

1. Motion to approve the June 21, 2022 General Services Committee minutes.

**Presentations / Discussion Items:**

1. S.R.O. Contracts
2. District Attorney's Position Request

**Dockets:**

1. Amending compensation plan with reference to the District Attorney's Office by creating one (1) full-time office specialist position at grade 11, salary range \$16.13 to \$18.77/hr., subject to receiving the required grant funding.  
AYE \_\_\_ NAY \_\_\_
2. Authorizing renewal agreement between Lewis County Probation department and Automon, LLC for software maintenance at a cost of \$6,528.70.  
AYE \_\_\_ NAY \_\_\_
3. Authorizing agreement between the County of Lewis and O'Rourke Groundwater Development, LLC for hydrofracking and testing services required for the Singing Waters Park bath house facility project as a cost of \$3,500.00 and an additional \$1,200.00 depending upon results of hydro-frack, for DOH required stabilization pumping test and certification.  
AYE \_\_\_ NAY \_\_\_

4. Authorizing snowmobile trail 2022-2023 grant-in-aid application to the Office of Parks, Recreation & Historic Preservation for trail maintenance expenses in Lewis County.  
AYE \_\_\_            NAY \_\_\_
5. Transferring \$100,000.00, \$50,000.00 from Contingency and \$50,000.00 from Jail Personal Services, into Jail Inmate Board account line for covering additional costs incurred for boarding of inmates at outside facilities.  
AYE \_\_\_            NAY \_\_\_
6. Transferring \$75,000.00 from E911 Personal Services into E911 Misc. Equipment line for the E911 telephone project.  
AYE \_\_\_            NAY \_\_\_
7. Amending compensation plan with reference to the Solid Waste department by abolishing one (1) MEO, part-time, grade 18, salary range \$19.12 to \$22.48/hr. and creating one (1) MEO, full-time, grade 18, salary range \$19.12 to \$22.48.  
AYE \_\_\_            NAY \_\_\_

**Motions:**

**Executive Session:**

**Informational Items:**

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Buildings & Grounds	Probation
Code Enforcement	Public Defender
District Attorney	Recreation, Forestry, & Parks
Fire & Emergency Management	Recycling & Solid Waste
Highway	Sheriff's Office
Junkyards	Weights and Measures