



LEWIS COUNTY YOUTH BUREAU

P.O. Box 193, 5274 Outer Stowe Street
Lowville, New York 13367
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Deanna Edick, Director

1/19/2022 Youth Bureau Meeting Minutes

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Deanna Edick (ex-Officio)	<input checked="" type="checkbox"/>		Ramona Carpenter (ex-officio)	<input checked="" type="checkbox"/>	
Lisa Virkler (ex-officio)	<input checked="" type="checkbox"/>				
David Fayle	<input checked="" type="checkbox"/>				
John Exford		<input checked="" type="checkbox"/>	Ward Dailey		<input checked="" type="checkbox"/>
Mike Leviker	<input checked="" type="checkbox"/>		Brian Finn		<input checked="" type="checkbox"/>
Michele LeDoux	<input checked="" type="checkbox"/>		Cinda Bush		<input checked="" type="checkbox"/>
Eileen Mathys	<input checked="" type="checkbox"/>		Lisa Rennie	<input checked="" type="checkbox"/>	
Ramsey Metzler		<input checked="" type="checkbox"/>	Emma Leigh Reid	<input checked="" type="checkbox"/>	
Adah Simpson		<input checked="" type="checkbox"/>	Gavin Tufo	<u>Excused</u>	
Brett Vogt	<u>Excused</u>		Aaron Parow	<input checked="" type="checkbox"/>	
Hailey Meagher	<input checked="" type="checkbox"/>				

Guests: **Cassie Forbus**

Called to order: by David Fayle at 4:04 pm , no quorum, YouTube was not working so meeting was not live streamed.

Minutes: Review of October 2021 board meeting minutes: **no quorum unable to approve minutes**

Directors Report:

- **Due to the continued COVID rise all meetings will continue to be via Zoom. Although we have meetings scheduled every month, it will likely be that we only meet every other month. Per by-laws we have to hold 6 meetings per year.**
- **Membership- everyone should have received an updated membership chart, we have Brett Vogt, Gavin Tufo, Aaron Parow and Hailey Meagher joining as new members. A revised membership list will come out again as we have some resignations. Scott Mathys has resigned effective 1/5/22. Katie Zehr resigned effective 1/11/22. Eileen Mathys will not be re-newing her term ending in March. Deanna asked if anyone was interested in being Chairperson, reviewed responsibilities of Chairperson, Lisa Rennie may be interested. In the meantime, David will fill in. Deanna contacted Cassie Forbus and she is interested in joining the board and her name will be presented for appointment.**
- **Budget:**

1) county budget: an increase in funds was requested for the youth bureau and it's likely to be granted. Currently in the proposed county budget we are budgeted to receive \$12,000. We will not send out RFP until the budget has been adopted and we know exactly what our allocation from the county is.

2) OCFS- the state is looking to restructure their process, currently allocations are released late in the year based on the state budget, they are looking to release allocations by calendar year as youth bureau programs run per calendar year. Again we will wait and see if this happens before we put any RFP's out. We have budgeted for the same amount we received last year, we have time before we need to get RFP's out, if the state does not get allocations out timely we will proceed with our release of RFP's in the spring.

Just a reminder OCFS requires that the programs we fund be in areas where opportunities exist to see outcomes and related to the Lewis County Child and Family Services plan. the current 5 year plan is from April 1, 2018 to March 31, 2023. In this plan the Youth Bureau picked the goal of Obesity; to work on this thru the summer rec programs. Obviously COVID has impacted that goal. Via updates, Deanna has moved the plan to look at youth mental health and substance use to incorporate the recent programs that we have funded and to align with the Need assessment completed by MVP.

- Homeless x-mas tree- another successful year was seen with donations. Thank-you to the everyone that participated. It is likely next year we will not hold a collection for items. DSS is in the process of renovating the office over the next year or so. With that there is limited space to store items so we will not be collecting items from the community but be looking at possible cash donations only at x-mas 2022. We will continue to collaborate with local churches for the items that they provide. 2021 collected \$220 cash donations.

New/Old Business

Next Meeting: **March 16, 2022**

Motion to adjourn at 4:23pm by David Fayle, 2nd by Lisa Rennie. Carried.