



OFFICE OF LEWIS COUNTY PLANNING & COMMUNITY DEVELOPMENT

7660 North State Street
Lowville, New York 13367
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**Façade and Streetscape Improvement Program
Round 1 Application
Due November 5, 2021**

Application requirements can vary depending on the type of project being proposed. Before applying, please contact Megan Krokowski, Community Development Specialist, 315-376-5423 or megankrokowski@lewiscounty.ny.gov

Applicant Information

Applicant Name:

Preferred Mailing Address:

Preferred E-mail Address:

Preferred Phone:

Applicant is: Building Owner Business Tenant Village/Town Other: _____

Location of Proposed Project:

Business (If Applicable):

Municipality (Streetscape Program):

Project Information

Proposed project includes (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Façade: Cleaning and/or repointing of bricks | <input type="checkbox"/> Public Art: Mural |
| <input type="checkbox"/> Façade: Repair or replacement of windows | <input type="checkbox"/> Public Art: Sculpture |
| <input type="checkbox"/> Façade: Repair or replacement of doors | <input type="checkbox"/> Streetscape: Gateway and/or wayfinding signage |
| <input type="checkbox"/> Façade: Entryway improvements | <input type="checkbox"/> Streetscape: benches |
| <input type="checkbox"/> Façade: Painting | <input type="checkbox"/> Streetscape: trash cans |
| <input type="checkbox"/> Façade: Awnings or canopy | <input type="checkbox"/> Streetscape: planters |
| <input type="checkbox"/> Exterior lighting: architectural lighting | <input type="checkbox"/> Streetscape: informational kiosk |
| <input type="checkbox"/> Exterior lighting: pathway lighting | <input type="checkbox"/> Streetscape: banners |
| <input type="checkbox"/> Interior lighting: display lighting | <input type="checkbox"/> Streetscape: bike racks or similar active transportation infrastructure |
| <input type="checkbox"/> Signage: wall sign | <input type="checkbox"/> Streetscape: street trees and/or permanent landscaping |
| <input type="checkbox"/> Signage: perpendicular sign | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Signage: awning lettering | |
| <input type="checkbox"/> Signage: window lettering | |
| <input type="checkbox"/> Signage: free standing sign/ A-frame sign | |

Project Description

Please detail the **current** condition of the following as applicable to the project:

Building:

Signage:

Site:

Proposed Scope of Work:

Anticipated impact of the Project (How will this improve the downtown area?):

Photograph(s) are encouraged to illustrate current condition.

Cost Estimates

The Façade Program requires two cost estimates to be submitted for all work to be completed. Please list all work to be completed in the table below, indicate a total of each estimate. The lowest estimate should be used to compile your total project cost and grant request.

Work to be completed	Estimate #1	Estimate #2	Lowest Estimate

Total Estimates Project Cost:	\$	(total of lowest estimates)
Grant Request:	\$	(75% of total project cost)
Applicant's Matching Funds:	\$	(project cost minus grant request)

Applicant Eligibility (Façade Improvement Program Only)

1. Are you a property owner and/or business with mixed-use or commercial buildings located in a hamlet or village in Lewis County?

- Yes No Unsure

If “no” or “unsure” please contact Megan Krokowski prior to applying.

2. Are your Village, County, Town and School taxes current?

- Yes No Unsure

If “no” or “unsure” please explain

3. Have you contacted your Village to inquire about required building permits and/ or signage permits?

- Yes No Unsure

If “no” or “unsure” please contact Megan Krokowski prior to applying.

Application Attachments

The following items may be required to accompany your application.

Please contact Megan Krokowski before applying to confirm which items apply to your project.

- Two cost estimates for all work to be completed or items to be purchased. Estimates submitted should match the information listed above in the cost estimates table.
- Current Photograph(s) showing existing condition of project building or project site.
- Annotated photograph(s) of project building or site identifying location(s) of improvements to be made.
- Images/ specs of items to be purchased:

For façade projects, this may be an architect’s rendering of the work to be completed including paint colors, doors, windows and/or awning selections

For lighting projects, this may be online or catalog images of the fixtures and specs for the bulbs

For signage projects, this may be a sign maker’s rendering including dimensions of signage, location of signage, materials, colors, and description of mounting hardware and brackets

For public art projects, this may be a rendering of the work to be completed, or if not yet designed, the résumé of the artist and samples of past work

For streetscape projects, this may be online or catalog images of items to be purchased

Certification

Please read and initial the following statements, indicating that you understand and agree to each:

_____ I am eighteen years of age or older.

_____ I have read the program guidelines and application, understand its contents, and agree to comply with program requirements.

_____ I hereby certify that to the best of my knowledge, all of the information provided in this application is true and correct. I understand that any willful misstatement of material fact will be grounds for disqualification. Lewis County is hereby authorized to verify any of the above information in any appropriate matter, and to inspect the property prior to grant approval and following work completion.

_____ I understand that any contract for improvements to be paid for, in part, by the Program shall be between the contractor and myself, and that I should not sign any contract for work under this program until authorized to do so in writing. I understand that the grant payment is subject to satisfactory completion of the approved work.

_____ I also understand that Lewis County is not responsible or liable for any breach of contract, faulty workmanship, accident, liability, or damage, which might arise from (my/our) relationship with the contractor.

_____ I hereby grant Lewis County and the Lewis County IDA the unrestricted right to use, for any lawful purpose, photographs taken of the property listing herein, which I own and/or for which I have the authority to grant such permission, and to use my name in connection therewith if it so chooses. I release and discharge Lewis County and the Lewis County IDA from any and all claims or causes of action arising from the use of such photographs, including, without limitation, claims for libel or invasion of privacy.

_____ I hereby grant Lewis County the permission to post temporary signage at the project location(s) identifying the participation in the Façade and Streetscape Improvement Program and, furthermore, installing a permeant plaque, provide by Lewis County, of the program participation at the completion of the project.

Applicant's Signature

Date

For questions regarding the application requirements, please contact:

Megan Krokowski
Community Development Specialist
315-376-5423
megankrokowski@lewiscounty.ny.gov