

**TO:** Ian Gilbert, Chair; Richard Chartrand, Vice-Chair; Andrea Moroughan; Phil Hathway; and Josh Leviker.

**FROM:** Ryan Piche, County Manager

**DATE:** April 14, 2022

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, April 19, 2022 at **2:00 P.M.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

1. Motion to approve the March 17, 2022 General Services Committee minutes.

**Presentations / Discussion Items:**

1. Probation Activities – Matthew Morrow, Probation Director (15 minutes)

**Dockets:**

1. Amending Compensation Plan with reference to the Buildings & Grounds Department to create one (1) full-time Cleaner for the Glenfield Elementary School location at Grade 4, effective immediately.  
AYE \_\_\_ NAY \_\_\_
2. Awarding bid and authorizing agreement between the County of Lewis and Specialty Welding & Fabrication for snow removal and lawn care at the Glenfield School Property in the amount of \$35,850.00.  
AYE \_\_\_ NAY \_\_\_
3. Authorizing intermunicipal agreement between the County of Lewis and the Town of Denmark to administer Land Use & Zoning Regulations.  
AYE \_\_\_ NAY \_\_\_
4. Amending Compensation Plan with reference to the District Attorney's Office to create a temporary part-time Assistant District Attorney from January 1, 2022

through December 31, 2022 with compensation not to exceed \$10,000.00.

AYE \_\_\_            NAY \_\_\_

5. Transferring funds in the Coroner Department/District Attorney accounts in the amount of \$40,000.00 to provide additional funding from Contingency for

transportation and professional services' costs.

AYE \_\_\_            NAY \_\_\_

6. Amending the Compensation Plan with reference to the Highway Department to create one (1) full-time Senior Account Clerk position, Grade 19, due to long term leave of absence and impending retirement.

AYE \_\_\_            NAY \_\_\_

7. Appropriating funds in the County Road accounts in the amount of \$55,500.00 from Contingency for engineering services to apply for FEMA assistance on Osceola Road and Stetzer Road repairs.

AYE \_\_\_            NAY \_\_\_

8. Authorizing Supplemental Agreement No. 2 to the contract between the New York State Department of Transportation and Lewis County for the Transportation Federal-Aid Bridge Replacement project known as CR 43 over Moose Creek.

AYE \_\_\_            NAY \_\_\_

**Motions:**

**Executive Session:**

**Informational Items:**

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Buildings & Grounds  
Code Enforcement  
District Attorney  
Fire & Emergency Management  
Highway  
Junkyards

Probation  
Public Defender  
Recreation, Forestry, & Parks  
Recycling & Solid Waste  
Sheriff's Office  
Weights and Measures