TO: Ian Gilbert, Chair; Richard Chartrand, Vice-Chair; Andrea Moroughan; Phil Hathway; and Josh Leviker.

FROM: Ryan Piche, County Manager

DATE: April 14, 2022

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, April 19, 2022 at 2:00 P.M. in the Board of Legislators’ Chambers. Following is a list of agenda items for the meeting which will be streamed live at Lewis County - YouTube.

Minutes:
1. Motion to approve the March 17, 2022 General Services Committee minutes.

Presentations / Discussion Items:
1. Probation Activities – Matthew Morrow, Probation Director (15 minutes)

Dockets:
1. Amending Compensation Plan with reference to the Buildings & Grounds Department to create one (1) full-time Cleaner for the Glenfield Elementary School location at Grade 4, effective immediately.
   AYE ___ NAY ___

2. Awarding bid and authorizing agreement between the County of Lewis and Specialty Welding & Fabrication for snow removal and lawn care at the Glenfield School Property in the amount of $35,850.00.
   AYE ___ NAY ___

3. Authorizing intermunicipal agreement between the County of Lewis and the Town of Denmark to administer Land Use & Zoning Regulations.
   AYE ___ NAY ___

4. Amending Compensation Plan with reference to the District Attorney’s Office to create a temporary part-time Assistant District Attorney from January 1, 2022
through December 31, 2022 with compensation not to exceed $10,000.00.
AYE ___       NAY ___

5. Transferring funds in the Coroner Department/District Attorney accounts in the amount of $40,000.00 to provide additional funding from Contingency for transportation and professional services’ costs.
AYE ___       NAY ___

6. Amending the Compensation Plan with reference to the Highway Department to create one (1) full-time Senior Account Clerk position, Grade 19, due to long term leave of absence and impending retirement.
AYE ___       NAY ___

7. Appropriating funds in the County Road accounts in the amount of $55,500.00 from Contingency for engineering services to apply for FEMA assistance on Osceola Road and Stetzer Road repairs.
AYE ___       NAY ___

8. Authorizing Supplemental Agreement No. 2 to the contract between the New York State Department of Transportation and Lewis County for the Transportation Federal-Aid Bridge Replacement project known as CR 43 over Moose Creek.
AYE ___       NAY ___

Motions:

Executive Session:

Informational Items:
1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Buildings & Grounds       Probation
    Code Enforcement       Public Defender
    District Attorney       Recreation, Forestry, & Parks
    Fire & Emergency Management    Recycling & Solid Waste
    Highway       Sheriff’s Office
    Junkyards       Weights and Measures